

2016 Budget

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**2016 BUDGET
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207 West Second Street - Grandview, Washington 98930 – (509) 882-9200

October 9, 2015

Dear Councilmembers and the Citizens of Grandview:

It is a privilege to present the 2016 preliminary annual budget for your consideration. This budget was developed with Council's leadership in identifying the operating and capital priorities during the July Council Retreat. This guidance provides the basis for the departments to submit their budget proposals and additional program requests for consideration as we develop the budget.

The development of the 2016 annual budget required some creative thinking in order to continue to provide a balanced budget as required by law. City staff is committed in providing the citizens with a financially healthy budget with efficient service delivery within available resources.

A financial healthy government is when:

“A LOCAL GOVERNMENT IS FINANCIALLY HEALTHY TO DELIVER THE SERVICES ITS CITIZENS EXPECT, WITH THE RESOURCES ITS CITIZENS PROVIDE, NOW AND IN THE FUTURE”

The 2016 preliminary budget, for the most part, maintains our existing services, although there could be areas where lower priority programs could be eliminated and/or reduced. Reducing and/or eliminating lower priority programs will allow us the ability to continue to realign resources in order to maintain the current services. Maintaining priority services is possible because of the positive planning efforts that have continued to occur over the past years.

Some of this year's accomplishments are as follows:

- Community Rose Garden pruning party
- Sidewalk addition to Forsell Road from Euclid to Wallace Way
- East Fourth/Birch Street Neighborhood Improvement Project
- Wine Country Plaza infrastructure improvements
- Old landfill closure
- Speed display sign on East Wine Country Road
- New portable restroom facilities at Euclid Park and Vista Grande Park.

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan for the period of January 1, 2016 to December 31, 2016.

The key components are as follows:

- 2016 Budget Highlights
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Capital Improvement Needs
- Vehicle Replacement
- Summary/Recommendations

2016 BUDGET HIGHLIGHTS

- The proposed budget includes 2016 expenditures of \$5,552,220 in the Current Expense Fund. This represents a 3.4% increase from the 2015 projected expenditures with an overall decrease of 1.0% from the adopted 2015 budget. The projected 12/31/16 Current Expense Fund balance is \$1,066,195, which represents a fund balance equal to approximately 19.2% of the proposed 2016 expenditures. This meets the City Council's direction to maintain a minimum 15% fund balance.
- The 2015/2016 Budget Summary displays, over a 24-month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.
- We estimate that property tax revenue for 2016 will increase slightly from the 2015 level of \$1,420,000. This is due to an increase in property assessed value of about 1.6%. Property tax revenue represents about 28% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$335.68 or \$27.97 per month. **Attachment A** entitled "Where Does Your Tax Dollar Go" has been prepared to show how the total property taxes paid by the residents are distributed.
- We estimate that sales tax revenue in the Current Expense Fund will have an increase from \$552,750 in 2015 to \$569,500 in 2016. Actual sales taxes collected in 2014 were \$587,600. Sales tax revenue represents about 11% of the Current Expense Fund revenue in 2016.
- Property taxes, sales tax, private utility taxes and city utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 82% of total Current Expense Fund revenue. **Attachment B** displays the various sources of revenue and their respective percentage allocations.

- The primary service costs in the Current Expense Fund are related to public safety services. **Attachment C** displays the various program service costs and their respective percentage allocations.
- The proposed 2016 budget provides full funding for the replacement of vehicles and equipment. In 2016, there are planned replacements of a Case Backhoe and one Patrol car. Also planned is the construction of an insulated pole building at the Public Works facility. The list of equipment proposed for replacement is included as **Attachment D**.
- The proposed budget contains funding to support several community programs and/or organizations, including:
 1. Association of Washington Cities – \$7,070
 2. Yakima Valley Conference of Governments – \$10,000
 3. Yakima County Development Association – \$7,000
 4. Yakima Regional Clean Air Agency – \$4,470
 5. Yakima County Emergency Management – \$12,700
 6. D.R.Y.V.E – \$1,000
 7. E.D.G.E – \$5,000
- The 2016 budget contains funding for a School Resource Officer with the costs being shared 50% by the School District and 50% by the City.
- As part of the budget process, Department Heads were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of reviewing fees in the area, the proposed budget includes a 1% rate increase for irrigation and a 1% rate increase for solid waste. There is no proposed rate increase for water and sewer.
- The budget for 2016 is formatted into specific programs within each department. The purpose of this approach is to identify and segregate services provided by a department into program budgets, and to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.

ENTERPRISE FUNDS

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single family residence. A water and sewer rate analysis was conducted by the City's engineering firm Huibregtse, Louman Associates, Inc., in October 2015. This is done on an annual basis to make certain that the various utility rates are sufficient to support operation and maintenance and capital projects in the respective funds. The recommended 1% irrigation rate and 1% solid waste rate increases are based upon the engineer recommendations reviewed with City Council in November 2008 and updated annually. The 2015 rate review and analysis is included as **Attachment E**. Also included as **Attachment F** is a survey which shows 2015 and 2016 utility rates of similar sized cities in the area.

Utility	Proposed Rate Increase	Proposed % Rate Increase	2015 Rate	2016 Rate	Last Rate Increase	Additional Revenue
Solid Waste	\$0.14	1%	\$13.50	\$13.64	2008	\$6,000
Water	\$0.00	N/A	\$28.95	\$28.95	2015	\$0
Wastewater	\$0.00	N/A	\$32.01	\$32.01	2015	\$0
Irrigation	\$0.11	1%	\$11.06	\$11.17	2015	\$3,500
TOTAL	\$0.25		\$85.52	\$85.77		\$9,500

PERSONNEL

The proposed budget provides for 55 full-time and 8 part time employees in 2016. Since 2006, the City has reduced the following 14 full time employee positions (FTE):

- 1 FTE – Wastewater Treatment Plant
- 3 FTE – Public Works Department
- 1 FTE – Animal Control Officer
- 1 FTE – City Attorney
- 1 FTE – City Hall Receptionist
- 1 FTE – City Hall Administrative Assistant
- 1 FTE – City Administrator
- 1 FTE – Municipal Court Clerk
- 1 FTE – Deputy Recreation Director
- 1 FTE – Police Detective
- 1 FTE – Police Officer
- 1 FTE – Police Administrative Assistant

As positions have become vacant, we have and will continue to consider alternative staffing strategies. These include the use of seasonal labor, reduction/modification of services, or, in the case of animal control and legal/prosecution services, contracting out that service. Again this year, we will continue with the combination of the City Administrator/Public Works Director position.

Salary increases for non-union, public works union and police support union employees of 2% effective January 1, 2016 and 1% effective July 1, 2016 are incorporated into the salary schedules. Salary increases for police patrol/sergeants union of 4% effective January 1, 2016 are incorporated into the salary schedules. The following health insurance premiums were included in the 2016 budget estimates: medical 5%. There was no projected increase for dental/ortho and vision.

REVENUE ENHANCEMENTS

As was mentioned earlier, one of the challenges as a City is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

<u>REVENUE SOURCE</u>	<u>APPROVING AUTHORITY</u>	<u>COMMENTS</u>
Utility tax on private utilities	Voters	1% increase = \$170,000
Utility tax on public utilities	City Council	1% increase = \$58,000
Vehicle license fee	Voters	\$100/year = \$624,000
Property tax lid lift	Voters	1% increase = \$11,000
Real Estate Excise Tax	Voters	2 nd ¼% increase = \$25,000

CAPITAL IMPROVEMENT NEEDS

During the process of developing the proposed 2016 budget, a number of unfunded capital improvements were identified.

The greatest challenge in this regard is in the areas of major fire apparatus, police station renovation/replacement, local transportation infrastructure and swimming pool upgrades. No financing mechanism is currently in place to make certain that we, as a community, are protecting these investments.

In 2011, the City Council adopted Ordinance No. 2011-9 creating the Grandview Transportation Benefit District (TBD). In turn, the Grandview TBD established an annual vehicle fee in the amount of \$20 which is estimated to generate approximately \$150,000 annually to be used only for transportation improvements.

I would identify the following areas of major unfunded potential capital needs:

- Street renovations/reconstruction – \$12,135,900
- Major fire apparatus – \$2,300,000
- Swimming pool upgrade (5 phase approach) – \$3,500,000
- Police station renovation/replacement – \$10,000,000

VEHICLE REPLACEMENT

The following are scheduled for replacement in 2016 - 1999 Case 580 Backhoe and one Patrol vehicle (#210).

SUMMARY/RECOMMENDATIONS

In an effort to continue to reduce 2016 Current Expense Fund expenditures, only minimal proposed capital items are included in this fund. Additionally, capital replacements are either included in the EMS, Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.

Property tax revenues in 2016 are expected to increase by \$15,000 or 1.1%. While the levy increase is capped at 1%, the cost of delivering services has increased approximately 3% per year. This reality has necessitated the steps taken over the last several years to reduce or modify services. Sales tax levels are established by the state legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services.

In summary, this year's budget is fiscally healthy and responsible and will provide staff with the means to deliver priority services.

As in past years, I want to thank the Department Head Team for carefully reviewing their budget submittals and for recognizing that we continue to see limited resources to be allocated to City-wide priorities. I would also like to recognize the employees who work diligently every day to implement the City-wide goals and objectives. The Department Directors continue to approach this year's budget process as a "**TEAM**" effort and from the perspective of identifying the services citizens expect and deserve and not from their own departmental perspectives.

We will continue to make progress towards realizing the goal of building a more vibrant community for all of us to live, work and play. In addition, I would encourage Council to continue the efforts of improving the City by funding and participating in a community beautification project.

We will meet on the following Tuesdays, October 13th and 27th and November 10th and 24th at 5:30 p.m. in the Council Chambers at City Hall to review the proposed budget with Department Heads.

Respectfully submitted,

Mayor Norm Childress

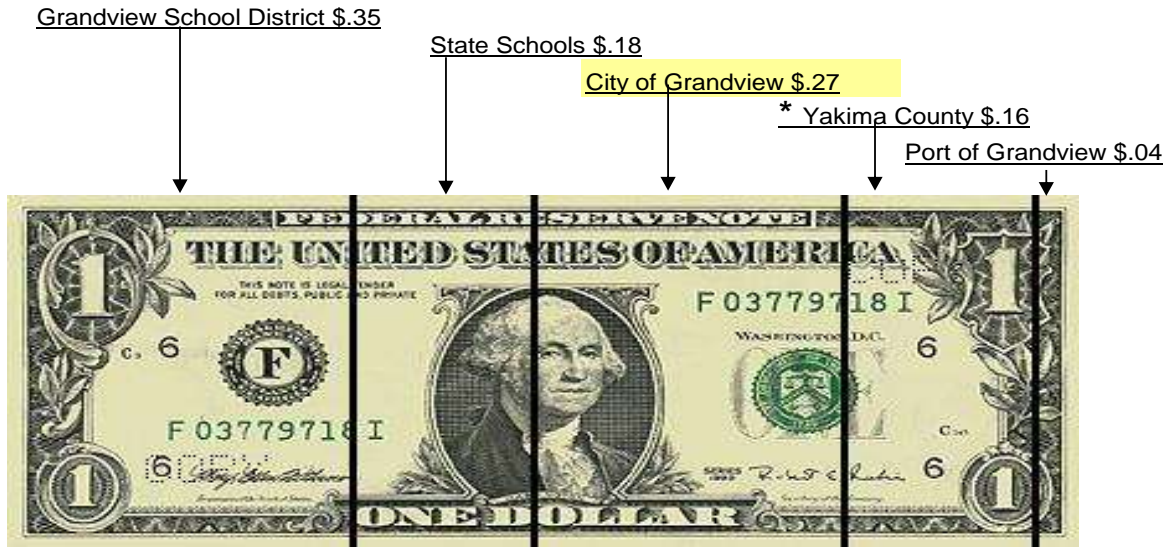
ATTACHMENT A

2016 Budget

Where Does Your Tax Dollar Go?

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

City of Grandview	\$ 0.269
Yakima County	\$ 0.164
Local & State School Total	\$ 0.533
Port of Grandview	\$ 0.035
TOTAL	\$ 1.000



* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00

Tax Code Area 440 - City	2015			Total Tax
	Tax Levy Rates/\$1,000 AV *			
	Non-Voted	Voted	Total Rate	
City of Grandview	3.36	-	3.36	335.68
County Emergency Services	0.25	-	0.25	24.81
County Flood Control	0.09	-	0.09	9.02
Grandview Port District #2	0.43	-	0.43	43.09
Grandview School M&O	-	1.85	1.85	184.68
Grandview School Bonds	-	2.53	2.53	252.53
State School Levy	2.26	-	2.26	226.45
Yakima County	1.70	-	1.70	170.04
Total	8.09	4.37	12.46	1,246.30

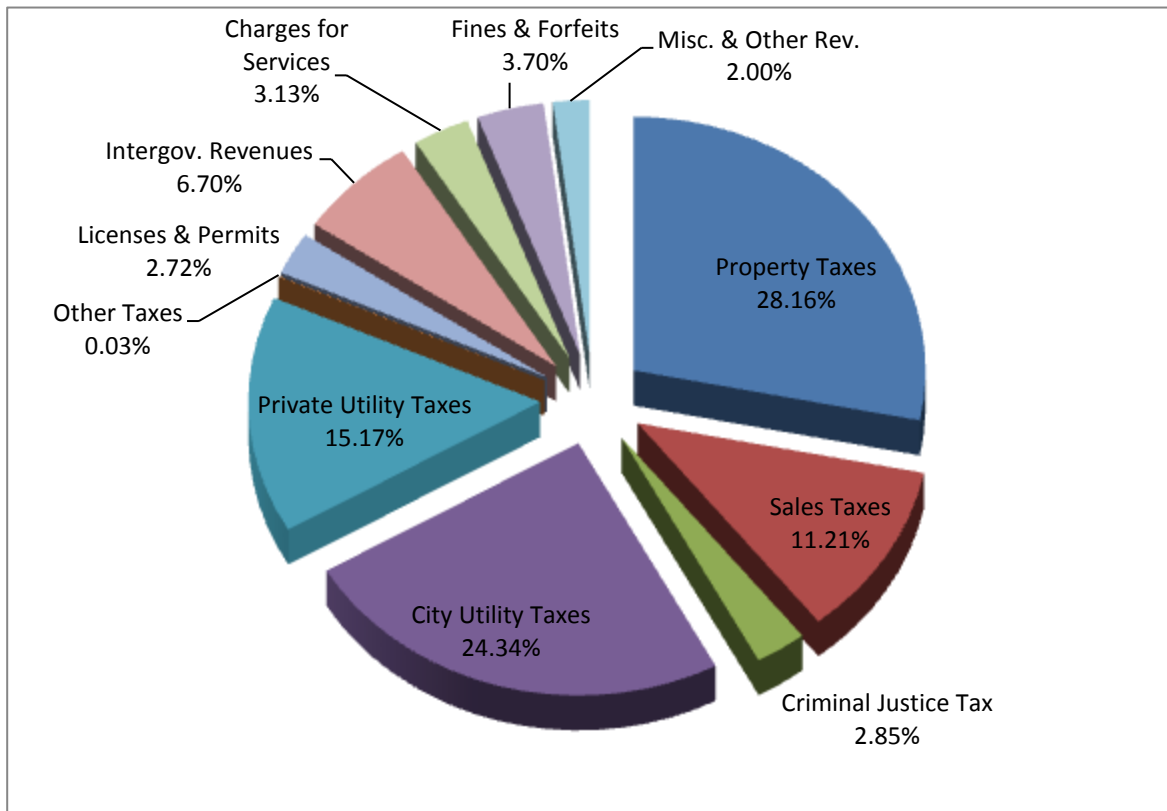
* Rates rounded to nearest cent

City Total	335.68	27%
County Total	203.88	16%
Local & State School Total	663.66	53%
Port Total	43.09	3%
	1,246.30	100%

ATTACHMENT B

City of Grandview 2016 Budget Current Expense Revenues

Revenue Type	Amount	
Property Taxes	\$1,435,000	28.16%
Sales Taxes	571,000	11.21%
Criminal Justice Tax	145,000	2.85%
City Utility Taxes	1,240,000	24.34%
Private Utility Taxes	773,000	15.17%
Other Taxes	1,500	0.03%
Licenses & Permits	138,500	2.72%
Intergov. Revenues	341,250	6.70%
Charges for Services	159,500	3.13%
Fines & Forfeits	188,700	3.70%
Misc. & Other Rev.	101,940	2.00%
Total Revenue	\$5,095,390	



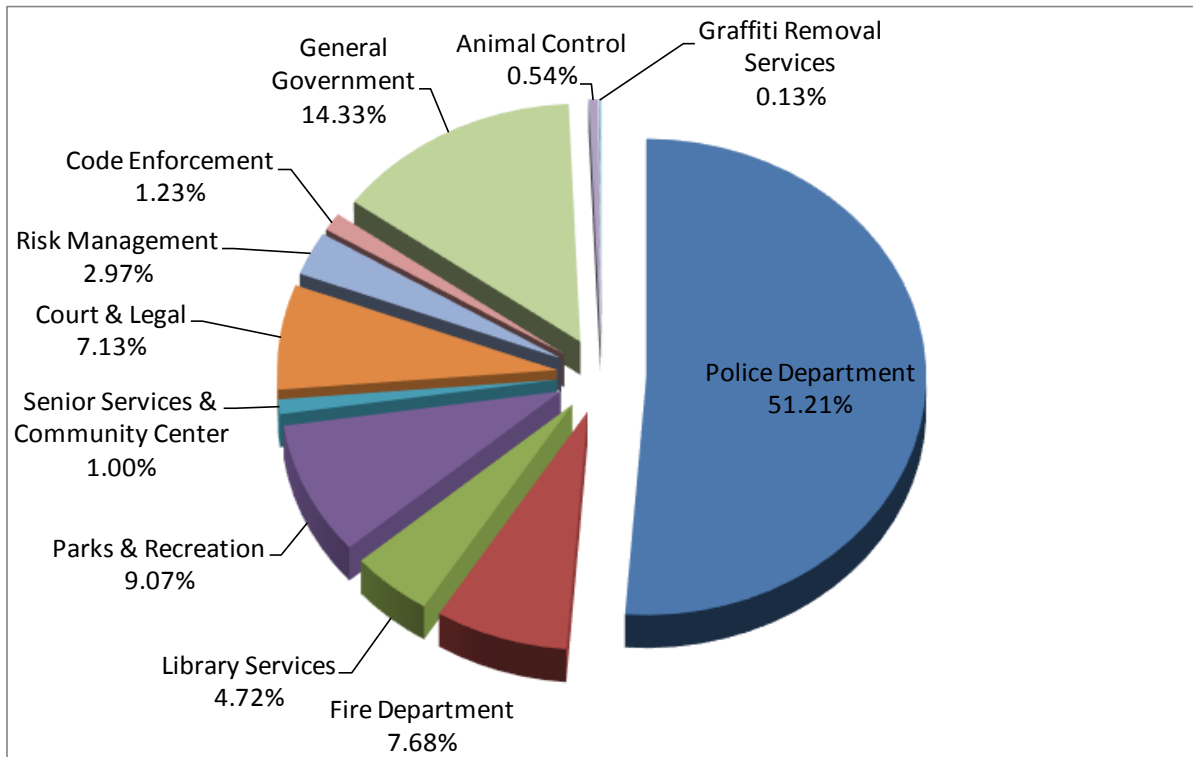
ATTACHMENT C

City of Grandview 2016 Budget

Current Expense Expenditures

Department/Services	Amount	
Police Department	\$ 2,938,780	51.21%
Fire Department	440,460	7.68%
Library Services	271,120	4.72%
Parks & Recreation	520,690	9.07%
Senior Services & Community Center	57,150	1.00%
Court & Legal	408,950	7.13%
Risk Management	170,500	2.97%
Code Enforcement	70,410	1.23%
General Government	822,100	14.33%
Animal Control	31,000	0.54%
Graffiti Removal Services	7,360	0.13%
Total Expenditures	\$ 5,738,520	

See Note below *



*Note: General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and transfers out to the Street Fund.

ATTACHMENT D

2016 Budget
Vehicle/Equipment Replacement

DEPARTMENT	VEHICLE/EQUIPMENT	FUNDING SOURCE
Police	Patrol Car (Unit 210)	Equipment Rental Fund
Public Works	Case 580 Backhoe (Unit 380)	Equipment Rental Fund

ATTACHMENT E

2016 Budget

City of Grandview
2016 Water and Sewer Rate Analysis

RATE ANALYSIS REVIEW

October 9, 2015

Project Background

In October 2008, Huibregtse, Louman Associates, Inc. (HLA), examined the projected 2009 revenues and expenditures for Grandview's water and sewer fund. That analysis considered the loss of revenue caused by the Wild River Foods fire. Had Wild River Foods remained in operation, they would have generated an estimated \$130,000 in annual water charge revenue and \$750,000 in annual sewer charge revenue. As a result of this significant loss of revenue, a 5-year plan was developed to bring water and sewer revenues back to the level where each department is self-sufficient.

Annual updates have since been performed during the budget planning process. In October 2011, a more detailed update was completed and the long-term plan to increase rates was revised because revenues were falling behind projections. Additional rate increases would need to extend farther into the future. The Council adopted the recommended 2012 water rate increase of 6%, but elected to raise 2012 sewer rates 7% instead of the recommended 6% in an effort to offset the sewer department deficit and potentially reduce future sewer rate increases.

When revenues were again reviewed in October 2012, water department revenues were returning to typical amounts and Council adopted a 2% water rate increase rather than the previously recommended 6% water rate increase for 2013, but a 6% increase for sewer was still necessary and was adopted by Council. The revenue picture continued to improve in 2013 and expenses were tracking behind projections. Therefore, 2014 increases of 2% for water and 4% for sewer were recommended by HLA and adopted by Council. This trend continued in 2014, so 2015 increases of 2% for water and 1% for sewer were recommended by HLA and adopted by Council. Currently, the original plan to bring water and sewer revenues back to the level where each department is self-sufficient is ahead of past projections, and the 2014 sewer department balance was positive. The sewer department is no longer being supported by the water department.

September 2015 Analysis

Our recent analysis included the following major work items:

- A review of 2015 revenues and expenses;
- Projection of 2015 year-end revenues and expenses using historical seasonal distribution of water consumption, sewer discharges, and expenditures;
- Examination of current and proposed capital improvements; and
- Preparation of a cash flow analysis to review projected revenue needs.

The cash flow analysis relies on reasonable revenue projections. Fortunately, both year-end 2014 revenues and 2015 revenues to date (as well as estimated 2015 year-end revenues) are tracking ahead of previous projections. Therefore, the cash flow analysis was updated to reflect the revised revenue projections and to account for adjustments in planned capital improvements. A few key items in the analysis are worth noting:

- The sewer department balance was negative through 2013, but in 2014 the year-end balance in the sewer department was positive for the first time since 2007. Furthermore, projected revenues continue to exceed expenses in 2015, and the 2016 budget shows a positive balance. Therefore, no sewer rate increase is proposed in 2016. The primary difference from past projections is the increased revenue generated by the industrial customers.
- Upgrades to the wastewater pumping stations (Euclid Road and Primary Clarifier Pump Stations) are included as a sewer expenses in 2014 and 2015 (project construction). Debt service for this improvement is included in 2015 (interim financing interest) with principal and interest payments beginning in 2016.
- The Department of Ecology requested an analysis and report to address groundwater concerns at the wastewater treatment facility. A draft report was prepared recommending improvements at the facility in 2020. The estimated cost of those improvements, \$14 million and the associated debt service, is included in the cash flow analysis.
- The sewer department pays off the PWTF portion of the sewer debt in 2016, reducing annual expenses by about \$240,000. The revenue bond portion of the sewer debt is paid off in 2019, further reducing sewer expenses by \$540,750 per year.
- Water department expenses include the Department of Health required update of the Water System Plan in 2014 and 2015. In 2015, expenses are included for the East 4th Street and Birch Street project, as well as design of the water system elements of Old Inland Empire (OIE) Road. In 2016, capital expenditures are considered for the construction of the OIE improvements, including \$140,000 in water fund related overlay costs.
- Future improvements outlined in the Water System Plan are considered in the future cash flow analysis. Major improvements in 2018 (\$1,425,000), 2020 (\$1,773,000), and 2021 (\$6,200,000) are proposed to be funded by DWSRF loans, with associated debt service in the following years.
- Ending fund balances are adequate to provide a typical minimum balance of at least 50% of annual expenditures, which provides more than six months of reserve.

Results

A table showing projected water and sewer rate increases is attached. The table compares the October 2011 recommendations with the revised results developed from the September 2014 and September 2015 analyses.

Water Department

- The cash flow analysis includes the 2016 water department expense of \$946,000 for replacement of water pipelines within OIE Road, including pavement overlay costs due to the extent of pavement damage caused by water line construction. This work will be partially funded by a DWSRF loan that is already in place.
- Other future water system capital improvements are consistent with the recommendations found in the City's Water System Plan. Capital improvements should be re-examined each year as part of the budget process, and the long-term financial plan should be updated accordingly.
- Since projected water revenues are above, and expenditures below, previous projections, no water rate increase is recommended for 2016. Based on the current timing of future capital improvements, rate increases may not be needed for several years.

Sewer Department

- Our cash flow analysis includes the Wastewater Pumping Improvements, which are now complete. Improvements consisted of upgrading the pumping equipment at the Euclid Road pump station and building a new primary clarifier pump station at the wastewater treatment plant. This project is funded through a \$3,256,422 USDA Rural Development loan. Interim financing costs are considered a 2015 expense, and debt service for the loan is included in the analysis beginning in 2016.

- Our rate analysis includes future improvements to the wastewater treatment plant needed to address potential groundwater contamination. The report, required by the City's NPDES permit and outlining recommended improvements, has not been approved by the Department of Ecology, so timing of the future improvements may change. The current plan is to construct the future improvements after the existing debt is retired to minimize the impact to customers. The financing plan also includes building reserves to pay for a portion of the project cost to reduce debt.
- When sewer revenues were lagging, we previously recommended sewer rates include successive years of 6% increases to all users through 2016. Fortunately, sewer revenues are significantly ahead of past projections. Revised revenue and expenditure projections show no increase is needed in 2016, followed by no increase in 2017, and a possible 2% increases in 2018.

PROJECTED RATE INCREASES - SEPTEMBER 2015 ANALYSIS

	Rate Increase at Beginning of Year						
	2011	2012	2013	2014	2015	2016	2017
<u>Water Department</u>							
October 2011 Presentation	As Recommended	6%	6%	2%	2%	2%	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$31.90	\$33.82	\$35.85	\$36.56	\$37.30	\$38.04	\$38.80
Increase Over Previous Year		\$1.91	\$2.03	\$0.72	\$0.73	\$0.75	\$0.76
Proposed Rates	As Recommended	6%	2%	2%	2%	2%	2%
September 2014 Review	Recommended	Adopted by Council	Revised and Adopted	Adopted by Council	Adopted by Council		
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$31.90	\$33.82	\$34.49	\$35.18	\$35.89	\$36.61	\$37.34
Increase Over Previous Year		\$1.91	\$0.68	\$0.69	\$0.70	\$0.72	\$0.73
Proposed Rates	As Recommended	6%	2%	2%	2%	0%	0%
September 2015 Review	Recommended	Adopted by Council	Revised and Adopted	Adopted by Council	Adopted by Council	Recommended	
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$31.90	\$33.82	\$34.49	\$35.18	\$35.89	\$35.89	\$35.89
Increase Over Previous Year		\$1.91	\$0.68	\$0.69	\$0.70	\$0.00	\$0.00
<u>Sewer Department</u>							
October 2011 Presentation	As Recommended	6%	6%	6%	6%	6%	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$40.49	\$42.91	\$45.49	\$48.22	\$51.11	\$54.18	\$55.26
Increase Over Previous Year		\$2.43	\$2.57	\$2.73	\$2.89	\$3.07	\$1.08
Proposed Rates	As Recommended	7%	6%	4%	1%	2%	2%
September 2014 Review	Recommended	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council		
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$40.49	\$43.32	\$45.92	\$47.75	\$48.23	\$49.20	\$50.18
Increase Over Previous Year		\$2.83	\$2.60	\$1.84	\$0.48	\$0.96	\$0.98
Proposed Rates	As Recommended	7%	6%	4%	1%	0%	0%
September 2015 Review	Recommended	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council	Recommended	
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$40.49	\$43.32	\$45.92	\$47.75	\$48.23	\$48.23	\$48.23
Increase Over Previous Year		\$2.83	\$2.60	\$1.84	\$0.48	\$0.00	\$0.00

ATTACHMENT F
2016 Budget
Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

2015/Current Rates
Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total
Selah	19.97	21.0% 4.19	37.09	21.0% 7.79	14.28	21.0% 3.00	86.32
Union Gap	23.25	-	62.81	-	11.67	-	97.73
Toppenish	29.76	23.0% 6.84	60.23	23.0% 13.85	15.81	23.0% 3.64	130.13
Sunnyside	16.88	18.0% 3.04	40.65	18.0% 7.32	11.04	18.0% 1.99	80.92
Prosser	27.48	20.6% 5.66	40.77	22.1% 9.01	14.56	5% 0.73	98.21
West Richland	37.10	13.5% 5.01	42.00	13.5% 5.67	13.59	16.0% 2.17	105.54
Grandview	28.95	24.2% 7.01	32.01	6.0% 1.92	13.50	38.0% 5.13	88.52

2016 Adopted or Anticipated Rates
Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total	Utility Tax Total
Selah	20.77	21.0% 4.36	38.20	21.0% 8.02	14.28	21.0% 3.00	88.63	15.38
Union Gap	23.74	-	64.06	-	11.67	-	99.47	-
Toppenish	31.25	23.0% 7.19	62.04	23.0% 14.27	16.28	23.0% 3.74	134.77	25.20
Sunnyside	17.13	18.0% 3.08	41.46	18.0% 7.46	11.32	18.0% 2.04	82.49	12.58
Prosser	27.48	20.6% 5.66	40.77	22.1% 9.01	14.56	5% 0.73	98.21	15.40
West Richland	37.20	13.5% 5.02	40.00	13.5% 5.40	13.59	16.0% 2.17	103.38	12.59
Grandview	28.95	24.2% 7.01	32.01	6.0% 1.92	13.64	38.0% 5.18	88.71	14.11

- 1) Water +4%, sewer +3%
- 2) 2016 rates are listed in their municipal code
- 3) 2016 rates are listed in their municipal code
- 4) Water +1.5%, sewer +2%, garbage +2.5%
- 5) There will be increases. Amount unknown.
- 6) 2016 rates are listed in their municipal code
- 7) Garbage & irrigation +1%

2016 BUDGET SUMMARY

12/3/2015 14:30

Fund No.	Fund	1/1/2015 Beg. Balance	Projected Est. 2015 Revenue	Projected Est. 2015 Expenditures	2015 Difference Rev/Exp	Projected Beginning Balance 1/1/2016	Estimated 2016 Revenue	Estimated 2016 Expenditures	2016 Difference Rev/Exp	Estimated Ending Balance
001	CURRENT EXPENSE FUND	1,765,415	5,125,100	5,367,490	(242,390)	1,523,025	5,095,390	5,738,520	(643,130)	879,895
105	EMERGENCY MEDICAL SERVICES	166,760	122,440	129,850	(7,410)	159,350	127,300	138,680	(11,380)	147,970
106	LAW & JUSTICE TAX .3%	154,350	270,175	306,700	(36,525)	117,825	270,150	275,700	(5,550)	112,275
110	STREET	133,150	1,000,450	905,260	95,190	228,340	575,250	641,520	(66,270)	162,070
130	CEMETERY	63,040	161,550	140,920	20,630	83,670	137,550	152,060	(14,510)	69,160
301	CAPITAL IMPROVEMENTS	455,000	115,500	327,550	(212,050)	242,950	105,200	340,000	(234,800)	8,150
320	CDBG - EAST 4TH STREET	-	750,000	750,000	-	-	-	-	-	-
325	EWC PLAZA	-	997,950	997,700	250	250	-	-	-	250
410	WATER/SEWER	4,349,395	9,025,300	7,853,025	1,172,275	5,521,670	6,538,085	5,887,755	650,330	6,172,000
420	IRRIGATION	252,015	441,700	438,320	3,380	255,395	445,200	504,730	(59,530)	195,865
430	SOLID WASTE	380,780	1,071,400	994,040	77,360	458,140	1,079,400	1,090,940	(11,540)	446,600
456	W/S REV. BOND REDEMPTION	98,575	543,500	500,800	42,700	141,275	435,500	423,300	12,200	153,475
510	EQUIPMENT RENTAL	2,188,120	542,000	629,935	(87,935)	2,100,185	542,000	435,655	106,345	2,206,530
630	TRANS. BENEFIT DISTRICT	220,175	155,200	258,560	(103,360)	116,815	150,200	93,410	56,790	173,605
		10,226,775	20,322,265	19,600,150	722,115	10,948,890	15,501,225	15,722,270	(221,045)	10,727,845

2016 Budget Summary Work
12/3/2015 14:35

Fund No.	Fund	Program	Balance	Projected	Projected	2015	Est.	Mayer	2016	Est.	
			1/1/2015	Est. 2015 Revenue	Est. 2015 Exp.	Difference Rev/Exp	Balance 1/1/2016	Est. 2016 Revenue	Recommended Est. 2016 Exp.	Difference Rev/Exp	Ending Balance
001	CURRENT	EXPENSE FUND	1,765,415	5,125,100	5,367,490	(242,390)	1,523,025	5,095,390	5,738,520	(643,130)	879,895
		Legislative Services			51,570	-4.5%			64,360	-11%	15%
		Community Support Services			35,580				36,090		
		Court Services			267,120				253,250		
		Executive Services			84,520				91,640		
		Clerk Services			45,910				48,900		
		Accounting Services			96,990				104,855		
		Risk Management Services			157,610				170,500		
		Legal Services		budget ->	153,700				155,700		
		Human Resource Services			58,180				57,400		
		General Facilities Services			30,550				31,095		
		Police Administrative Services			277,050				281,900		
		Police Investigation Services			270,250				276,950		
		Police Patrol Services			1,503,760	2,762,340			1,602,700	2,938,780	
		Police Community Programs			15,540				15,400		
		Police Correction Services			124,580				165,030		
		Police Communication Services			524,260				549,900		
		Graffiti Removal Services			2,680				7,360		
		Fire - Administrative Services			144,690				149,130		
		Fire - Suppression Services			230,170	374,860			291,330	440,460	
		Code Enforcement Services			63,140				70,410		
		Animal Control Services			29,280				31,000		
		Senior Services			11,660				12,400		
		Planning Services			43,700				41,590		
		Economic Development Services			15,400				72,230		
		Inspection & Permitting Services			46,110				54,790		
		Library Services			259,170				271,120		
		Recreation Services			123,220				133,500		
		Aquatics Services			82,090	419,260			112,200	520,690	
		Parks Maintenance Services			213,950				274,990		
		Museum			4,840	7,160			15,230	17,550	
		Community Center			36,000				44,750		
		Taxes -> St & Transfers Out			315,000				201,600		
		Police Res. Balance			46,900				46,900		
		Museum Res. Balance			2,320				2,320		
105	EMERGENCY MED. SERVICES FUND		166,760	122,440	129,850	(7,410)	159,350	127,300	138,680	(11,380)	147,970
										-8%	107%
106	LAW & JUSTICE TAX .3% FUND		154,350	270,175	306,700	(36,525)	117,825	270,150	275,700	(5,550)	112,275
										-2%	41%
110	STREET FUND		133,150	1,000,450	905,260	95,190	228,340	575,250	641,520	(66,270)	162,070
		Road & Street Maintenance			78,280				190,610		
		Storm Drainage			5,510				10,120		
		Structures			740				1,570		
		Sidewalks			2,870				5,540		
		Street Lighting			160,200				165,000		
		Traffic Control Devices			55,880				61,060		
		Parking Facilities			10				30		
		Snow & Ice Control			19,510				20,550		
		Street Cleaning			20,080				23,380		
		Roadside			99,230				105,090		
		Maintenance Administration			51,280				58,570		
		Construction Projects ARRA			-				-		
		Construction Project			411,670				-		
130	CEMETERY FUND		63,040	161,550	140,920	20,630	83,670	137,550	152,060	(14,510)	69,160
										-10%	45%
301	CAPITAL IMPROVEMENTS		455,000	115,500	327,550	(212,050)	242,950	105,200	340,000	(234,800)	8,150
										-69%	2%
320	CDBG - EAST 4TH STREET		-	750,000	750,000	-	-	-	-	-	-
320	CDBG - EAST 4TH STREET		-	997,950	997,700	250	250	-	-	-	250
410	WATER/SEWER FUND		4,349,395	9,025,300	7,853,025	1,172,275	5,521,670	6,538,085	5,887,755	650,330	6,172,000
		Water			1,670,820				2,711,600	11%	105%
		Sewer Collection			681,300				800,730		
		Sewer Treatment			1,178,120				1,348,970		
		W/S Debt Service & Transfers Out			4,322,785				1,026,455		
420	IRRIGATION FUND		252,015	441,700	438,320	3,380	255,395	445,200	504,730	(59,530)	195,865
										-12%	39%
430	SOLID WASTE FUND		380,780	1,071,400	994,040	77,360	458,140	1,079,400	1,090,940	(11,540)	446,600
		Collection			973,530				1,075,100	-1%	41%
		Neighborhood Clean-Up			10,210				15,840		
		Landfill & Op. Transfer Out			10,300				-		
456	REVENUE BOND REDEMPTION FUND		98,575	543,500	500,800	42,700	141,275	435,500	423,300	12,200	153,475
										3%	36%
510	EQUIPMENT RENTAL FUND		2,188,120	542,000	629,935	(87,935)	2,100,185	542,000	435,655	106,345	2,206,530
										24%	506%
630	TRANS. BENEFIT DISTRICT		220,175	155,200	258,560	(103,360)	116,815	150,200	93,410	56,790	173,605
										61%	186%
			10,226,775	20,322,265	19,600,150	722,115	10,948,890	15,501,225	15,722,270	(221,045)	10,727,845

2016 PERSONNEL SUMMARY

The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue generated, and the annual cost.

FUND/ PROGRAM	DESCRIPTION	2016 FTE	2016 Projected Revenues (1)	2016 Projected Expenses
001	Legislative Services	0	\$ 0	64,360
002	Community Support Services	0.05	0	36,090
003	Municipal Court Services	0	201,000	253,250
006	General Management Services	0.40	0	91,640
008	Clerk Services	0.35	39,000	48,900
009	Accounting Services	0.80	105,800	104,855
013	Risk Management Services	0	0	170,500
015	Legal Services	0	0	155,700
020	Human Resource Services	0.35	0	57,400
025	General Facilities Services	0	16,250	31,095
030	Police Administration Services	2.00	0	281,900
031	Police Investigation Services	2.00	0	276,950
032	Police Patrol Services	11.90	0	1,602,700
033	Police Community Programs	.10	0	15,400
034	Police Correction Services	1.00	1,000	165,030
035	Police Communications Services	5.00	3,000	549,900
036	Graffiti Removal Services	0.20	0	7,360
037	Fire Administrative Services	1.00	0	149,130
038	Fire Suppression Services	0.75	3,500	291,330
040	Code Enforcement Services	0.625	0	70,410
055	Animal Control Services	0	4,500	31,000
058	Senior Center Programs	0.10	2,000	12,400
060	Planning & Community Development Services	0.20	2,000	41,590
062	Economic Development Services	0.10	0	72,230
065	Inspection and Permitting Services	0.50	73,000	54,790
075	Library Services	3.20	10,700	271,120
080	Recreation Services	1.35	42,000	133,500
081	Aquatics Services	2.165	22,890	112,200
082	Parks Maintenance Services	1.00	0	274,990
085	RE Powell Museum Services	.125	0	15,230
087	Community Center	0	7,300	44,750
Subtotal Current Expense Fund		35.27	\$ 533,940	5,487,700
105	Emergency Medical Services	0.25	127,100	138,680
106	Yakima County Law & Justice Tax	2.00	270,000	275,700
110	Street	2.10	227,500	641,520
130	Cemetery Services	1.175	69,500	152,060
410	Water Pumping, Treatment & Delivery	6.30	} 4,897,000	4,861,300
	Wastewater Collection Services	3.10		
	Wastewater Treatment Services	6.95		
420	Irrigation Water Delivery Services	1.35	445,000	504,730
430	Solid Waste	4.33	765,400	1,090,940
510	Equipment Rental	0.20	542,000	435,655
630	Transportation Benefit District	0	150,000	93,410
Grand Total		63.03	\$ 8,027,440	13,681,695

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes.

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CURRENT EXPENSE FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Beginning Fund Balance	1,478,074.42	1,766,645	1,765,415	1,523,025	1,523,025
Taxes					
Real & Personal Property Taxes	1,418,290.91	1,420,000	1,425,000	1,435,000	1,435,000
Local Sales Tax	587,602.55	552,750	585,000	569,500	569,500
Hotel/motel Tax	1,503.01	1,500	1,500	1,500	1,500
Brokered Natural Gas Use Tax	81,252.86	80,000	85,000	85,000	85,000
Criminal Justice Tax - 1/10%	147,493.76	140,000	150,000	145,000	145,000
Utility Tax - Electricity	594,761.07	540,000	595,000	570,000	570,000
City Water Utility Tax	453,870.16	430,000	460,000	470,000	470,000
Utility Tax - Natural Gas	126,946.81	105,000	115,000	115,000	115,000
City Sewer Utility Tax	184,489.68	162,000	190,000	195,000	195,000
Utility Tax - Garbage	58,176.80	53,000	60,000	60,000	60,000
City Garbage Utility Tax	305,816.59	292,000	292,000	295,000	295,000
Utility Tax - Cable T.V.	38,610.84	35,000	38,000	38,000	38,000
Utility Tax - Telephone	185,126.03	195,000	185,000	185,000	185,000
Leasehold Excise Taxes	1,236.92	1,300	1,500	1,500	1,500
Total Taxes	4,185,177.99	4,007,550	4,183,000	4,165,500	4,165,500
Licenses and Permits					
Amusement Licenses & Permits	5,180.00	3,500	4,000	4,000	4,000
Franchise Fees-Charter Cable	38,327.41	36,000	40,000	40,000	40,000
Business Licenses & Permits	27,500.00	25,000	25,000	25,000	25,000
Other Non-Bus License & Permit	8,079.92	10,000	10,000	10,000	10,000
Building Permits	51,401.55	60,000	53,000	55,000	55,000
Animal Licenses	4,606.50	5,000	4,500	4,500	4,500
Total Licenses and Permits	135,095.38	139,500	136,500	138,500	138,500
Intergovernmental Revenues					
Arbor Day Tree Planting Grant	0.00	0	500	500	500
L.E.A.D. Task Force Grant	45,921.52	41,000	36,000	36,000	36,000
Traffic Safety Comm. Grant	3,520.14	5,000	15,000	5,000	5,000
P.U.D. Privilege Tax	40,814.12	40,000	45,400	40,000	40,000
City-County Assistance	98,634.83	80,000	108,000	100,000	100,000
Criminal Justice Tax - Pop.	2,856.18	2,500	2,900	3,000	3,000
Criminal Justice Tax - DCD	10,491.26	9,000	10,500	10,500	10,500
DUI Distribution	1,982.56	2,000	1,500	1,500	1,500
Liquor Excise Tax	20,691.24	29,800	30,000	45,000	45,000
Liquor Board Profits	97,841.16	96,500	96,500	95,000	95,000
In-Lieu of Taxes	422.87	1,000	860	850	850
In-Lieu of Taxes - G.F.H.L.P.	1,002.00	400	400	400	400
Intergov. Charges For Services	4,288.72	3,500	3,500	3,500	3,500
Total Intergovernmental Revenues	328,466.60	310,700	351,060	341,250	341,250

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Charges for Goods and Services					
Municipal Court Fees & Charges	16,420.14	15,000	15,000	15,000	15,000
Records Search	5,377.78	3,500	3,500	3,500	3,500
Photostatting	2,877.68	2,500	2,500	2,500	2,500
Sales of Merchandise: T-Shirts	23.16	50	100	50	50
Sale of Maps & Publications	0.00	0	70	10	10
Library Photocopies	3,255.57	3,500	4,200	3,500	3,500
PD SRO Services - School Dist.	45,730.92	45,700	45,700	51,500	51,500
Work Release Program	2,926.89	1,000	500	1,000	1,000
SSA Incentive Program	400.00	0	800	100	100
Abatement Charges-Property Clean	2,284.46	1,000	4,500	2,000	2,000
Zoning & Subdivision Fees	1,700.00	2,000	2,000	2,000	2,000
Plan Checking Fees	20,322.70	15,000	21,000	18,000	18,000
Library Use Fees	3,042.26	3,200	3,100	3,200	3,200
Swimming Pool Fees - *t*	11,312.89	11,500	11,400	15,390	15,390
Museum Receipts	16.00	30	0	250	250
Swimming Lesson Fees	6,245.00	6,000	7,500	7,500	7,500
Recreation Program Fees - *t*	15,842.24	16,500	26,000	26,000	26,000
School Recreation Programs	8,000.00	8,000	8,000	8,000	8,000
Total Charges for Goods and Services	145,777.69	134,480	155,870	159,500	159,500
Fines and Penalties					
Traffic Infraction Penalties	134,264.92	140,000	140,000	140,000	140,000
Civil Parking Inf. Penalties	1,910.59	2,000	500	500	500
DUI Fines	13,046.16	13,000	15,000	15,000	15,000
Other Criminal Traffic Misc.	14,082.66	15,000	15,000	15,000	15,000
DUI Investigative Fund	3,891.52	3,000	3,000	3,000	3,000
Other Crim Non-Traffic Fines	11,015.17	12,000	11,000	11,000	11,000
Library Late Returns	3,938.19	4,000	4,800	4,000	4,000
Building Code Violation Fee	194.50	200	100	200	200
Total Fines and Penalties	182,343.71	189,200	189,400	188,700	188,700

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Miscellaneous Revenues					
Investment Interest	11,541.28	10,000	15,000	13,500	13,500
Interest On Taxes	251.16	300	600	500	500
Interest - Other - Gen. Acct.	7,658.06	6,500	9,500	8,500	8,500
Country Park Facilities Rental	2,402.00	2,500	2,350	2,000	2,000
Community Center Rental	2,250.00	2,500	2,000	2,500	2,500
Lease - Inspire Development Centers	13,350.00	13,400	13,470	13,550	13,550
Lease - Chamber of Commerce	2,640.00	2,640	2,640	2,640	2,640
Lease - AT&T - Tower Park	0.00	1,155	0	1,155	1,155
Lease - Verizon - Tower Park	10,725.00	11,700	11,700	11,700	11,700
Lease – Alba	10,158.78	10,300	10,250	10,200	10,200
Lease – Baker	11,392.19	10,650	10,650	10,625	10,625
Concession/jail Phone Proceeds	180.24	500	150	150	150
Concessions/Community Center	82.14	0	40	40	40
Contributions To Police Dept.	2,500.00	50	0	10	10
Contributions To Library	34.95	50	10	25	25
Contrib. - Friends of the Library	0.00	25	0	5	5
Contributions To Park	23,239.96	21,000	22,100	17,100	17,100
Contributions-Park – Trees	400.00	400	500	400	400
Contributions To Museum	10.00	0	0	0	0
Contributions to Community Center	11,817.19	4,800	4,800	4,800	4,800
Confiscated & Forfeited Property	3,273.50	500	500	500	500
Judgments And Settlements	1,069.89	1,000	1,800	1,000	1,000
Cashier's Overages & Shortages	90.64	0	200	20	20
Library Over & Short	27.17	0	10	20	20
Other Miscellaneous Revenue	3,129.46	2,000	1,000	1,000	1,000
Total Miscellaneous Revenues	118,223.61	101,970	109,270	101,940	101,940

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Nonrevenues					
Rental Property Damage Deposit	2,150.00	0	0	0	0
Due Others - Misc. & Deposits	1,141.93	0	0	0	0
MVIP, CJT, JIS Fees, Etc.	197,519.71	0	0	0	0
State Gun Permit Fee	2,661.00	0	0	0	0
WSP/fingerprinting For CWP	1,270.50	0	0	0	0
Sales Taxes Collected	2,155.29	0	0	0	0
NSF Checks Receivable	5,035.65	0	0	0	0
State Building Code Fee	561.35	0	0	0	0
Bail Pass Through Money	44,781.00	0	0	0	0
Leasehold Tax	3,161.02	0	0	0	0
Total Nonrevenues	260,437.45	0	0	0	0
Other Financing Sources					
Sale of Fixed Assets	0.00	0	0	0	0
Operating Transfers-In	84,200.00	91,500	0	0	0
Transfers-In	0.00	0	0	0	0
Transfer-In Comm Cntr Const Fund	0.00	0	0	0	0
Total Other Financing Sources	84,200.00	91,500	0	0	0
Total Current Expense Fund	6,917,796.85	6,741,545	6,890,515	6,618,415	6,618,415

FUND: CURRENT EXPENSE

PROGRAM: LEGISLATIVE SERVICES

PROGRAM STATEMENT

This program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

Staffing Level – None

Overview of Ongoing and Present Activities

- Establishes legislative policy for the city government
- Determines services, service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

Notable Changes in 2016 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Legislative Services - City Council					
Regular Salaries & Wages	24,450.00	27,000	24,500	28,000	28,000
Social Security	1,870.43	2,070	1,880	2,140	2,140
Workman's Compensation	81.50	200	80	200	200
Office & Operating Supplies	575.93	10,450	6,000	10,000	10,000
Professional Services	0.00	50	0	150	150
Advertising	148.13	200	100	200	200
Communications	901.55	1,000	930	1,000	1,000
Travel	1,688.69	3,000	1,000	3,000	3,000
Operating Rentals & Leases	1,440.00	1,800	1,400	1,800	1,800
Miscellaneous	315.66	800	300	800	800
Misc. - Dues - AWC	6,805.00	6,900	6,980	7,070	7,070
Misc. - Dues - YVCOG	7,020.00	10,000	8,400	10,000	10,000
Total Legislative Services	45,296.89	63,470	51,570	64,360	64,360

FUND: CURRENT EXPENSE

PROGRAM: COMMUNITY SUPPORT SERVICES

PROGRAM STATEMENT

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site and an inventory of community information pamphlets and maps.

Staffing Level – Deputy City Clerk/Treasurer .05

Overview of Ongoing and Present Activities

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce
- Payment to Yakima County for local election support

Notable Changes in 2016

- None

Mandated Programs – Federal and State

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

Revenue Generated – None

Equipment and Vehicles Assigned – Misc. Office Equipment (City Hall)

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Community Support Services					
Voter Registration Costs					
Election Services – County	10,398.93	10,000	10,000	10,000	10,000
Total Voter Registration Costs	10,398.93	10,000	10,000	10,000	10,000
Emergency Services					
Emergency Preparedness Service	8,240.00	12,550	12,550	12,700	12,700
Total Emergency Services	8,240.00	12,550	12,550	12,700	12,700
Pollution Control					
Intergovernmental Services	4,400.00	4,405	4,405	4,470	4,470
Total Pollution Control	4,400.00	4,405	4,405	4,470	4,470
Information Services					
Regular Salaries & Wages	2,582.04	2,730	2,700	2,710	2,710
Longevity	63.95	70	70	85	85
Social Security	202.21	220	220	220	220
Retirement	241.57	280	280	320	320
Workman's Compensation	11.35	20	15	15	15
Medical/life Insurance	683.51	720	720	680	680
Office & Operating Supplies	0.00	50	10	20	20
Professional Services	0.00	500	100	250	250
Communications	0.00	50	10	20	20
Misc Chamber of Comm - Tourism	3,727.29	2,000	2,000	2,000	2,000
Total Information Services	7,511.92	6,640	6,125	6,320	6,320
Mental and Physical Health					
Intergovernmental Services	2,523.63	2,500	2,500	2,600	2,600
Total Mental and Physical Health	2,523.63	2,500	2,500	2,600	2,600
Total Community Support Services	33,074.48	36,095	35,580	36,090	36,090

FUND: CURRENT EXPENSE

PROGRAM: MUNICIPAL COURT SERVICES

PROGRAM STATEMENT

The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

Staffing Level – None

Overview of Ongoing and Present Activities

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.
- Oversees service contract with indigent defense counsel.

Notable Changes in 2016 – Yakima County District Court costs decreased from \$190,000 in 2015 to \$176,000 in 2016. District Court costs are based on filings over a four year period. Annual public defender costs with the Law Firm of Beck and Phillips, PLLC is \$69,000 in 2016 payable in equal monthly installments. In addition, the Public Defender Agreement reflects a caseload limit, the reimbursement of costs for investigators and experts, warranty of public defender and quarterly reporting requirements.

Mandated Programs – Federal and State

Various requirements under Washington State Criminal Code in regards to traffic offenses including driving while under the influence of alcohol and/or drugs.

Revenue Generated

Fees & Charges	\$ 15,000
Fines & Forfeitures	<u>\$186,000</u>
	\$201,000

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Municipal Court Services					
Regular Salaries & Wages	0.00	0	0	0	0
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	0.00	0	0	0	0
Retirement	0.00	0	0	0	0
Workman's Compensation	0.00	0	0	0	0
Medical/life Insurance	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	0	0	0	0
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	63,652.27	77,000	77,000	77,000	77,000
Advertising	134.41	100	100	100	100
Yakima County District Court	174,622.92	190,000	190,000	176,000	176,000
Communications	25.34	50	20	50	50
Travel	40.32	50	0	50	50
Operating Rentals & Leases	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Misc - Jury Fees	0.00	0	0	0	0
Misc - Witness Fees	0.00	50	0	50	50
Total Operating Expenses	238,475.26	267,250	267,120	253,250	253,250
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Municipal Court Services	238,475.26	267,250	267,120	253,250	253,250

FUND: CURRENT EXPENSE

PROGRAM: GENERAL MANAGEMENT SERVICES

PROGRAM STATEMENT

This program provides for the day to day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrator of the City. They provide direction and supervision to the city Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

Staffing Level –

City Administrator	<u>.40</u>
Total	.40

Overview of Ongoing and Present Activities

- Overall administration and management of the City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

Notable Changes in 2016 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned –

1 – Ford Escape

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Executive Administration - Mayor/City Administrator					
Regular Salaries & Wages	58,696.93	61,000	60,000	63,000	63,000
Overtime	0.00	0	0	0	0
Longevity	1,506.62	1,620	2,130	2,130	2,130
Social Security	4,535.87	4,790	4,750	4,980	4,980
Retirement	5,366.83	7,020	6,950	7,280	7,280
Workman's Compensation	719.99	1,500	940	990	990
Medical/life Insurance	6,046.00	7,400	6,600	7,260	7,260
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	200.97	300	200	300	300
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Advertising	0.00	250	0	250	250
Communications	880.09	1,800	900	1,500	1,500
Travel	926.29	850	700	950	950
Travel – Training	87.48	500	200	500	500
Operating Rentals & Leases	1,200.00	1,400	1,000	1,400	1,400
Repairs & Maintenance	0.00	100	0	100	100
Miscellaneous	54.00	800	150	800	800
Misc. - Training Registration	0.00	250	0	200	200
Total Operating Expenses	80,221.07	89,580	84,520	91,640	91,640
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total General Management	80,221.07	89,580	84,520	91,640	91,640

FUND: CURRENT EXPENSE

PROGRAM: CLERK SERVICES

PROGRAM STATEMENT

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary on the Firemen’s Pension & Welfare Board and the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

Staffing Level

City Clerk	.30
Deputy City Clerk/Treasurer	<u>.05</u>
Total	.35

Overview of Ongoing and Present Activities

- Attend Council and other miscellaneous meetings and prepare minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Issuance and renewal of various licenses and permits.
- Administrative services for LEOFF, Firemen’s Pension & Welfare Board and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code Supplement services.
- Respond to public information requests.

Notable Changes in 2016 – None

Mandated Programs – Federal and State

RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

Revenue Generated

Amusement Licenses & Permits	\$ 4,000
Business Licenses & Permits	\$25,000
Non-Business Licenses & Permits	<u>\$10,000</u>
	\$39,000

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Records Services - City Clerk					
Regular Salaries & Wages	25,830.55	29,000	29,000	30,000	30,000
Overtime	0.00	0	0	0	0
Longevity	633.04	780	780	1,100	1,100
Social Security	2,004.73	2,280	2,280	2,500	2,500
Retirement	2,394.87	3,000	3,000	3,300	3,300
Workman's Compensation	78.68	100	100	100	100
Medical/life Insurance	4,714.12	5,000	5,200	4,900	4,900
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	2,807.55	3,000	2,000	2,500	2,500
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	2,123.86	3,000	2,000	2,500	2,500
Travel	45.00	100	0	100	100
Operating Rentals & Leases	1,740.00	1,600	1,200	1,500	1,500
Repairs & Maintenance	0.00	50	0	50	50
Miscellaneous	274.00	300	350	350	350
Misc. - Training Registration	0.00	0	0	0	0
Total Operating Expenses	42,646.40	48,210	45,910	48,900	48,900
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Clerk Services	42,646.40	48,210	45,910	48,900	48,900

FUND: CURRENT EXPENSE

PROGRAM: ACCOUNTING SERVICES

PROGRAM STATEMENT

The Accounting Services program includes the City Treasurer’s and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall’s computer network.

<u>Staffing Level</u> –	City Treasurer	.40
	Accounts Payable Clerk	.30
	Deputy City Treasurer	<u>.10</u>
	Total	.80

Overview of Ongoing and Present Activities

- Maintenance of the City’s General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

Notable Changes in 2016 – None

Mandated Programs – Federal and State

RCW 35.27.131 – Monthly Treasurer’s Report

RCW 35.33.141 – Monthly Receipts and Expenditure Reports

RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury

RCW 43.09.200 – Compliance w/ WA St. Auditor’s Budgetary, Acctg. and Reporting System

RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED

Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation

Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)

Annual Financial Audit performed by the Washington State Auditor’s Office

<u>Revenue Generated</u> –	Interest on Investments, All Funds:	\$ 104,600 (2016 estimate)
	Returned Items (NSF Checks) Fees:	\$ 1,200

Equipment and Vehicles Assigned – City Hall Computer Network – File Server and Workstations; Shared use of Sharp AR-M550 Digital Imager (copier/printer); Shared use of XEROX WorkCentre 6400 color laser printer/copier/scanner, Miscellaneous Office Machines

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Accounting Services - City Treasurer					
Regular Salaries & Wages	42,359.43	46,000	46,000	49,500	49,500
Overtime	0.00	0	0	0	0
Longevity	476.19	500	500	625	625
Social Security	3,276.89	3,560	3,560	3,850	3,850
Retirement	3,921.96	4,650	4,650	5,600	5,600
Workman's Compensation	187.02	210	210	210	210
Medical/life Insurance	11,273.68	11,450	11,450	11,000	11,000
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	509.73	600	600	600	600
Professional Services	0.00	500	100	250	250
Advertising	7.90	20	20	20	20
Communications	996.39	1,100	1,000	1,100	1,100
Travel	551.57	500	100	500	500
Operating Rentals & Leases	600.00	600	300	500	500
Miscellaneous	40.00	100	100	100	100
Misc - Bank Service Fees	4,091.80	4,500	4,300	4,500	4,500
Registration - Training	371.66	500	100	500	500
Total Operating Expenses	68,664.22	74,790	72,990	78,855	78,855
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Auditing					
Professional Services-S.A.O.	26,568.66	26,550	24,000	26,000	26,000
Total Auditing	26,568.66	26,550	24,000	26,000	26,000
Total Accounting Services	95,232.88	101,340	96,990	104,855	104,855

FUND: CURRENT EXPENSE

PROGRAM: RISK MANAGEMENT SERVICES

PROGRAM STATEMENT

The Risk Management program provides bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance. This program also provides for the payment of medical costs for active and retired Police and Fire Department employees qualified under the provisions of RCW 41.26 Law Enforcement Officers' and Firefighters' (LEOFF) Plan 1 Retirement System.

Staffing Level – None

Overview of Ongoing and Present Activities

- Oversee City-wide risk management programs.
- Manage bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance.
- Oversee payment of medical claims and provide medical insurance in accordance with the LEOFF Plan 1 Retirement System and the Yakima County Disability Board.
Currently, the City has seven LEOFF 1 retirees and one LEOFF 1 active member.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all COMPACT requirements are met.

Notable Changes in 2016 – The City's liability assessment with WCIA decreased from \$159,911 in 2015 to \$153,509 in 2016. The assessment formula is based on two factors: worker hours multiplied by the assessment rate. The assessment rate is determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property rates remained the same for 2016. Boiler and machinery, and crime/fidelity rates increased 7.5% or \$163 for 2016.

Mandated Programs – Federal and State

All costs of provided medical benefits for qualified active and retired Police and Fire (LEOFF 1) employees under RCW 41.26 and Yakima County Disability Board.

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Risk Management Services					
Leoff 1 Med Benefits - Police	75,333.79	90,000	75,000	90,000	90,000
Leoff 1 Med. Benefits - Fire	11,034.33	10,000	10,000	10,000	10,000
Total Operating Expenses	86,368.12	100,000	85,000	100,000	100,000
Other Expenditures					
Insurance - Leg.	417.59	450	450	430	430
Insurance – Court	1,062.95	1,130	1,130	1,080	1,080
Insurance - Exec.	1,240.11	1,320	1,320	1,260	1,260
Insurance - Treas.	658.02	700	700	670	670
Insurance – Clerk	480.86	510	510	490	490
Insurance – Attorney	835.18	890	890	850	850
Insurance - H.R.	215.12	230	230	220	220
Insurance - Gen. Fac.	2,606.05	2,630	2,940	2,930	2,930
Insurance - PD Admin	6,734.66	7,120	7,120	6,840	6,840
Insurance - PD Investigation	9,199.02	9,880	10,030	9,770	9,770
Insurance - PD Patrol	7,521.66	7,910	7,590	7,310	7,310
Insurance - Fire Suppression	11,287.27	11,540	11,760	11,450	11,450
Insurance - PD Corrections	6,854.66	7,240	7,230	6,960	6,960
Insurance - Code Enforcement	0.00	400	410	390	390
Insurance – TBD	2,500.00	0	0	0	0
Insurance - Animal Control	860.60	910	920	880	880
Insurance - Community Center	0.00	220	230	220	220
Insurance - Insp. & Permits	632.71	270	270	260	260
Insurance – Planning	126.54	140	140	130	130
Insurance - Econ. Dev.	0.00	0	0	0	0
Insurance - Sr. Center	417.59	220	220	220	220
Insurance – Library	7,365.31	7,570	8,110	7,980	7,980
Insurance - PK Admin.	202.47	220	220	210	210
Insurance – Recreation	1,379.30	1,460	1,460	1,410	1,410
Insurance – Museum	527.32	540	600	600	600
Insurance – Aquatics	4,085.94	4,250	4,430	4,320	4,320
Insurance - PK Maint.	3,322.06	3,400	3,700	3,620	3,620
Total Other Expenditure	70,532.99	71,150	72,610	70,500	70,500
Total Risk Management Services	156,901.11	171,150	157,610	170,500	170,500

FUND: CURRENT EXPENSE

PROGRAM: LEGAL SERVICES

PROGRAM STATEMENT

The primary purpose to the office of the City Attorney is to advise and support the Grandview City Council, City Administrator and City’s operating Departments. The City Attorney provides legal opinion and reviews and prepares legal documents for the City Council and Staff.

The City contracts with Yakima County for prosecution services on behalf of the City in Grandview Municipal Court.

Staffing Level – None (contract for services)

Overview of Ongoing and Present Activities

- Provide legal opinion and advice to City Council and Staff.
- Represents the City in other necessary legal proceedings.
- Prosecution services provided by Yakima County in Grandview Municipal Court actions.
- Legal services provided by the law firm of Menke Jackson Beyer Ehlis & Harper LLP.

Notable Changes in 2016 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Legal Services					
City Attorney Services-General	46,056.50	48,000	48,000	48,000	48,000
City Attorney Services-Other	20,914.56	15,000	8,000	10,000	10,000
City Attorney Services – Labor	24,555.40	55,000	25,000	25,000	25,000
Yakima County Prosecution Serv	72,000.00	72,000	72,000	72,000	72,000
Communications	437.93	500	500	500	500
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	300.00	300	200	200	200
Miscellaneous	0.00	0	0	0	0
Total Legal Services	164,264.39	190,800	153,700	155,700	155,700

FUND: CURRENT EXPENSE

PROGRAM: HUMAN RESOURCE SERVICES

PROGRAM STATEMENT

This program manages the recruitment, selections, and retainage of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor activities. The City Clerk serves as the Human Resource Assistant and as the Secretary/Chief Examiner for the Civil Service Commission.

Staffing Level

City Clerk	.25
Deputy City Clerk/Treasurer	.10
Total	.35

Overview of Ongoing and Present Activities

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug & alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and monitor City payroll, including pay adjustments/increases, employee benefits, employee health care benefits, and employee wellness program.
- Coordinate and administer Human Resources related programs and policies.

Notable Changes in 2016 – None

Mandated Programs – Federal and State

- Department of Transportation (DOT) random commercial driver's license testing
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service
- Washington State Family Leave Act
- Military Family Leave Act
- Patient Protection and Affordable Care Act (1/1/2011)

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Human Resource Services					
Regular Salaries & Wages	24,538.33	28,000	28,000	28,000	28,000
Overtime	0.00	0	0	0	0
Longevity	602.14	750	750	1,050	1,050
Social Security	1,931.67	2,200	2,200	2,200	2,200
Retirement	2,277.34	2,880	2,880	3,200	3,200
Workman's Compensation	81.91	100	100	100	100
Medical/life Insurance	4,725.92	5,000	5,200	4,900	4,900
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	1,457.27	1,000	350	500	500
Employee Appreciation	141.50	400	650	400	400
Professional Services	9,285.21	10,000	12,000	12,000	12,000
Advertising	625.69	2,000	4,000	3,000	3,000
Communications	957.08	1,500	1,000	1,000	1,000
Travel	458.66	300	600	500	500
Operating Rentals & Leases	480.00	450	300	400	400
Miscellaneous	105.00	100	150	150	150
Total Operating Expenses	47,667.72	54,680	58,180	57,400	57,400
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Human Resource Services	47,667.72	54,680	58,180	57,400	57,400

FUND: CURRENT EXPENSE

PROGRAM: GENERAL FACILITIES SERVICES

PROGRAM STATEMENT

The City Clerk maintains and operates a Facility Management Program so as to efficiently use city resources to purchase goods and services consumed by current expense departments.

Staffing Level – None

Overview of Ongoing and Present Activities

- Purchase of paper products and cleaning supplies.
- Improvements and maintenance for buildings managed by the General Fund departments, including City Hall, Alice Grant Learning Center and 303 West Wine Country Road currently rented to the Grandview Chamber of Commerce.

Notable Changes in 2016 – None

Mandated Programs – Federal and State – None

Revenue Generated

Learning Center Lease	\$13,550
Chamber of Commerce Lease	<u>\$ 2,700</u>
	\$16,250

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
General Facilities Service					
Regular Salaries & Wages	892.83	3,000	1,000	3,000	3,000
Overtime	33.19	100	0	100	100
Social Security	70.86	200	80	200	200
Retirement	38.32	155	50	155	155
Workman's Compensation	57.27	150	70	150	150
Medical/life Insurance	30.18	185	150	190	190
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	3,273.91	3,000	2,600	3,000	3,000
Shirts/caps Purchased FR Resale	0.00	100	450	100	100
Small Tools & Minor Equipment	0.00	100	0	100	100
Professional Services	5,000.00	5,000	5,200	5,500	5,500
Advertising	0.00	0	0	0	0
Communications	2,207.47	2,500	2,100	2,500	2,500
Travel	27.82	0	0	0	0
Operating Rentals & Leases	1,361.89	600	350	500	500
Public Utility Services	11,675.95	13,000	12,000	12,000	12,000
Repairs & Maintenance	11,982.56	3,000	500	3,000	3,000
Miscellaneous	551.51	600	600	600	600
Total Operating Expenses	37,203.76	31,690	25,150	31,095	31,095
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements Other Than Bldgs	0.00	5,500	5,400	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	5,500	5,400	0	0
Total General Facilities Services	37,203.76	37,190	30,550	31,095	31,095

FUND: CURRENT EXPENSE

PROGRAM: POLICE ADMINISTRATION SERVICES

2016 PROGRAM STATEMENT

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to ensure the highest quality interaction, not only within the community served, but the entire justice system in our area. This program is to ensure that the values of a free society are maintained and that the laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

<u>Staffing Level</u>	Police Chief	1.0
	Asst. Police Chief	1.0
	(Admin. Assistant)	<u>0.0</u>
	Total	2.0

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures.
- Insure compliance with state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Ensure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections services.
- Direct and review the delivery of communication services.

Notable Changes in 2016 –

Increase in "Misc" for Ammunition	\$500.00
Increase in Travel/Training (Admin Force Science training)	\$1000.00

Mandated Programs – Federal and State

- Maintain jail operations, medical treatment, and food service to meet or exceed Bureau of Prison, American Correction Association, and Washington Corrections Association guidelines on prisoner care and custody.
- Follow state mandated time limits for incarcerations of Domestic Violence and DUI/DWLS.

Revenue Generated – None

Equipment Assigned - 2010 Ford Expedition (ER-215)
2003 Ford Expedition (CE-203)

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Police Administration Services					
Regular Salaries & Wages	169,497.17	225,000	177,000	182,000	182,000
Overtime	0.00	2,800	2,800	3,500	3,500
Longevity	3,863.50	5,100	5,100	6,300	6,300
Social Security	13,262.94	17,900	16,000	15,000	15,000
Retirement	7,876.94	15,100	12,000	10,100	10,100
Workman's Compensation	2,769.59	5,450	4,450	3,700	3,700
Medical/life Insurance	25,546.21	43,000	30,000	27,100	27,100
Unemployment Compensation	0.00	2,500	0	2,500	2,500
Uniforms & Clothing	1,634.50	2,500	2,500	2,500	2,500
Office & Operating Supplies	1,004.21	1,000	1,000	1,000	1,000
Fuel Consumed	991.78	1,800	1,800	1,800	1,800
Small Tools & Minor Equipment	535.75	1,000	1,000	1,000	1,000
Professional Services	0.00	0	0	0	0
Advertising	80.00	100	100	100	100
Communications	2,533.21	4,500	4,500	4,500	4,500
Travel	3,177.22	4,000	4,000	5,000	5,000
Operating Rentals & Leases	7,680.00	8,800	8,800	8,800	8,800
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	2,988.22	3,000	3,000	3,500	3,500
Miscellaneous	513.04	2,000	2,000	2,000	2,000
Miscellaneous - Training	0.00	1,000	1,000	1,500	1,500
Total Police Administration	243,954.28	346,550	277,050	281,900	281,900

FUND: CURRENT EXPENSE

PROGRAM: POLICE INVESTIGATIONS SERVICES

2016 PROGRAM STATEMENT

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

Staffing Level

Police Detectives 2.0 (One GPD in-house, One LEAD)

Overview of Ongoing and present Activities

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

Notable Changes in 2016 –

Create a new "Special Investigations Unit" (YVSIU) line and fund at \$1000.00.

Mandated Programs – Federal and State

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

Revenue Generated – None

Equipment

- 2003 Ford Explorer
- 1996 Dodge SIRT Van
- Night Vision Equipment
- Thermal Imaging Unit
- Alarm Detection Equipment

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Police Investigation Services					
Regular Salaries & Wages	119,973.48	133,000	133,000	142,000	142,000
Overtime	28,529.92	37,200	37,200	37,200	37,200
Longevity	2,819.80	4,100	4,100	4,200	4,200
Social Security	11,542.80	13,400	13,400	14,100	14,100
Retirement	7,769.33	9,200	9,200	9,700	9,700
Workman's Compensation	3,653.23	3,750	3,750	3,700	3,700
Medical/life Insurance	40,568.29	51,500	51,500	37,600	37,600
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	1,077.68	1,000	1,000	1,250	1,250
Pension And Disability Payment	0.00	0	0	0	0
Office & Operating Supplies	1,264.45	1,500	1,500	1,500	1,500
Fuel Consumed	3,221.47	5,000	2,500	5,000	5,000
Small Tools & Minor Equipment	1,999.07	2,000	2,000	2,000	2,000
Professional Services	2,000.00	3,000	300	3,000	3,000
Advertising	0.00	0	0	0	0
Communications	1,477.59	1,200	1,200	1,700	1,700
Travel	1,517.50	3,000	3,000	3,500	3,500
Operating Rentals & Leases	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	2,812.76	3,500	3,500	4,000	4,000
Lighting Upgrade	0.00	500	500	500	500
Miscellaneous	146.33	500	500	500	500
Misc. – Training	0.00	2,000	2,000	2,500	2,500
Misc - Investigative Expenses	0.00	2,000	100	2,000	2,000
Special Investigations Unit - YVSIU	0.00	0	0	1,000	1,000
Total Operating Expenses	230,373.70	277,350	270,250	276,950	276,950
Capital Expenditures					
High Risk Vest	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Police Investigation Services	230,373.70	277,350	270,250	276,950	276,950

FUND: CURRENT EXPENSE

PROGRAM: POLICE PATROL SERVICES

2016 PROGRAM STATEMENT

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. This program ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol is to keep the streets of Grandview safe and to make its citizens feel safe.

<u>Staffing Level</u>	Patrol Officers	8.0
	Patrol Sergeants	3.0
	School Officer	<u>.9</u>
	Total	11.9

Overview of Ongoing and Present Activities

- Provides a visible deterrent to crime.
- Responds to citizens request for service
- Investigates criminal complaints
- Testifies in Federal, county and Municipal courts.
- Assist in operations of jail.
- Arrest, transport and book prisoners.
- Assist LEAD Task Force.
- Investigates traffic accidents and enforce traffic laws.
- Performs community policing functions and programs.
- Helps direct reserve police officer program.
- Assist all other city departments.
- Assist all outside law enforcement agencies.
- Develops information on gang activity, and targets repeat offenders.
- Assist in Municipal Court security.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

Notable Changes in 2016 –

Replace one aging Patrol Vehicle		(Equipment Rental Fund)
Mobile Data Terminals	\$2,500	(Capital Replacement item)
Vests	\$1,000	(Capital Replacement item)
TASER	\$1,000	(Capital Replacement item)
Increase "Range Maintenance" (Weed control)	\$1,500	
Increase Travel Training (Academy costs)	\$7,500	
Increase Misc Training for Ammunition	\$3,000	(5k total)
Fill one vacant Supervisor Position	\$6,000	
Fill one vacant Police Officer Position	\$82,000	

Mandated Programs – Federal and State

- Washington State mandated arrest on Domestic Violence
- Enforcement of all Local, State and Federal Laws

Revenue Generated - See Municipal Court Services Program Statement

Equipment Assigned – 5-patrol fleet (Equipment Rental), 4 take home (Current Expense), 1 Detective (Equipment Rental), 1 Admin (Current Expense), 1 Admin (Equipment Rental)

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Police Patrol Services					
Regular Salaries & Wages	635,663.01	754,500	789,060	831,000	831,000
Overtime	123,502.20	160,000	164,000	164,000	164,000
Longevity	13,701.05	17,500	17,500	19,000	19,000
Social Security	58,468.52	71,300	72,000	78,000	78,000
Retirement	38,711.79	45,300	45,300	52,000	52,000
Workman's Compensation	16,567.13	20,200	20,200	22,000	22,000
Medical/life Insurance	173,352.58	215,000	223,170	219,000	219,000
Uniforms & Clothing	9,678.31	8,500	8,500	8,500	8,500
Reserves Pension Fund	0.00	2,000	2,000	2,000	2,000
Office & Operating Supplies	22,072.45	22,000	22,000	22,000	22,000
Fuel Consumed	10,057.39	13,000	5,000	13,000	13,000
Small Tools & Minor Equipment	0.00	1,000	1,000	1,000	1,000
Dui/impaired Driving Safety	1,167.96	1,500	1,500	1,500	1,500
Professional Services	385.45	1,000	1,000	1,000	1,000
Advertising	0.00	0	0	0	0
Communications	7,285.99	7,000	7,000	7,000	7,000
Travel	6,226.92	8,000	8,000	15,500	15,500
Operating Rentals & Leases	92,880.00	86,120	86,120	110,000	110,000
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	9,829.62	10,000	10,000	11,000	11,000
Range Maintenance	1,998.21	2,500	2,500	4,000	4,000
Miscellaneous	4,981.41	6,000	6,000	6,000	6,000
Misc. - Training	40.21	7,000	7,000	10,000	10,000
EVOC Training	0.00	0	0	700	700
Total Operating Expenses	1,226,570.20	1,459,420	1,498,850	1,598,200	1,598,200
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improve. Other Than Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Radios, Portable	0.00	0	0	0	0
Vests	932.26	1,000	0	1,000	1,000
TASER	907.99	1,000	1,000	1,000	1,000
Rifles	3,599.15	4,400	3,910	0	0
MDT	5,248.09	5,500	0	2,500	2,500
Headsets - Walmart Grant	2,299.46	0	0	0	0
Total Capital Expenditures	12,986.95	11,900	4,910	4,500	4,500

Total Police Patrol Services	<u>1,239,557.15</u>	<u>1,471,320</u>	<u>1,503,760</u>	<u>1,602,700</u>	<u>1,602,700</u>
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FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNITY PROGRAMS

2016 PROGRAM STATEMENT

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties

Staffing Level

School Resource Officer .10

Overview of Ongoing and Present Activities

- Community – Block watch programs
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide presentations on gang activity
- Provide security for community functions, eg: parades, dances, and events
- Assist schools with student and parent presentations or information

Notable Changes in 2016

Professional Services increase of \$400.00 for an equipment maintenance agreement.

Mandated Programs – Federal and State - None

Revenue Generated - None

Equipment Assigned

- Speed monitoring Trailer
- 1999 Dodge Pickup
- Live View Camera system

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Police Community Programs					
Regular Salaries & Wages	109,563.31	7,100	7,000	6,950	6,950
Overtime	13,367.33	2,000	2,000	2,000	2,000
Longevity	2,243.25	190	190	250	250
Social Security	9,504.05	640	640	700	700
Retirement	6,279.00	440	440	500	500
Workman's Compensation	2,419.77	170	170	200	200
Medical/life Insurance	25,423.80	2,600	2,600	1,900	1,900
Uniforms & Clothing	0.00	0	0	0	0
Crime Prevention Supplies	1,546.72	2,000	2,000	2,000	2,000
Professional Services	0.00	0	0	400	400
Communications	0.00	500	500	500	500
Travel	0.00	0	0	0	0
Total Police Community Programs	170,347.23	15,640	15,540	15,400	15,400

FUND: CURRENT EXPENSE

PROGRAM: POLICE CORRECTION SERVICES

2016 PROGRAM STATEMENT

The purpose of this program is to provide and maintain secure custody of prisoners within the Grandview Jail facility. Also to provide a safe environment for offenders to be housed safely away from the general population, as well as to provide necessary care to those incarcerated and to treat them in a humane manner.

Staffing Level

Corrections Officer 1.0

Overview of Ongoing and Present Activities

- Maintain all care and custody of prisoners.
- Transport prisoners to and from court/court security.
- Transport prisoners to and from medical facilities.
- Transport prisoners to and from other jails.
- Maintain all jail supplies/food.
- Maintain custody of prisoner property.
- Maintain all prisoner medical supplies and prescriptions.
- Maintain building maintenance and care.
- Prepare all prisoners meals/special meals.
- Manage trustee/work crews.
- Monthly report.
- Testify in court.

Notable Changes in 2016 -

Increase Professional Services reserve by (Possible medical bills, if needed)	\$5,000
Increase Van Repair and Maintenance by (Possible repairs on aging vehicle, if needed)	\$1,000
Purchase a Commercial Freezer for jail food	\$3,500
Purchase Video Conference System (For prisoner visitations)	\$5,000

Mandated Programs – Federal and State

- Comply with all Local, State and Federal Laws related to prisoner care
- Provide Mental Health and medical needs for inmates

Revenue Generated

Work Release \$1,000

Equipment Assigned

2002 Chevrolet Jail transport van (Unit 9992)

2015 Commercial Freezer

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Police Correction Services - Jail					
Regular Salaries & Wages	44,528.03	48,500	48,500	48,800	48,800
Overtime	1,280.12	2,500	2,500	3,000	3,000
Longevity	646.01	730	730	680	680
Social Security	3,489.00	4,000	4,000	4,050	4,050
Retirement	4,829.66	5,500	5,500	7,650	7,650
Workman's Compensation	1,452.64	1,900	1,900	1,900	1,900
Medical/life Insurance	13,309.01	14,500	14,500	12,950	12,950
Uniforms & Clothing	851.34	1,200	1,200	1,500	1,500
Office & Operating Supplies	21,560.92	22,000	22,000	22,000	22,000
Fuel Consumed - Transport Van	1,930.72	3,000	2,000	3,000	3,000
Professional Services	19,276.08	35,000	12,000	40,000	40,000
Communications	0.00	500	500	1,000	1,000
Repairs & Maintenance	3,931.42	5,000	5,000	5,000	5,000
Van - Repairs & Maintenance	1,499.56	2,500	500	3,500	3,500
Miscellaneous	0.00	1,000	1,000	1,500	1,500
Total Operating Expenses	118,584.51	147,830	121,830	156,530	156,530
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Commercial Freezer	0.00	3,500	2,750	3,500	3,500
Video Conference System	0.00	0	0	5,000	5,000
Total Capital Expenditures	0.00	3,500	2,750	8,500	8,500
Total Police Correction Services	118,584.51	151,330	124,580	165,030	165,030

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNICATIONS

2016 PROGRAM STATEMENT

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The program involves the dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. Dispatcher/Clerks are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. They provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

Staffing Level - Dispatcher/Clerks 5.0

Overview of Ongoing and Present Activities

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls.
- Prepare monthly reports.
- Provide appropriate services to walk-in customers.
- Respond to mail requests for information.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records.
- Maintain all custodial care files/court commit files.
- Maintain all office and operations supplies, and materials.
- Take bail and bonds and assist in prisoner release.
- Testify in court.
- Search prisoners.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

Notable Changes in 2016 –

Computer Replacements	\$3,000 (Capital Replacement Item)
Increase Overtime	\$4,000
Increase in "Communications" (licenses)	\$3,000
Increase in "Professional Services (cleaning)	\$2,500
Increase in Travel/Training (new dispatchers)	\$1,000

Mandated Programs – Federal and State - None

Revenue Generated - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

Equipment Assigned

one (1) Motorola Base Radio; one (1) Repeater; one (1) Computer Aided Digital Recording System;
 one (1) Server with Spillman Records Management; ACCESS State Computer System; Fax and Copy
 Machines

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Police Communications Services					
Regular Salaries & Wages	189,557.13	236,000	200,000	225,000	225,000
Overtime	45,625.17	55,000	59,000	59,000	59,000
Longevity	3,907.35	4,400	4,400	3,800	3,800
Social Security	18,979.38	22,600	22,600	22,000	22,000
Retirement	22,532.54	33,100	33,100	31,500	31,500
Workman's Compensation	7,089.86	9,400	9,400	8,500	8,500
Medical/life Insurance	63,533.57	69,000	69,000	65,000	65,000
Unemployment Compensation	0.00	400	5,160	1,000	1,000
Uniforms & Clothing	1,079.98	3,000	3,000	3,000	3,000
Office & Operating Supplies	6,869.86	9,000	9,000	9,000	9,000
Professional Services	12,489.06	13,000	13,000	15,500	15,500
Communications	50,155.91	51,000	51,000	54,000	54,000
Travel	1,118.44	3,000	3,000	4,000	4,000
Operating Rentals & Leases	8,374.79	16,000	16,000	16,000	16,000
Public Utility Services	16,662.05	17,000	17,000	18,000	18,000
Repairs & Maintenance	5,682.15	10,000	5,000	10,000	10,000
Miscellaneous	708.73	1,600	1,600	1,600	1,600
Total Operating Expenses	454,365.97	553,500	521,260	546,900	546,900
Capital Expenditures					
Computers	2,810.86	3,000	3,000	3,000	3,000
Mirra Recorder	9,434.78	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	12,245.64	3,000	3,000	3,000	3,000
Total Police Communication Services	466,611.61	556,500	524,260	549,900	549,900
Reserve for Capital Replacement	0.00	46,900	46,900	46,900	46,900
Total Police Department	2,469,428.48	2,865,590	2,762,340	2,938,780	2,938,780

FUND: CURRENT EXPENSE

PROGRAM: GRAFFITI REMOVAL

PROGRAM STATEMENT

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti. This program is under the supervision of the Public Works Department.

Staffing Level

Maintenance Employee .20

Overview of Ongoing and Present Activities

Responsible for all graffiti clean-up which includes all private and public property.

Notable Changes in 2016 - None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned –

- Pick-up
- Portable paint sprayer
- Portable pressure washer

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Graffiti Removal					
Regular Salaries & Wages	753.22	3,500	700	3,500	3,500
Overtime	0.00	250	50	250	250
Longevity	0.00	0	0	0	0
Social Security	56.98	290	60	290	290
Retirement	69.38	420	80	420	420
Workman's Compensation	23.95	140	30	130	130
Medical/life Insurance	421.92	1,150	260	270	270
Unemployment Compensation	0.00	0	0	0	0
Graffiti Removal Supplies	2,059.26	2,500	1,500	2,500	2,500
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Graffiti Equipment Rental	0.00	0	0	0	0
Total Graffiti Removal	3,384.71	8,250	2,680	7,360	7,360

FUND: CURRENT EXPENSE

PROGRAM: FIRE ADMINISTRATIVE SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

Staffing Level - Fire Chief 1.0

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Fire Department
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department and develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

Notable Changes in 2016

- There are notable changes in this budget this year. Salaries and associated line items are slightly increased and medical insurance is decreased to reflect changes that will be made in 2016. Public Education has a slight cost of living increase. Communications line item increased a small amount, mostly due to internet access costs and an increase in YAKCORP annual dues. Operating Rentals & Leases and Miscellaneous up slightly.

Mandated Programs – Federal and State

Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

Revenue Generated

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) – varies
- Fees for requesting copies of reports - varies

Equipment Assigned - 2015 Chevrolet Tahoe (Grandview 1)

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Fire Administration Services					
Regular Salaries & Wages	83,556.00	87,300	87,300	89,950	89,950
Overtime	0.00	0	0	0	0
Longevity	1,253.00	1,300	1,300	1,770	1,770
Social Security	6,385.52	6,800	6,800	7,050	7,050
Retirement	4,435.45	4,650	4,650	4,820	4,820
Workman's Compensation	1,859.67	2,600	2,600	2,600	2,600
Medical/life Insurance	12,858.56	12,800	13,200	12,550	12,550
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	111.98	880	880	880	880
Office & Operating Supplies	1,121.12	1,350	1,300	1,350	1,350
Public Education Supplies	1,726.05	1,900	1,900	2,000	2,000
Small Tools & Minor Equipment	2,144.31	2,100	2,100	2,100	2,100
Professional Services	0.00	0	0	0	0
Advertising	57.00	600	100	600	600
Communications	10,232.93	10,900	10,900	11,600	11,600
Travel	438.95	500	500	500	500
Operating Rentals & Leases	7,140.00	7,140	7,260	7,260	7,260
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	2,917.42	3,000	3,000	3,200	3,200
Misc - Training	925.00	900	900	900	900
Total Operating Expenses	137,162.96	144,720	144,690	149,130	149,130
Capital Expenditures					
Computer Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Fire Administrative Services	137,162.96	144,720	144,690	149,130	149,130

FUND: CURRENT EXPENSE

PROGRAM: FIRE SUPPRESSION SERVICES

PROGRAM STATEMENT

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

<u>Staffing Level</u>	Fire Captain	.75
	Firefighters / Volunteers	<u>14.80</u>
	Total	15.55

Overview of Ongoing and Present Activities

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving fire.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 310+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data into our online "Emergency Reporting System" to maintain records and supply data for the Federal "National Fire Incident Reporting System."
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

Notable Changes in 2016

- Salaries and associated line items are slightly increased to reflect changes coming in 2016

- Increase of \$0.85 per call dispatch fees as reflected in “Communications.” Dispatch fees are split between Fire Suppression (25%) and EMS (75%).
- Increase in “Public Utility Services” to reflect possible rate increases.
- Increase of \$300 to Uniform and Clothing to cover increases in turnout gear costs.
- Increase of \$3,000 to Repairs and Maintenance to cover increased maintenance costs occurring as equipment ages.
- Increase of \$500 to Travel to provide for personnel to attend state fire training academy.
- Increase of \$33,000 to Machinery & Equipment for Self-Contained Breathing Apparatuses.
- Increase of \$20,000 for future purchase of Fire Engine.

Mandated Programs – Federal and State

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards
- Compliance with the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA’s, hydro-testing of bottles every 5 years (2010, 2015) and replacement of complete pack and bottles every 15 years (2020).
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

Revenue Generated

Intergovernmental Charges for Services	\$3,500.00
Equipment Rental (State Mobilization)	<u>Varies</u>
Total	\$3,500.00

Equipment Assigned

- 1995 E-One Fire Engine (Grandview 11)
- 1999 American La France Aerial (Grandview 18)
- 2004 American La France Fire Engine (Grandview 12)
- 2010 E-One Fire Engine (214)
- 2005 Ford Expedition (Grandview 6 / Training)
- 2009 Chevrolet Tahoe (Grandview 3 / Duty Officer)
- 24 Self Contained Breathing Apparatus

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Fire Suppression Services					
Regular Salaries & Wages	42,325.35	44,500	44,500	45,810	45,810
Volunteer Compensation	24,248.21	41,950	40,000	42,300	42,300
Overtime	8,646.67	11,200	11,000	11,610	11,610
Longevity	846.00	880	880	1,350	1,350
Social Security	4,056.06	4,350	4,350	4,500	4,500
Retirement	2,710.10	2,980	2,980	3,100	3,100
Workman's Compensation	1,554.98	2,300	2,250	2,300	2,300
Medical/life Insurance	10,512.87	10,200	10,850	10,200	10,200
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	3,206.27	10,800	10,800	11,100	11,100
Pension And Disability Payment	287.50	1,900	1,900	1,900	1,900
Office & Operating Supplies	1,556.92	1,650	1,650	1,650	1,650
Fuel Consumed	3,201.58	4,000	3,500	4,000	4,000
Small Tools & Minor Equipment	8,573.60	8,750	8,750	8,750	8,750
Professional Services	2,160.65	3,900	3,900	3,900	3,900
Advertising	0.00	0	0	0	0
Communications	6,038.29	7,900	7,500	8,000	8,000
Travel	772.97	2,000	2,000	2,500	2,500
Operating Rentals & Leases	21,110.00	25,260	25,260	25,260	25,260
Repairs & Maintenance	6,092.57	8,000	8,000	8,000	8,000
Miscellaneous	1,494.52	2,000	2,000	2,000	2,000
Misc - Training	2,480.69	4,000	4,000	4,000	4,000
Total Operating Expenses	151,875.80	198,520	196,070	202,230	202,230

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Fire Suppression Services					
Facilities					
Office & Operating Supplies	336.97	600	600	600	600
Supplies For Repairs	1,587.77	3,000	3,000	3,000	3,000
Small Tools & Minor Equipment	495.50	600	600	600	600
Professional Services	2,620.30	2,900	2,900	2,900	2,900
Public Utility Services	13,085.90	15,000	15,000	16,000	16,000
Repairs & Maintenance	10,515.80	10,000	12,000	13,000	13,000
Total Facilities	28,642.24	32,100	34,100	36,100	36,100
Capital Expenditures					
Buildings	0.00	0	0	0	0
Fire Station Sprinklers	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	33,000	33,000
Construction Projects	0.00	0	0	0	0
Capitalized Rentals & Leases	0.00	0	0	20,000	20,000
Total Capital Expenditures	0.00	0	0	53,000	53,000
Total Fire Suppression Services	180,518.04	230,620	230,170	291,330	291,330
Total Fire Department	317,681.00	375,340	374,860	440,460	440,460

FUND: CURRENT EXPENSE

PROGRAM: CODE ENFORCEMENT SERVICES

PROGRAM STATEMENT

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level

Code Enforcement Officer	.600
Public Works Office Clerk	<u>.025</u>
Total FTE	.625

Overview of Ongoing and Present Activities –

Receive and handle nuisance complaints (e.g. weed abatement, unsafe conditions, etc.)

Notable Changes in 2016 – None

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated – None

Equipment and Vehicles Assigned –

1 – 2012 Ford Escape

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Code Enforcement Services					
Regular Salaries & Wages	33,566.10	35,500	35,100	36,500	36,500
Wages - Supervision	0.00	0	0	0	0
Wages - Administration	1,052.45	1,150	1,120	1,150	1,150
Overtime	0.00	0	0	0	0
Longevity	987.51	1,100	1,140	1,170	1,170
Social Security	2,722.97	2,890	2,860	2,970	2,970
Retirement	3,279.29	4,230	4,180	4,340	4,340
Workman's Compensation	888.09	1,240	1,180	1,230	1,230
Medical/life Insurance	9,897.99	12,000	9,450	10,020	10,020
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	202.71	450	220	400	400
Office & Operating Supplies	312.35	1,000	600	1,000	1,000
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	1,450.50	1,500	1,450	3,030	3,030
Advertising	9.88	100	0	100	100
Communications	1,302.15	1,500	1,250	1,500	1,500
Travel	0.00	300	0	300	300
Operating Rentals & Leases	2,340.00	2,400	2,880	2,550	2,550
Public Utility Services	431.78	500	430	550	550
Repairs & Maintenance	280.55	400	280	400	400
Miscellaneous-Abatement	1,098.88	2,500	1,000	2,500	2,500
Misc - Training	0.00	200	0	200	200
Total Operating Expenses	59,823.20	69,460	63,140	70,410	70,410
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Code Enforcement Services	59,823.20	69,460	63,140	70,410	70,410

FUND: CURRENT EXPENSE

PROGRAM: ANIMAL CONTROL SERVICES

2016 PROGRAM STATEMENT

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership. They also provide adoption programs for animals.

Staffing Level – Contracted with Humane Society of Central Washington

Overview of Ongoing and Present Activities

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

Notable Changes in 2016 – Contract for services with the Humane Society of Central Washington for animal control (15 hours a week) coverage. Rates for the next 2 years of our 3 year contract are:

2016 rate 29,484

2017 rate 30,960

Mandated Programs – Federal and State

Comply with State, Federal and DEA requirements on usage, storage and disposal of drugs used with this department

Revenue Generated

Animal Licenses \$4,500

Equipment Assigned

All equipment provided by the Humane Society
Animal Control shelter

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Animal Control Services					
Office & Operating Supplies	368.80	600	600	900	900
Professional Services	21,600.00	28,080	28,080	29,500	29,500
Communications	169.54	300	300	300	300
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	300.00	300	300	300	300
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Total Operating Expenses	22,438.34	29,280	29,280	31,000	31,000
Capital Expenditures					
Improve. Other Than Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Animal Control Services	22,438.34	29,280	29,280	31,000	31,000

FUND: CURRENT EXPENSE

PROGRAM: SENIOR CITIZEN SERVICES

PROGRAM STATEMENT

The Parks and Recreation Department offers a comprehensive menu of programs and activities for the benefit of area senior citizens at the Grandview Community Center. The department also builds partnerships and engages in networking to maximize program benefits.

Staffing Level Parks and Recreation Director .10

Overview of Ongoing and Present Activities

- Oversee operation and implementation of programs.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program and event supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.
- Partner with the Senior Network to offer quarterly events.

Notable Changes in 2016 – None

Mandated Programs – Federal and State

- Health requirements for kitchen duty.

Revenue Generated –

United Way Contributions: \$ 2,000

Equipment and Vehicles Assigned - N/A

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Senior Citizen Services					
Regular Salaries & Wages	7,478.07	7,670	7,670	7,860	7,860
Overtime	0.00	0	0	0	0
Longevity	216.00	220	220	230	230
Social Security	588.51	600	570	620	620
Retirement	683.22	800	750	910	910
Workman's Compensation	144.92	170	170	180	180
Medical/life Insurance	1,425.34	1,450	1,420	1,480	1,480
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	747.30	1,100	850	1,100	1,100
Professional Services	0.00	0	0	0	0
Communications	0.96	30	10	20	20
Operating Rentals & Leases	0.00	150	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Total Senior Citizen Services	11,284.32	12,190	11,660	12,400	12,400

FUND: CURRENT EXPENSE

PROGRAM: PLANNING & COMMUNITY DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

Staffing Level

City Clerk .20

Overview of Ongoing and Present Activities

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to the Planning Commission, Hearing Examiner and Board of Appeals.

YVCOG administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan.

The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards.

Inquiries, applications and proposals are initially fielded by the City Clerk.

Notable Changes in 2016 – The Growth Management Act requires that all cities review and update their planning documents including comprehensive plans and development regulations every eight years. These updates are due for the City of Grandview on June 30, 2017. In order to be in compliance, staff began the update process in 2015 and will continue into 2016. Failure to meet the deadline could affect the City’s ability to apply for state infrastructure funding. In the past, the City has utilized the planning services of YVCOG to assist in the review and revision process.

Mandated Programs – Federal and State

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long-range community development planning.

Revenue Generated

Fees for Permits and Applications \$2,000

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Planning & Community Development Services					
Regular Salaries & Wages	15,497.51	16,700	16,700	17,000	17,000
Overtime	0.00	0	0	0	0
Longevity	379.38	490	490	680	680
Social Security	1,200.87	1,280	1,280	1,400	1,400
Retirement	1,435.39	1,670	1,670	2,000	2,000
Workman's Compensation	44.88	60	60	60	60
Medical Insurance	2,687.33	2,900	2,900	2,800	2,800
Office & Operating Supplies	57.85	100	200	200	200
Professional Services	2,705.89	4,000	6,000	5,000	5,000
Advertising	65.18	300	400	400	400
Comp Plan Update	0.00	20,000	12,000	10,000	10,000
Communications	926.82	900	1,000	1,000	1,000
Travel	401.47	500	500	500	500
Operating Rentals & Leases	660.00	550	450	500	500
Miscellaneous	0.00	0	50	50	50
Total Planning & Community Services	26,062.57	49,450	43,700	41,590	41,590

FUND: CURRENT EXPENSE

PROGRAM: ECONOMIC DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

Staffing Level –

City Administrator .10

Overview of Ongoing and Present Activities

- Respond to inquiries and provide appropriate information
- Work with Port of Grandview, Yakima County Development Association, Chamber of Commerce and Grandview's E.D.G.E.

Notable Changes in 2016 - Increase of \$50,000 to E.D.G.E. for Euclid/WCR Intersection and Forsell Half Street Improvements.

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Economic Development Services					
Regular Salaries & Wages	5,800.45	6,200	5,900	6,250	6,250
Overtime	0.00	0	0	0	0
Longevity	167.39	200	240	240	240
Social Security	448.68	480	470	500	500
Retirement	530.13	580	690	730	730
Workman's Compensation	68.42	100	90	100	100
Medical/life Insurance	671.85	850	730	810	810
Office & Operating Supplies	0.00	100	50	100	100
Professional Services	0.00	0	0	0	0
Advertising	289.00	350	300	350	350
Communications	4.74	250	30	250	250
Travel	138.60	300	100	300	300
Operating Rentals & Leases	540.00	600	300	600	600
Miscellaneous	0.00	0	0	0	0
Misc - Y.C.D.A.	6,240.00	6,500	6,500	7,000	7,000
Misc. - E.D.G.E.	5,000.00	5,000	0	55,000	55,000
Total Economic Development Services	19,899.26	21,510	15,400	72,230	72,230

FUND: CURRENT EXPENSE

PROGRAM: INSPECTION AND PERMITS

PROGRAM STATEMENT

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

Building Official/Code Enforcement Officer	.40
Public Works Office Clerk	<u>.10</u>
Total FTE	.50

Overview of Ongoing and Present Activities

This program is responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

Notable Changes in 2016 – None

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated –

Building permits	\$ 55,000
Plan Review Fees	<u>\$ 18,000</u>
Total	\$ 73,000

Equipment and Vehicles Assigned –

1 – 2012 Ford Escape

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Inspection & Permitting Services					
Regular Salaries & Wages	20,053.72	22,000	21,000	23,000	23,000
Wages - Supervision	0.00	0	0	0	0
Wages - Administration	4,209.70	4,400	4,300	4,550	4,550
Overtime	0.00	250	0	250	250
Longevity	746.00	900	900	1,000	1,000
Social Security	1,909.89	2,110	2,000	2,200	2,200
Retirement	2,303.30	3,090	2,930	3,220	3,220
Workman's Compensation	550.23	910	830	910	910
Medical/life Insurance	7,035.18	8,500	6,920	7,330	7,330
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	202.74	400	250	400	400
Office & Operating Supplies	307.44	1,500	700	3,000	3,000
Small Tools & Minor Equipment	0.00	400	0	400	400
Professional Services	1,460.38	1,550	1,450	2,980	2,980
Advertising	0.00	100	0	100	100
Communications	228.75	850	250	500	500
Travel	341.94	550	400	550	550
Operating Rentals & Leases	2,400.00	2,500	2,880	2,600	2,600
Public Utility Services	431.79	500	400	600	600
Repairs & Maintenance	280.55	500	300	500	500
Miscellaneous	290.00	700	600	700	700
Misc. - Training	295.00	0	0	0	0
Total Operating Expenses	43,046.61	51,710	46,110	54,790	54,790
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Inspection & Permitting Services	43,046.61	51,710	46,110	54,790	54,790

FUND: CURRENT EXPENSE

PROGRAM: LIBRARY SERVICES

PROGRAM STATEMENT

Grandview Library serves Grandview residents, YVCC students, staff and faculty and other individuals in the area by acquiring, organizing, providing and promoting informational, educational, cultural and recreational materials in a variety of formats.

Staffing Level

Library Director	1.00	Part-time Library Page	.35
Assistant Librarian	1.00	Part-time Library Page	<u>.35</u>
Part-time Library Aide	.50	Total FTE	3.20

Overview of Ongoing and Present Activities

- Purchase, prepare and maintain books, periodicals, audio-visual materials and online resources, including e-books, e-audios and downloadable music.
- Provide information services and research assistance.
- Provide public access to the internet, word processing, e-reading materials, periodical database and other computer programs and assist in training patrons in their use.
- Provide reader's advisory for all ages and plan activities to promote literacy and library usage.
- Participate in civic organizations, school, college, library and city sponsored programs that promote awareness of library services.
- Interact with college personnel regarding building, IT, network and library needs.
- Interact with college students, staff and faculty regarding academic materials for addition to the collection.
- Maintain Polaris library system for accuracy in bibliographic, collection and patron information.

Notable Changes in 2016

- Friends of Grandview Library may not be able to offer same support as in the past. Of the most concern are the newspaper subscriptions that have been paid by them.
- Federal funding *may* decrease for the on-line periodical database and *will* decrease for the OCLC bibliographic database and the e-books/e-audio subscription.
- YVCC will begin to contribute to our "out of pocket cost" for the OCLC bibliographic database.
- Revenue is not consistent year to year.
- Combined catalog with YVCC will change workload dynamics.

Mandated Programs – Federal and State – Annual statistical report to qualify for state and federal assistance.

Revenue Generated

- \$4,000 late returns
- \$3,500 printing and copying fees
- \$3,200 non-resident fees

Equipment and Vehicles Assigned - None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Library Services					
Regular Salaries & Wages	103,416.00	106,100	106,100	109,300	109,300
Regular Wages - Part Time	26,429.47	28,000	28,000	29,200	29,200
Overtime	0.00	0	0	0	0
Longevity	1,918.00	1,980	1,980	2,900	2,900
Social Security	10,079.92	10,410	10,410	10,800	10,800
Retirement	10,758.63	12,280	12,280	14,000	14,000
Workman's Compensation	769.45	1,000	840	1,000	1,000
Medical/life Insurance	23,538.78	25,500	25,500	23,700	23,700
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	4,120.18	4,000	4,000	4,000	4,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	78.22	200	90	200	200
Advertising	0.00	50	10	50	50
Communications	394.19	500	500	600	600
Travel	0.00	0	0	1,000	1,000
Operating Rentals & Leases	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	21.53	70	70	70	70
Miscellaneous - Training	0.00	0	0	0	0
Total Operating Expenses	181,524.37	190,090	189,780	196,820	196,820
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Books	6,942.58	8,000	8,000	8,000	8,000
Periodicals	1,142.93	1,400	1,370	1,400	1,400
Other Media	1,179.93	1,650	1,650	1,700	1,700
Gates Grant Expenditures	0.00	0	0	0	0
Online Databases	159.98	2,250	2,220	2,300	2,300
e-media, e-books & e-audio	1,760.00	3,500	3,500	4,000	4,000
Total Capital Expenditures	11,185.42	16,800	16,740	17,400	17,400

Redemption Of Long-Term Debt

Debt Service - St. Loan - Principal	25,000.00	25,000	25,000	30,000	30,000
Debt Service - St. Loan - Interest	28,400.00	27,650	27,650	26,900	26,900
Total Debt Service	53,400.00	52,650	52,650	56,900	56,900
Total Library Services	246,109.79	259,540	259,170	271,120	271,120

FUND: CURRENT EXPENSE

PROGRAM: RECREATION SERVICES

PROGRAM STATEMENT

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for the Grandview citizens. We strive to offer innovative activities to reflect the needs of our diverse community. We embrace partnerships that help enhance the quality of life for our patrons.

<u>Staffing Level</u>	Parks and Recreation Director	.80
	Part-Time Help	.55
	TOTAL	1.35

Overview of Ongoing and Present Activities

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Attend meetings and prepare minutes/agendas for respective committees.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; compile flyers and offer support to website updates.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps and offer programs for the disabled.
- Coordinate/organize Frenzy Friday, Youth Drop-in Program, Fitness/Dance Courses and other recreational programming; plus special events.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Order and maintain recreation and administrative supplies as needed.

Notable Changes in 2016 – None

Mandated Programs – Federal and State - N/A

<u>Revenue Generated</u> -	United Way Contributions:	\$ 8,000
	Recreation Fees:	\$ 16,000
	School District Programs:	\$ 8,000
	School-Recreation Contribution:	<u>\$ 10,000</u>
	TOTAL:	\$ 42,000

Equipment and Vehicles Assigned - #437 2005 Ford Ranger. Vehicle #439 (Equipment Rental) 2012 Ford Escape.

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Recreational Services					
Regular Salaries & Wages	59,825.35	61,360	61,360	62,880	62,880
Regular Wages - Part Time	6,300.04	13,000	7,000	13,000	13,000
Overtime	0.00	0	0	0	0
Longevity	1,728.00	1,760	1,760	2,420	2,420
Social Security	5,190.83	5,830	5,500	6,000	6,000
Retirement	5,465.06	6,440	6,000	7,300	7,300
Workman's Compensation	1,759.46	2,600	2,100	2,500	2,500
Medical/life Insurance	11,402.39	11,420	11,250	11,800	11,800
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	4,411.79	7,000	6,500	8,000	8,000
Professional Services	5,843.31	50	100	200	200
Advertising	79.00	0	0	0	0
Rec. Program Instructor Fees	10,151.01	12,500	10,000	11,000	11,000
Communications	1,339.88	1,500	1,350	1,400	1,400
Travel	0.00	250	300	300	300
Operating Rentals & Leases	4,800.00	3,600	7,200	4,000	4,000
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	1,200	700	500	500
Miscellaneous	1,827.81	3,300	2,100	2,200	2,200
Misc. - Training	0.00	0	0	0	0
Total Recreational Services	120,123.93	131,810	123,220	133,500	133,500

FUND: CURRENT EXPENSE

PROGRAM: AQUATICS

PROGRAM STATEMENT

The Aquatics program reflects the operation of one outdoor 40 yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

<u>Staffing Level</u>	Parks and Recreation Director	.075
	PW Maintenance Technician	.090
	Pool Manager	.200
	Asst. Pool Manager	.200
	Lifeguards (15)	<u>1.600</u>
	TOTAL	2.165

Overview of Ongoing and Present Activities

- Offer and instruct a swim lesson curriculum.
- Recruit and train qualified aquatic staff.
- Order and furnish administrative supplies.
- Order pool chemicals and maintain proper water chemistry.
- Open swim sessions, family swim, special events and other.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit transactions and true accounting of fees.
- Manage pool party rentals, provide adequate staffing.
- Overall administration of swim pool facility.
- Work closely with staff to orchestrate pool maintenance.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

Notable Changes in 2016 – This budget includes provisions to extend the seasonal swim pool season for an additional two weeks plus. There is \$10,500 included in the capital line item for the replacement of 35 filter grids within the mechanical building.

Mandated Programs – Federal and State

- Yakima County Health District/Annual Inspections
- Safe Chemical Usage/Storage
- Applicable procedures for handling blood borne pathogens.
- Red Cross Lifeguard Certification.
- State Regulations regarding management of outdoor pool facilities.

Revenue Generated – Swimming Pool Revenues: \$ 22,890

Equipment and Vehicles Assigned - N/A

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Aquatics					
Regular Salaries - Admin.	5,608.66	5,750	5,750	5,900	5,900
Regular Salaries & Wages	22,458.60	26,460	25,400	35,000	35,000
Regular Sal & Wages -Maint.	5,190.68	4,100	2,500	4,200	4,200
Overtime	502.64	500	400	500	500
Longevity	162.00	175	180	230	230
Social Security	2,360.94	2,780	2,570	3,440	3,440
Retirement	756.64	960	850	1,080	1,080
Workman's Compensation	2,006.61	2,390	2,390	3,250	3,250
Medical/life Insurance	1,393.56	2,450	1,450	2,000	2,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	259.68	300	290	350	350
Office & Operating Supplies	14,980.11	14,000	14,500	18,500	18,500
Small Tools & Minor Equipment	812.31	6,000	5,500	1,000	1,000
Professional Services	3,552.00	1,200	2,000	4,000	4,000
Advertising	0.00	250	30	150	150
Communications	276.71	310	300	300	300
Travel	200.00	200	0	200	200
Operating Rentals & Leases	528.71	550	580	600	600
Public Utility Services	7,560.69	9,250	8,500	11,500	11,500
Repairs & Maintenance	4,672.18	8,000	6,500	7,000	7,000
Miscellaneous	2,349.80	2,700	2,400	2,500	2,500
Total Operating Expenses	75,632.52	88,325	82,090	101,700	101,700
Capital Expenditures					
Machinery & Equipment	0.00	0	0	10,500	10,500
Total Capital Expenditures	0.00	0	0	10,500	10,500
Total Aquatics	75,632.52	88,325	82,090	112,200	112,200

FUND: CURRENT EXPENSE

PROGRAM: PARKS MAINTENANCE SERVICES

PROGRAM STATEMENT

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

Staffing Level

Public Works Maintenance Technicians	0.20
Part-time Seasonal Maintenance Employees	<u>0.80</u>
Total	1.00

Overview of Ongoing and Present Activities

- Maintain 65+ acres of park land
- Turf management including mowing, grooming and irrigation
- Manage and make repairs to irrigation systems as needed
- Conduct safety inspections throughout the park system
- Constant litter patrol of parks
- Conduct safety check on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required
- Secure and prepare facilities for rentals and usage
- Maintain accurate records on inspections, inventory, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Museum, Library, Police and City Hall grounds
- Setup/cleanup for community events as needed
- Manage winterization program of park system
- Manage department budget
- Recruit and train staff and volunteers
- Supervise tree care program on an ongoing basis

Notable Changes in 2016 –

Irrigation system for Dykstra Park (Phase 3)	\$ 7,000
Participate in the drain ditch piping project at Country Park Event Center	\$16,700
Pathway at Dykstra Park	\$ 5,000
Amenities for the renaming of Stokely Square to Freedom Square	<u>\$15,000</u>
	\$43,700

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned

1 – Ford Escape
 1 – Mixer
 1 – 4 Track
 3 – Weed-eaters

3 – Full size truck
 2 – Backhoes
 2 – Generators
 4 – Mowers

2 – 1 Ton Trucks
 3 – Tractors

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Parks Maintenance Services					
Regular Salaries	2,494.01	0	0	0	0
Regular Salaries & Wages	44,685.72	46,000	44,000	47,500	47,500
Regular Wages - Seasonal	449.99	0	200	250	250
Overtime	1,990.18	3,800	1,800	3,000	3,000
Longevity	2,442.04	1,800	1,800	2,000	2,000
Social Security	4,028.99	3,950	3,610	4,040	4,040
Retirement	4,681.22	5,780	5,280	5,900	5,900
Workman's Compensation	1,766.74	1,960	1,660	1,850	1,850
Medical/life Insurance	16,887.72	15,500	13,900	14,600	14,600
Unemployment Compensation	2,607.68	4,500	4,500	4,500	4,500
Uniforms & Clothing	979.91	1,500	950	1,500	1,500
Office & Operating Supplies	23,087.45	22,000	25,000	28,500	28,500
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	14,481.70	18,000	16,000	18,000	18,000
Advertising	23.70	400	0	400	400
Communications	1,081.00	1,000	950	1,100	1,100
Travel	194.12	250	100	250	250
Travel - Training	0.00	200	0	200	200
Operating Rentals & Leases	22,598.83	25,000	22,000	25,000	25,000
Public Utility Services	54,242.23	52,000	50,000	54,000	54,000
Repairs & Maintenance	17,849.27	18,000	18,000	18,000	18,000
Miscellaneous	200.00	500	200	500	500
Misc - Training	0.00	200	0	200	200
Total Operating Expenses	216,772.50	222,340	209,950	231,290	231,290
Capital Expenditures					
Improve. Other Than Buildings	2,779.37	4,000	4,000	43,700	43,700
Machinery & Equipment	13,967.66	0	0	0	0
Total Capital Expenditures	16,747.03	4,000	4,000	43,700	43,700
Total Parks Maintenance Services	233,519.53	226,340	213,950	274,990	274,990
Total Parks & Recreations	429,275.98	446,475	419,260	520,690	520,690

FUND: CURRENT EXPENSE

PROGRAM: R.E. POWELL MUSEUM

PROGRAM STATEMENT

The R.E. Powell Museum facility is open to the public upon tour arrangement with the Parks and Recreation Department. The facility has a variety of memorabilia that depicts the history of Grandview.

<u>Staffing Level</u>	Parks and Recreation Director	.025
	Part-Time Museum Staff	<u>.100</u>
	TOTAL	.125

Overview of Ongoing and Present Activities

- Manage day to day operation of museum facility.
- Conduct group tours.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and minutes.
- Recruitment and supervision of volunteers.
- Manage departmental budget.

Notable Changes in 2016 - The City and School District have agreed to extend the lease agreement through February 29, 2016, which will allow the City to operate the Museum at the current location at 315 Division Street. In the spring of 2015 the City purchased the building and lot at 115 W. Wine Country Rd to relocate the museum facility. Additional funds will be required to maintain and operate the facility at the new site.

Mandated Programs – Federal and State - N/A

Revenue Generated - none

Equipment and Vehicles Assigned - N/A

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Museum					
Regular Salaries & Wages	1,869.52	1,920	1,920	1,970	1,970
Regular Wages - Part Time	0.00	0	0	2,500	2,500
Overtime	0.00	0	0	0	0
Longevity	54.00	60	60	80	80
Social Security	147.39	150	150	350	350
Retirement	170.61	200	200	230	230
Workman's Compensation	36.23	40	40	230	230
Medical/life Insurance	356.37	375	370	370	370
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	100	100	1,500	1,500
Professional Services	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	0.00	0	0	1,500	1,500
Public Utility Services	1,553.22	3,900	2,000	5,000	5,000
Repairs & Maintenance	0.00	100	0	1,500	1,500
Miscellaneous	0.00	0	0	0	0
Total Operating Expenses	4,187.34	6,845	4,840	15,230	15,230
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improve. Other Than Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Ending Fund Balance					
Ending Fund Bal. - Museum	0.00	2,320	2,320	2,320	2,320
Total Ending Fund Balance	0.00	2,320	2,320	2,320	2,320
Total Museum	4,187.34	9,165	7,160	17,550	17,550

FUND: CURRENT EXPENSE FUND

PROGRAM: COMMUNITY CENTER

PROGRAM STATEMENT

The Grandview Community Center continues to be an optimal facility to meet the leisure time needs of Grandview and beyond. The facility is available to the community for rentals.

Staffing Level - (See recreation and senior citizen services budgets)

Overview of Ongoing and Present Activities

- Manage departmental budget.
- Oversee ongoing maintenance and operation of facility.
- Perform troubleshooting duties as required.
- Coordinate maintenance with Public Works Department.

Notable Changes in 2016 – Professional Services increase from \$9,500 to \$15,500 for use of Temporary Employment Service which will provide routine maintenance and morning office assistance.

Mandated Programs – Federal and State

- Federal and State: meeting the needs of low to moderate income level patrons in terms of recreational, nutritional and social programming.
- Annual testing of fire control system, kitchen hood operation, security alarm system and monthly testing of exit lighting.

Revenue Generated – People for People utility reimbursement: \$4,800
Facilities Rental: \$2,500

Equipment and Vehicles Assigned – N/A

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Community Center					
Office & Operating Supplies	5,189.73	3,600	3,500	3,750	3,750
Small Tools & Minor Equipment	6,114.69	0	0	0	0
Professional Services	7,650.00	9,500	9,500	15,500	15,500
Advertising	0.00	0	0	0	0
Communications	3,780.91	4,250	4,000	4,250	4,250
Operating Rentals & Leases	603.34	0	0	0	0
Public Utility Services	12,073.84	14,750	13,500	14,750	14,750
Repairs & Maintenance	5,089.59	4,000	5,500	6,500	6,500
Total Operating Expenses	40,502.10	36,100	36,000	44,750	44,750
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements Other Than Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Community Center	40,502.10	36,100	36,000	44,750	44,750

FUND: CURRENT EXPENSE

PROGRAM: TRANSFERS OUT AND ENDING FUND BALANCE

PROGRAM STATEMENT

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

Staffing Level – None

Overview of Ongoing and Present Activities

Notable Activities in 2016

- A \$126,600 transfer to the Street Fund is anticipated in 2016.
- A \$35,000 transfer to the Capital Improvement Fund is anticipated in 2016.

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Current Expense Fund					
Nonexpenditures					
Cntry Park Deposit Remitted	400.00	0	0	0	0
Community Center Deposit Remitted	1,900.00	0	0	0	0
Due Others - Misc.	0.00	0	0	0	0
Mvip, Cjr, Jis Fees Remitted	196,890.68	0	0	0	0
Gun Permit Fees Remitted	2,772.00	0	0	0	0
Wsp/fingerprints Remitted	1,353.00	0	0	0	0
State Tax on Utility Tax	44,863.16	40,000	40,000	40,000	40,000
Nsf Checks Remitted	5,088.33	0	0	0	0
Bldg Code Fee Remitted	517.50	0	0	0	0
Bail Pass Thru Remitted	44,781.00	0	0	0	0
Leasehold Tax Remitted	3,594.25	0	0	0	0
Forfeited Property 10% > State	113.50	0	0	0	0
Total Nonexpenditures	302,273.42	40,000	40,000	40,000	40,000
Transfers					
Transfer Out - Street Fund	210,000.00	270,000	270,000	126,600	126,600
Transfer Out - Cap. Improvement Fund	6,000.00	5,000	5,000	35,000	35,000
Total Transfers	216,000.00	275,000	275,000	161,600	161,600
Ending Fund Balance					
Ending Fund Balance - C.E.	1,765,415.77	1,132,720	1,523,025	879,895	879,895
Total Ending Fund Balance	1,765,415.77	1,132,720	1,523,025	879,895	879,895
Total Current Expense Fund	6,917,796.85	6,741,545	6,890,515	6,618,415	6,618,415

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EMERGENCY MEDICAL SERVICES FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Emergency Medical Services Fund					
Beginning Fund Balance - Reserved	0.00	55,000	55,000	65,000	65,000
Beginning Fund Balance	138,137.47	112,035	111,760	94,350	94,350
Total Beginning Cash Balance	138,137.47	167,035	166,760	159,350	159,350
Taxes					
Property Taxes-E.M.S.	112,718.47	115,000	115,000	120,000	120,000
Total Taxes	112,718.47	115,000	115,000	120,000	120,000
Intergovernmental Revenues					
Dept. of Health - E.M.S. Grant	1,473.00	1,200	1,340	1,200	1,200
Intergov. Charges-Fire Dist. #5	2,607.98	3,500	3,500	3,500	3,500
Intergov. Charges-P. Hospital	3,606.76	2,250	2,400	2,400	2,400
Total Intergovernmental Revenues	7,687.74	6,950	7,240	7,100	7,100
Miscellaneous Revenues					
Investment Interest	111.81	150	200	200	200
	111.81	150	200	200	200
Total Emergency Medical Services	258,655.49	289,135	289,200	286,650	286,650

FUND: EMERGENCY MEDICAL SERVICES

PROGRAM: EMERGENCY MEDICAL SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from a voter approved EMS tax levy. The formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. Currently we are in the third year of a ten-year levy.

<u>Staffing Level</u>	Fire Captain	.25
	Firefighters / Volunteer	<u>22.20</u>
	Total	22.45

Overview of Ongoing and Present Activities

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Interact with other health care providers in our area and assist them when requested.

Notable Changes in 2016

- Salaries and associated line items are slightly increased to reflect changes in 2016.
- Increase of \$0.85 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression (25%) and EMS (75%).
- Increase of \$300 to Uniforms and Clothing to cover increases in turnout costs.
- Increase in Travel and Miscellaneous-Training to send personnel to advanced medical classes.

Mandated Programs – Federal, State and County

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

<u>Revenue Generated</u>	EMS Tax	\$120,000
	Dept. of Health Grant	1,200
	Intergovernmental Charges	<u>5,900</u>
	Total	\$127,100

Equipment Assigned - 1997 Braun Heavy Rescue Truck (Rescue 14)
2009 Chevrolet Tahoe (Grandview 2)

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Emergency Medical Services Fund					
Regular Salaries & Wages	14,108.32	14,800	14,800	15,270	15,270
Volunteer Compensation	36,372.29	62,900	56,000	63,500	63,500
Overtime	2,882.10	3,750	3,750	3,900	3,900
Longevity	282.00	300	300	450	450
Social Security	1,459.20	1,450	1,600	1,510	1,510
Retirement	903.34	1,000	1,000	1,100	1,100
Pension & Disability Payments	287.50	1,900	1,900	1,900	1,900
Workman's Compensation	517.13	800	800	800	800
Medical/life Insurance	3,504.26	3,450	4,100	3,400	3,400
Employer Life	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	2,752.88	10,000	10,000	10,300	10,300
Office & Operating Supplies	2,270.69	2,250	2,250	2,250	2,250
Fuel Consumed	581.95	1,000	1,000	1,000	1,000
Small Tools & Minor Equipment	1,540.66	2,000	2,000	2,000	2,000
Communications	17,815.81	20,800	20,800	21,000	21,000
Travel	0.00	500	500	1,000	1,000
Operating Rentals & Leases	6,000.00	6,000	6,300	6,300	6,300
Repairs & Maintenance	44.03	1,000	1,000	1,000	1,000
Miscellaneous	0.00	1,000	1,000	1,000	1,000
Miscellaneous – Training	575.00	750	750	1,000	1,000
Total Rescue And Emergency Aid	91,897.16	135,650	129,850	138,680	138,680
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Ending Fund Balance					
Reserve - Capital Replacement	0.00	55,000	65,000	65,000	65,000
Ending Fund Balance - E.M.S.	166,758.33	98,485	94,350	82,970	82,970
Total Ending Fund Balance	166,758.33	153,485	159,350	147,970	147,970
Total E.M.S. Fund	258,655.49	289,135	289,200	286,650	286,650

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Yakima Cnty Law & Justice Tax Fund					
Beginning Fund Balance	108,640.26	154,560	154,350	117,825	117,825
Taxes					
Criminal Justice Tax - 3/10%	270,212.94	235,000	270,000	270,000	270,000
Total Taxes	270,212.94	235,000	270,000	270,000	270,000
Miscellaneous Revenues					
Investment Interest	99.99	100	175	150	150
Total Miscellaneous Revenue	99.99	100	175	150	150
Total Yakima Cnty Law & Justice Tax	378,953.19	389,660	424,525	387,975	387,975

FUND: CRIMINAL JUSTICE FUND

PROGRAM: CRIMINAL JUSTICE FUNDS

2016 PROGRAM STATEMENT

The tax payers in the City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004 and it was again renewed in 2010 to make improvements to public safety and criminal justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for two Patrol Officers
- Purchase needed equipment for the Police Department

Staffing Level

Patrol Officers 2.00

Overview of Ongoing and Present Activities

- Two patrol officer's salaries
- Police department capital items (when funds are available)

Notable Changes in 2016 – purchase the following equipment

Mobile Car radios	\$18,000
Crime Scene Investigations Equipment (Trailer and supplies)	\$10,000
Dress Uniforms (All employees)	\$12,500
Increase Misc Training for ammunition	\$1,000

Mandated Programs – Federal and State - None

Revenue Generated - \$270,000 a year

Equipment Assigned – N/A

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Yakima County Law & Justice Tax Fund					
Regular Salaries & Wages	115,741.55	141,100	137,500	137,500	137,500
Overtime	22,757.88	31,300	26,000	26,000	26,000
Longevity	1,154.02	2,500	3,500	3,500	3,500
Social Security	10,600.46	13,100	12,750	12,800	12,800
Retirement	7,303.90	9,100	8,750	8,800	8,800
Workman's Compensation	3,021.13	3,750	3,700	3,700	3,700
Medical/life Insurance	43,387.66	58,000	58,000	36,900	36,900
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	12,500	12,500
Office & Operating Supplies	2,901.87	3,000	3,000	3,000	3,000
Small Tools & Minor Equipment	0.00	1,000	1,000	1,000	1,000
Professional Services	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Miscellaneous - Training	0.00	1,000	1,000	2,000	2,000
Total Operating Expenses	206,868.47	263,850	255,200	247,700	247,700
Capital Expenditures					
Pistols	2,199.15	0	0	0	0
SWAT Equipment	2,579.95	2,600	0	0	0
Live View Camera	9,166.11	0	0	0	0
Vests	1,726.40	0	0	0	0
Headsets	2,060.89	0	0	0	0
Network Server Upgrade	0.00	4,500	4,500	0	0
Portable Radio	0.00	6,000	6,000	0	0
Radio Antennas	0.00	6,500	6,500	0	0
Radio Repeater	0.00	17,000	17,000	0	0
Base Station Radio	0.00	4,000	4,000	0	0
Radio Voter System	0.00	13,500	13,500	0	0
Mobile Car Radios	0.00	0	0	18,000	18,000
Crime Scene Investigations Equipment	0.00	0	0	10,000	10,000
Total Capital Expenditures	17,732.50	54,100	51,500	28,000	28,000
Ending Fund Balance					
Ending Fund Balance	154,352.22	71,710	117,825	112,275	112,275
Total Ending Fund Balance	154,352.22	71,710	117,825	112,275	112,275
Total Yak Cnty Law&Justice Tax Fund	378,953.19	389,660	424,525	387,975	387,975

STREET FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Street Fund					
Beginning Fund Balance	88,400.39	133,940	133,150	228,340	228,340
Taxes					
Real & Personal Property Tax	615.66	0	0	0	0
Local Sales Tax	228,024.85	214,500	225,000	221,000	221,000
Total Taxes	228,640.51	214,500	225,000	221,000	221,000
Intergovernmental Revenues					
STP Grant - Bonnieview Road	770,118.36	0	1,730	0	0
STP Grant - OIE	102,859.60	131,410	15,570	0	0
TAP Grant - Forsell Rd Sidewalk Ext	16,080.87	275,000	262,800	0	0
Motor Vehicle Fuel Tax	227,141.34	225,000	223,000	225,000	225,000
Total Intergovernmental Revenues	1,116,200.17	631,410	503,100	225,000	225,000
Miscellaneous Revenues					
Investment Interest	52.90	40	150	150	150
Contributions - Sidewalks	2,368.45	2,500	2,200	2,500	2,500
Other Miscellaneous Revenue	1,500.00	0	0	0	0
Total Miscellaneous Revenues	3,921.35	2,540	2,350	2,650	2,650
Other Financing Sources					
Insurance Claim Receipts	3,705.80	0	0	0	0
Transfer from C.E. Fund	210,000.00	270,000	270,000	126,600	126,600
Total Other Financing Sources	213,705.80	270,000	270,000	126,600	126,600
Total Street Fund	1,650,868.22	1,252,390	1,133,600	803,590	803,590

FUND: STREET

PROGRAM: STREET

PROGRAM STATEMENT

This program is responsible for the repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem.

Staffing Level

Public Works Director	0.150	City Clerk	0.050
City Treasurer	0.050	Assistant Public Works Director	0.050
Public Works Foreman	0.100	Public Works Maintenance Technician	1.000
Public Works Assistant	0.125	Seasonal Maintenance Technician	0.500
Accounting Clerk	0.050	Public Works Office Clerk	<u>0.025</u>
		Total FTE	2.100

Overview of Ongoing and Present Activities –

- Vegetation control of City right-of-ways
- Snow and ice control
- Pothole and seal-coat maintenance
- Street painting
- Maintenance of gravel roads and alleys

Notable Changes in 2016

- Speed Display Signs (1- West WCR & 1 - 2 nd Street)	\$15,000
- Euclid/WCR Intersection and Forsell Half Street Improvements	\$50,000
- Fencing on Wine Country Road	\$ 8,500
- Fencing on East Wine Country Road	<u>\$ 8,100</u>
	\$81,600

Mandated Programs – Federal and State

- All traffic control is in compliance with the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

Revenue Generated

Fuel Taxes	\$225,000
Sidewalk Contribution (donation)	<u>\$ 2,500</u>
Total	\$227,500

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Ford Explorer	1 – Generator
1 – Road Grader	3 – Tractors	1 – Air Compressor
1 – Paint Striper	1 – 1 Ton Truck	1 – Brush Hog
1 – Loader	3 – Weedeaters	1 – Sweeper
1 – Forklift	2 – Flatbed Truck	1 – Sewer Rodder
1 – Backhoe	2 – Riding Mowers	1 – Water Truck
6 – Full size Pick-ups	2 – Dump Trucks	

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Street Fund					
Roadway					
Regular Salaries & Wages	7,425.06	16,000	7,000	16,000	16,000
Overtime	670.78	700	1,500	800	800
Longevity	0.00	0	0	0	0
Social Security	607.18	1,280	590	1,290	1,290
Retirement	728.35	1,870	860	1,880	1,880
Workman's Compensation	266.14	630	270	590	590
Medical/life Insurance	2,002.88	3,300	1,810	1,900	1,900
Unemployment Compensation	82.62	100	100	100	100
Uniforms & Clothing	568.46	1,200	750	1,100	1,100
Office & Operating Supplies	14,353.17	15,000	12,000	15,000	15,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	12,808.27	24,000	10,000	24,000	24,000
Advertising	163.93	250	100	250	250
Communications	1,791.09	2,100	1,550	2,100	2,100
Travel	278.95	500	100	500	500
Operating Rentals & Leases	37,335.66	37,000	30,000	37,000	37,000
Insurance	0.00	0	0	0	0
Repairs & Maintenance	5,428.08	5,000	4,000	5,000	5,000
Miscellaneous	1,121.46	1,500	1,500	1,500	1,500
Total Roadway	85,632.08	110,430	72,130	109,010	109,010
Capital Expenditures					
Improvements O/T Buildings	0.00	0	0	66,600	66,600
Machinery & Equipment	6,020.81	7,000	6,150	15,000	15,000
Total Capital Expenditures	6,020.81	7,000	6,150	81,600	81,600
Drainage					
Regular Salaries & Wages	1,713.86	5,000	1,500	5,000	5,000
Overtime	67.04	500	350	500	500
Longevity	0.00	0	0	0	0
Social Security	134.66	420	140	420	420
Retirement	162.23	620	210	610	610
Workman's Compensation	61.21	210	70	190	190
Medical/life Insurance	652.74	620	90	100	100
Office & Operating Supplies	853.93	800	500	800	800
Professional Services	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	514.82	2,000	2,650	2,500	2,500
Total Drainage	4,160.49	10,170	5,510	10,120	10,120

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Street Fund					
Structures					
Regular Salaries & Wages	343.84	520	250	500	500
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	25.94	40	20	40	40
Retirement	31.67	60	30	60	60
Workman's Compensation	11.39	20	10	20	20
Medical/life Insurance	108.75	150	80	150	150
Office & Operating Supplies	0.00	0	0	0	0
Professional Services	36.19	800	350	800	800
Repairs & Maintenance	0.00	0	0	0	0
Total Structures	557.78	1,590	740	1,570	1,570
Sidewalks					
Salaries & Wages	128.94	1,700	500	1,700	1,700
Overtime	0.00	0	0	0	0
Social Security	9.77	130	40	130	130
Retirement	11.88	190	60	190	190
Workmans Compensation	3.76	60	20	60	60
Medical/life Insurance	79.46	570	150	160	160
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	118.46	500	300	500	500
Professional Services	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Repairs & Maintenance	1,402.70	2,800	1,800	2,800	2,800
Total Sidewalks	1,754.97	5,950	2,870	5,540	5,540
Capital Expenditures					
Improvements O/T Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Street Lighting					
Public Utility Services	146,003.96	150,000	157,000	160,000	160,000
Repairs & Maintenance	6,457.07	5,000	3,200	5,000	5,000
Total Street Lighting	152,461.03	155,000	160,200	165,000	165,000

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Street Fund					
Traffic Control Devices					
Regular Salaries & Wages	11,514.14	12,000	12,500	12,500	12,500
Overtime	673.79	400	500	400	400
Social Security	924.17	950	1,000	990	990
Retirement	1,124.49	1,390	1,400	1,440	1,440
Workman's Compensation	417.93	470	470	450	450
Medical/life Insurance	4,877.32	8,000	6,500	6,480	6,480
Uniforms & Clothing	251.40	400	250	400	400
Office & Operating Supplies	23,461.45	23,000	21,000	23,000	23,000
Professional Services	4,690.40	3,000	5,500	6,000	6,000
Travel	0.00	300	250	300	300
Operating Rentals & Leases	0.00	1,000	0	500	500
Repairs & Maintenance	8,244.27	8,000	6,000	8,000	8,000
Miscellaneous	0.00	500	510	600	600
Total Traffic Control Devices	56,179.36	59,410	55,880	61,060	61,060
Parking Facilities					
Miscellaneous	4.67	0	10	30	30
Snow And Ice Control					
Regular Salaries & Wages	6,117.06	7,000	7,000	7,000	7,000
Overtime	2,546.53	3,100	3,000	3,100	3,100
Social Security	657.97	780	770	770	770
Retirement	797.91	1,130	1,120	1,130	1,130
Workman's Compensation	278.79	380	250	350	350
Medical/life Insurance	2,233.24	1,700	1,370	1,700	1,700
Office & Operating Supplies	4,012.33	5,000	5,000	5,000	5,000
Repairs & Maintenance	2,188.11	1,500	1,000	1,500	1,500
Total Snow And Ice Control	18,831.94	20,590	19,510	20,550	20,550
Street Cleaning					
Regular Salaries & Wages	5,876.27	8,000	6,000	8,000	8,000
Overtime	392.55	500	350	500	500
Social Security	502.65	650	490	650	650
Retirement	598.77	800	710	950	950
Workman's Compensation	209.79	320	220	300	300
Medical/life Insurance	2,171.35	3,100	1,310	1,380	1,380
Uniforms & Clothing	(65.08)	500	200	500	500
Office & Operating Supplies	0.00	100	0	100	100
Operating Rentals & Leases	9,692.50	10,000	10,500	10,500	10,500
Public Utility Services	0.00	0	300	500	500
Total Street Cleaning	19,378.80	23,970	20,080	23,380	23,380

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Street Fund					
Roadside					
Regular Salaries & Wages	56,098.33	54,000	50,800	55,000	55,000
Overtime	2,354.21	2,100	2,300	2,300	2,300
Longevity	0.00	0	0	0	0
Social Security	4,448.18	4,290	4,050	4,380	4,380
Retirement	5,169.44	6,280	5,910	6,410	6,410
Workman's Compensation	1,987.71	2,130	1,860	2,010	2,010
Medical/life Insurance	18,842.28	19,500	12,560	13,190	13,190
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	103.94	700	200	600	600
Office & Operating Supplies	17,443.09	15,000	18,000	17,000	17,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Repairs & Maintenance	3,791.38	3,300	3,300	3,500	3,500
Miscellaneous	674.02	700	250	700	700
Total Roadside	110,912.58	108,000	99,230	105,090	105,090
Maintenance Administration					
Regular Salaries & Wages	0.00	200	0	100	100
Wages – Supervision	13,479.24	13,400	13,150	14,000	14,000
Wages - Administration	16,682.97	19,000	17,000	19,500	19,500
Overtime	0.00	100	0	100	100
Longevity	0.00	0	0	0	0
Longevity	411.65	400	400	400	400
Longevity	339.11	600	600	600	600
Social Security	2,340.11	2,580	2,380	2,650	2,650
Retirement	2,802.74	3,780	3,480	3,880	3,880
Workman's Compensation	268.42	1,280	840	930	930
Medical/life Insurance	6,138.18	7,350	6,950	8,710	8,710
Supplies	42.08	500	100	500	500
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	59.57	200	100	200	200
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	5,672.37	5,800	6,180	6,500	6,500
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	28.32	500	100	500	500
Total Maintenance Administration	48,264.76	55,690	51,280	58,570	58,570

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Street Fund					
Street Construction					
Bonnieview Road Improvements	894,647.67	0	0	0	0
OIE (Design)	118,912.80	131,410	18,000	0	0
East 4th Street - CDBG	0.00	130,870	130,870	0	0
Forsell Rd Sidewalk Ext	0.00	275,000	262,800	0	0
Total Streets Construction	1,013,560.47	537,280	411,670	0	0
Ending Fund Balance					
Ending Fund Balance	133,148.48	157,310	228,340	162,070	162,070
Total Ending Fund Balance	133,148.48	157,310	228,340	162,070	162,070
Total Street Fund	1,650,868.22	1,252,390	1,133,600	803,590	803,590

CEMETERY FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Cemetery Fund					
Beginning Fund Balance	48,096.17	63,795	63,040	83,670	83,670
Taxes					
Local Sales Taxes	61,391.33	57,750	60,000	59,500	59,500
Total Taxes	61,391.33	57,750	60,000	59,500	59,500
Charges for Goods and Services					
Sale of Lots	20,023.20	15,000	20,000	18,000	18,000
Sale of Liners	19,741.00	13,000	21,000	18,000	18,000
Opening & Closing	34,320.00	25,000	33,000	25,000	25,000
Setting Markers	13,065.20	8,000	10,000	8,500	8,500
Total Charges for Goods and Services	87,149.40	61,000	84,000	69,500	69,500
Miscellaneous Revenues					
Investment Interest	8,496.37	7,500	8,500	8,500	8,500
Other Miscellaneous Revenue	189.20	0	50	50	50
Total Miscellaneous Revenues	8,685.57	7,500	8,550	8,550	8,550
Nonrevenues					
Sales Taxes Collected	1,546.59	0	0	0	0
Prepayment of Services	300.00	0	9,000	0	0
Total Nonrevenues	1,846.59	0	9,000	0	0
Total Cemetery Fund	207,169.06	190,045	224,590	221,220	221,220

FUND: CEMETERY

PROGRAM: CEMETERY SERVICES

PROGRAM STATEMENT

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

Staffing Level

Public Works Director	.100
Public Works Foreman	.100
Public Works Assistant	.100
City Treasurer	.050
Accounting Clerk	.025
Public Works Maintenance Technician	<u>.800</u>
Total FTE	1.175

Overview of Ongoing and Present Activities

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

Notable Changes in 2016 – Professional Services increase from \$10,000 to \$16,000 for use of Temporary Employment Service.

Mandated Programs – Federal and State

- Maintenance and Operations mandated by State Regulations

Revenue Generated

Sale of Lots	\$18,000
Sale of Liners	\$18,000
Opening & Closing	\$25,000
Headstone Setting	<u>\$ 8,500</u>
Total	\$69,500

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Full size truck
2 – 1 Ton Trucks	1 – Mixer
2 – Backhoes	2 – Tractors
3 – Weed eaters	4 – Mowers
1 – Grass Sweeper	1 – Mule

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Cemetery Fund					
Cemetery Services					
Regular Salaries & Wages	32,863.43	36,000	33,000	37,000	37,000
Wages - Supervision	5,802.00	6,200	6,100	6,300	6,300
Wages - Administration	9,274.53	10,300	9,700	11,000	11,000
Overtime	1,209.58	3,000	1,800	3,000	3,000
Longevity	167.39	410	240	410	410
Longevity	156.92	410	290	410	410
Social Security	3,805.44	4,310	3,910	4,450	4,450
Retirement	4,579.37	6,310	5,720	6,500	6,500
Workman's Compensation	1,274.05	2,140	1,600	1,840	1,840
Medical/life Insurance	14,065.86	18,000	13,940	15,050	15,050
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	439.18	800	400	700	700
Office & Operating Supplies	13,759.50	9,000	11,000	10,000	10,000
Liners Purchased For Resale	5,179.20	5,500	5,500	6,000	6,000
Small Tools & Minor Equipment	2,400.00	500	300	500	500
Professional Services	15,779.46	10,000	17,000	16,000	16,000
Niche Wall Engraving	0.00	500	250	500	500
Communications	562.94	1,000	550	800	800
Travel	17.30	0	50	100	100
Operating Rentals & Leases	13,191.11	12,000	11,000	12,500	12,500
Insurance	1,781.16	2,000	1,920	2,000	2,000
Public Utility Services	7,579.90	7,300	7,300	8,000	8,000
Repairs & Maintenance	3,518.45	6,000	6,000	6,000	6,000
Miscellaneous	370.21	1,500	350	1,000	1,000
Sales Taxes Remitted	1,546.59	0	1,500	0	0
Total Cemetery Services	139,323.57	143,180	139,420	150,060	150,060
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements O/T Buildings	1,304.20	2,000	1,500	2,000	2,000
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	1,304.20	2,000	1,500	2,000	2,000
Operating Transfer Out	3,500.00	3,500	0	0	0
Ending Fund Balance					
Ending Fund Balance	63,041.29	41,365	83,670	69,160	69,160
Total Ending Fund Balance	63,041.29	41,365	83,670	69,160	69,160
Total Cemetery Fund	207,169.06	190,045	224,590	221,220	221,220

CAPITAL IMPROVEMENT FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Capital Improvements Fund					
Beginning Fund Balance					
Beginning Fund Balance - Reserved	121,110.00	121,110	121,110	0	0
Beginning Fund Balance	112,958.77	334,170	333,890	242,950	242,950
Total Beginning Cash Balance	234,068.77	455,280	455,000	242,950	242,950
Taxes					
Real Estate Excise Tax	81,419.22	87,900	110,000	70,000	70,000
Total Taxes	81,419.22	87,900	110,000	70,000	70,000
Miscellaneous Revenues					
Investment Interest	221.85	150	500	200	200
Total Miscellaneous Revenues	221.85	150	500	200	200
Other Financing Sources					
Sale of Land - Euclid Park	201,514.00	0	0	0	0
Transfer In from Current Expense	6,000.00	5,000	5,000	35,000	35,000
Total Other Financing Sources	207,514.00	5,000	5,000	35,000	35,000
Total Capital Improvements Fund	523,223.84	548,330	570,500	348,150	348,150

FUND: CAPITAL IMPROVEMENTS

PROGRAM: CAPITAL IMPROVEMENTS

PROGRAM STATEMENT

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

Staffing Level – None

Overview of Ongoing and Present Activities – None

Notable Changes in 2016

Museum Building Construction	\$177,000
Community Center Courtyard	\$3,000
Swimming Pool Construction & Design	\$156,500

Mandated Programs – Federal and State

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks,; recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Revenue Generated

Real Estate Excise Tax	\$70,000
Investment Interest	\$ 200
Total	\$70,200

Equipment and Vehicles Assigned - None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Capital Improvement Fund					
Capital Expenditures					
Regular Salaries & Wages	0.00	4,460	4,460	0	0
Social Security	0.00	350	350	0	0
Retirement	0.00	460	460	0	0
Workman's Compensation	0.00	150	150	0	0
Medical/life Insurance	0.00	630	630	0	0
Heatpump - City Hall	0.00	7,000	6,800	0	0
Tile Restoration - City Hall	0.00	20,000	19,700	0	0
Architecture Study for PD	6,161.38	4,000	500	0	0
Museum Construction	3,029.33	178,950	200,000	170,000	170,000
Museum Design	10,061.70	15,000	15,000	7,000	7,000
Community Center Courtyard	0.00	3,000	0	3,000	3,000
Pool - Westside Parking Lot	0.00	15,000	6,000	0	0
Park Restrooms	46,470.26	35,000	31,000	0	0
Bath House Renovations	0.00	50,000	40,000	0	0
Swimming Pool Construction	0.00	0	0	116,500	116,500
Swimming Pool Design	0.00	0	0	40,000	40,000
Total Capital Expenditures	65,722.67	334,000	325,050	336,500	336,500
Roadside Development					
Trees	2,500.00	2,500	2,500	3,500	3,500
Total Roadside Development	2,500.00	2,500	2,500	3,500	3,500
Transfers					
Operating Transfer Out	0.00	0	0	0	0
Total Transfers Out	0.00	0	0	0	0
Ending Cash Balance					
Ending Fund Balance - Reserved	121,110.00	0	0	0	0
Ending Fund Balance	333,891.17	211,830	242,950	8,150	8,150
Total Ending Cash Balance	455,001.17	211,830	242,950	8,150	8,150
Total Capital Improvements Fund	523,223.84	548,330	570,500	348,150	348,150

COMMUNITY DEVELOPMENT BLOCK GRAND FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
CDBG - East 4th Street					
Beginning Fund Balance	0.00	0	0	0	0
Intergovernmental Revenues					
CDBG - East 4th Street	0.00	750,000	750,000	0	0
Total Intergovernmental Revenues	0.00	750,000	750,000	0	0
Miscellaneous Revenues					
Investment Interest	0.00	0	0	0	0
Total Miscellaneous Revenues	0.00	0	0	0	0
Total CDBG Fund	0.00	750,000	750,000	0	0

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT

PROGRAM: E. 4th Street

PROGRAM STATEMENT

The City of Grandview was awarded a \$750,000 CDBG General Purpose Grant for 2015 to construct street and sewer improvements in the East Fourth Street neighborhood. The project resulted in neighborhood improvements to the city sewer, water and transportation systems along East Fourth Street, from Ash to Elm Streets. Major project components included replacement of approximately 40 linear feet of water main, including valves, fittings and public water services; replacement of approximately 400 linear feet of sewer main and six public sewer connections; and reconstruction of existing roadway including new curb, gutter, sidewalks, storm drainage and street lighting. Total project costs were estimated at \$1,018,080 with funding from the city of \$268,080.

The project provided a citywide area benefit consisting of approximately 10,862 persons with 80.7 percent having low- and moderate-incomes based on a 2006 income survey, or 67.2 percent based on HUD's 2010 Census data.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2016 – Project completed in 2015

Mandated Programs – Federal and State

Revenue Generated

C.D.B.G. Funds	\$0
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Equipment and Vehicles Assigned - None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
CDBG - East 4th Street					
Capital Expenditures					
E. 4th - Projection Administration	0.00	25,000	25,000	0	0
E. 4th - Environmental Review	0.00	10,000	10,000	0	0
E. 4th - Engineering Fees	0.00	55,480	55,480	0	0
E. 4th - Sewer Improvements	0.00	18,120	18,120	0	0
E. 4th - Street/Sidewalk Improvements	0.00	641,400	641,400	0	0
Total Capital Expenditures	0.00	750,000	750,000	0	0
Ending Fund Balance					
Ending Fund Balance	0.00	0	0	0	0
Total Ending Fund Balance	0.00	0	0	0	0
Total CDBG Fund	0.00	750,000	750,000	0	0

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
EWC Plaza Fund					
Beginning Fund Balance	0.00	0	0	250	250
Intergovernmental Revenues					
Yakima Co. SIED Grant	0.00	498,850	498,850	0	0
Total Intergovernmental Revenues	0.00	498,850	498,850	0	0
Miscellaneous Revenues					
Investment Interest	0.00	0	250	0	0
Total Miscellaneous Revenues	0.00	0	250	0	0
Other Financing Sources					
Yakima Co. SIED Loan	0.00	498,850	498,850	0	0
Total Other Financing Sources	0.00	498,850	498,850	0	0
Total EWC Plaza Fund	0.00	997,700	997,950	250	250

FUND: EWC PLAZA – SIED LOAN AND GRANT

PROGRAM: EWC PLAZA

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for East Wine Country Plaza infrastructure improvements. The project constructs water, sewer, irrigation and new roadway south of Wine Country Road between Fir Street and the SVID canal. The project also completes roadway improvements along the south side of Wine Country Road.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2016 – Project completed in 2015

Mandated Programs – Federal and State

Revenue Generated - None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
EWC Plaza - SIED Loan					
Capital Expenditures					
EWC Water Improvements	0.00	208,000	180,000	0	0
EWC Sewer Improvements	0.00	143,400	110,000	0	0
EWC Irrigation Improvements	0.00	0	15,500	0	0
EWC Roadway Improvements	0.00	646,300	692,200	0	0
Total Capital Expenditures	0.00	997,700	997,700	0	0
Ending Net Cash And Investments					
Ending Fund Balance	0.00	0	250	250	250
Total Ending Net Cash And Investments	0.00	0	250	250	250
Total EWC Plaza Fund	0.00	997,700	997,950	250	250

WATER/SEWER FUND

The City of Grandview operates a Combined Water/Sewer Fund. Within the fund there are three identified operating departments. Those departments are:

- Water Pumping, Treatment and Delivery see page 130
- Wastewater Collection see page 132
- Wastewater Treatment see page 134

As a combined utility fund the revenues from Water and Sewer departments are pledged to the utilities' debt service liabilities, see page 137. To satisfy conditions of a recent USDA loan the City has pledged to separate the current combined fund to independent Water Fund and Wastewater Fund by the year 2020.

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Water/Sewer Fund					
Beginning Fund Balance	2,169,643.31	4,350,225	4,349,395	5,521,670	5,521,670
Taxes					
City Utility Taxes – Water	504,228.35	485,000	510,000	510,000	510,000
City Utility Taxes – Sewer	287,974.74	247,500	290,000	290,000	290,000
Total Taxes	792,203.09	732,500	800,000	800,000	800,000
Direct Federal Grants					
WWPF W/S Rev Bond 2015A	0.00	1,967,400	1,967,400	0	0
WWPF W/S Rev Bond 2015B	0.00	393,100	393,100	0	0
WWPF W/S Rev Bond 2015C	0.00	545,500	545,500	0	0
WWPF W/S Rev Bond 2015D	0.00	350,425	350,425	0	0
Total Direct Federal Grants	0.00	3,256,425	3,256,425	0	0
Charges for Goods and Services					
Sale of Pipe, etc.	0.00	0	15	5	5
Water Receipts	1,803,315.61	1,735,000	1,805,000	1,805,000	1,805,000
Sewer Receipts	2,989,032.59	2,525,000	3,075,000	3,075,000	3,075,000
Total Charges for Goods and Services	4,792,348.20	4,260,000	4,880,015	4,880,005	4,880,005
Miscellaneous Revenues					
Investment Interest	21,072.74	21,000	21,000	21,000	21,000
Rents & Leases	0.00	0	3,955	2,000	2,000
Lease - AT&T - Tower Park Res.	0.00	345	0	345	345
Lease - Verizon - Tower Park Res.	3,575.00	3,900	3,900	3,900	3,900
Miscellaneous Revenues	6,731.40	0	5	5	5
Total Miscellaneous Revenues	31,379.14	25,245	28,860	27,250	27,250
Capital Contributions					
Water Service Connections	7,842.00	10,000	10,000	10,000	10,000
Water Service - Capital Recovery	990.00	1,200	1,000	1,000	1,000
Sewer Service Connections	10,500.00	7,000	4,000	6,000	6,000
Total Capital Contributions	19,332.00	18,200	15,000	17,000	17,000
Nonrevenues					
Hydrant Rental Deposit	900.00	0	0	0	0
Total Nonrevenues	900.00	0	0	0	0
Other Financing Sources					
WWPF - Interim Financing	2,152,208.71	0	0	0	0
DWSRF Loan - OIE Water Improv	42,070.00	880,410	45,000	813,830	813,830
Insurance Claim Receipts	118,349.00	0	0	0	0
Total Other Financing Sources	2,312,627.71	880,410	45,000	813,830	813,830
Total Water/Sewer Fund	10,118,433.45	13,523,005	13,374,695	12,059,755	12,059,755

FUND: WATER/SEWER

PROGRAM: WATER PUMPING, TREATMENT & DELIVERY

PROGRAM STATEMENT

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.30	Public Works Foreman	0.80
Public Works Assistant	0.25	Public Works Maintenance Technician	3.50
Public Works Office Clerk	0.25	City Clerk	0.05
City Treasurer	0.15	Utility Billing Clerk	0.30
Deputy City Clerk/Treasurer	0.20	Accounting Clerk	<u>0.10</u>
Assistant Public Works Director	0.40	Total FTE	6.30

Overview of Ongoing and Present Activities

- Water meter reading, installation and repairs.
- Operation and maintenance of the wells and pumping stations.
- Fire hydrant flushing and repairs.
- Cross-connection control program.
- Water main flushing repairs.

Notable Changes in 2016–

- SCADA Well Computer up-grades	\$ 50,000
- OIE Water Main (Construction)	\$ 946,400
- Willoughby Property – Irrigation System	\$ 10,000
- Asahel Curtis Well (S17) Rehab	\$ 155,000
- Insulated Pole Building	<u>\$ 20,000</u>
Total	\$1,181,400

Mandated Programs – Federal and State

- All of the water activities are mandated by state and federal requirements.

Revenue Generated

DWSRF	\$ 813,830
Water receipts	\$1,805,000
Water service connections	\$ 10,000
Water Capital Recovery	<u>\$ 1,000</u>
Total	\$2,629,830

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Flatbed	4 – Generators
2 – Air Compressors	2 – Dump Trucks	3 – K-saws
1 – Tractor	1 – 1 Ton Flatbed	1 – Pressure Washer
1 – Concrete Mixer	1 – 1 Ton Truck	2 – Trach Pumps
6 – Full size Pick-ups	1 – Forklift	2 – Backhoes
1 – Sweeper	1 – Mower	

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Water/Sewer Fund					
Water					
Regular Salaries & Wages	127,853.66	200,000	120,000	180,000	180,000
Wages - Supervision	55,614.34	53,000	70,000	75,000	75,000
Wages - Administration	65,405.56	75,000	67,000	75,000	75,000
Overtime	6,495.41	10,000	5,000	10,000	10,000
Longevity	0.00	6,000	800	800	800
Longevity	3,114.81	3,200	3,200	4,500	4,500
Social Security	19,605.56	26,560	20,350	26,420	26,420
Retirement	23,655.96	38,890	29,740	38,600	38,600
Workman's Compensation	5,411.57	13,170	7,140	9,270	9,270
Medical/life Insurance	63,808.15	82,100	70,580	74,110	74,110
Uniforms & Clothing	1,151.22	2,100	1,200	2,000	2,000
Office & Operating Supplies	70,903.97	62,000	62,000	75,000	75,000
Small Tools & Minor Equipment	0.00	1,000	0	1,000	1,000
Professional Services	61,859.50	120,000	92,000	60,000	60,000
Advertising	222.51	1,000	200	1,000	1,000
Communications	9,528.73	9,000	9,500	10,000	10,000
Travel	1,247.71	1,000	1,000	1,500	1,500
Operating Rentals & Leases	38,331.71	45,000	32,000	45,000	45,000
Insurance	15,660.14	17,000	17,050	18,000	18,000
Public Utility Services	181,355.89	180,000	180,000	195,000	195,000
Repairs & Maintenance	31,708.36	47,000	35,000	50,000	50,000
Miscellaneous	5,656.78	15,000	5,000	12,000	12,000
Misc - State Taxes	92,046.19	75,000	75,000	90,000	90,000
Misc - City Taxes	453,890.16	430,000	460,000	470,000	470,000
Misc - Permits	4,170.40	6,000	4,170	6,000	6,000
Total Operating Expenses	1,338,698.29	1,519,020	1,367,930	1,530,200	1,530,200
Bonnieview Water Improvements	139,269.00	0	0	0	0
Willoughby Property-Irrigation System	0.00	10,000	10,000	10,000	10,000
Water Meters	0.00	2,500	0	0	0
SCADA Well Computer up-grades	0.00	35,000	25,000	50,000	50,000
East 4th Street - CDBG	0.00	55,480	55,480	0	0
300 Birch	0.00	160,000	160,000	0	0
OIE Water Main - (Design)	42,070.00	31,000	52,410	0	0
OIE Water Main - (Construction)	0.00	0	0	946,400	946,400
Asahel Curtis Well (S17) Rehab	0.00	0	0	155,000	155,000
Insulated Pole Building	0.00	0	0	20,000	20,000
Total Capital Expenditures	181,339.00	293,980	302,890	1,181,400	1,181,400
Total Water	1,520,037.29	1,813,000	1,670,820	2,711,600	2,711,600

FUND: WATER/SEWER

PROGRAM: WASTEWATER COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.250
Public Works Assistant	0.125	Public Works Foreman	0.400
Public Works Office Clerk	0.125	Public Works Maintenance Technician	1.500
City Clerk	0.025	City Treasurer	0.075
Utility Billing Clerk	0.150	Deputy City Clerk/Treasurer	<u>0.200</u>
Accounting Clerk	0.100	Total FTE	3.100

Overview of Ongoing and Present Activities

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line connections.

Notable Changes in 2016 –

- Insulated Pole Building \$20,000

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated –

Sewer service connections	\$ 6,000
Sewer Receipts	\$3,075,000
Sale of Pipe	<u>0</u>
Total	\$3,081,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Water/Sewer Fund					
Sewer Collection					
Regular Salaries & Wages	37,677.14	46,000	36,000	46,000	46,000
Wages - Supervision	32,584.02	30,000	42,000	50,000	50,000
Wages - Administration	40,223.83	51,000	42,000	51,000	51,000
Overtime	1,790.63	6,000	2,000	6,000	6,000
Longevity	1,339.98	1,300	1,900	1,950	1,950
Longevity	1,053.85	1,030	1,530	1,580	1,580
Longevity	850.08	1,500	1,190	1,230	1,230
Social Security	8,760.54	10,470	9,690	12,070	12,070
Retirement	10,486.98	15,330	14,160	17,640	17,640
Workman's Compensation	1,869.80	5,190	3,400	4,240	4,240
Medical/life Insurance	27,281.84	28,000	30,970	32,520	32,520
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	1,099.35	2,000	1,100	2,000	2,000
Office & Operating Supplies	17,544.49	25,000	16,000	25,000	25,000
Small Tools & Minor Equipment	0.00	3,000	0	2,000	2,000
Professional Services	7,300.46	15,000	8,000	15,000	15,000
Advertising	46.76	500	400	500	500
Communications	9,137.34	9,000	8,500	9,500	9,500
Travel	625.78	500	250	500	500
Operating Rentals & Leases	49,608.33	48,000	45,000	50,000	50,000
Insurance	90,546.24	92,000	97,230	100,000	100,000
Public Utility Services	19,428.45	33,000	19,500	30,000	30,000
Repairs & Maintenance	9,905.29	50,000	25,000	50,000	50,000
Miscellaneous	1,048.81	2,000	1,000	2,000	2,000
Misc - State Taxes	71,306.10	75,000	65,000	75,000	75,000
Misc - City Taxes	184,489.68	162,000	190,000	195,000	195,000
Total Sewer Collection	626,005.77	712,820	661,820	780,730	780,730
Insulated Pole Building	0.00	0	0	20,000	20,000
East 4th Street - CDBG	0.00	19,480	19,480	0	0
Total Capital Expenditures	0.00	19,480	19,480	20,000	20,000
Total Sewer Collection	626,005.77	732,300	681,300	800,730	800,730

FUND: WATER/SEWER

PROGRAM: WASTEWATER TREATMENT SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.100
Public Works Assistant	0.250	Public Works Maintenance Technician	5.000
Public Works Office Clerk	0.125	Wastewater Superintendent	1.000
City Treasurer	0.075	City Clerk	<u>0.025</u>
Utility Billing Clerk	0.150	Total FTE	6.950
Accounting Clerk	0.075		

Overview of Ongoing and Present Activities

Operations and Maintenance of the wastewater treatment facility

Notable Changes in 2016

- Machinery & Equipment	\$44,000
Total	\$44,000

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated – see Collection services.

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Explorer	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Water/Sewer Fund					
Sewer Treatment					
Regular Salaries & Wages	231,897.90	250,000	236,000	250,000	250,000
Wages - Supervision	86,174.52	90,000	89,000	94,000	94,000
Wages - Administration	35,229.52	44,000	36,000	44,000	44,000
Overtime	8,355.09	9,000	8,000	9,000	9,000
Overtime - Supervision	7,427.36	8,300	7,000	8,000	8,000
Overtime - Administration	0.00	500	0	500	500
Longevity	4,399.96	6,000	5,440	6,000	6,000
Longevity - Supervision	2,530.20	2,500	3,600	3,700	3,700
Longevity - Administration	725.08	1,000	1,230	1,260	1,260
Social Security	18,714.82	20,270	19,080	20,270	20,270
Social Security - Supervision	7,341.13	7,710	7,620	8,090	8,090
Social Security - Admin.	2,704.74	3,480	2,850	3,460	3,460
Retirement	22,460.34	29,680	27,890	29,630	29,630
Retirement - Supervision	8,592.70	11,290	11,140	11,820	11,820
Retirement - Administration	3,268.71	5,100	4,160	5,060	5,060
Workman's Compensation	7,618.87	10,050	8,750	9,290	9,290
Workman's Compensation-Superv.	1,913.54	3,820	2,160	2,290	2,290
Workman's Compensation - Admin	158.38	1,730	1,130	1,380	1,380
Medical/life Insurance	74,316.42	87,500	70,900	74,450	74,450
Medical/life Insurance -Super	15,242.39	18,000	17,630	18,520	18,520
Medical/life Insurance-Admin.	9,502.36	12,000	10,140	10,650	10,650
Unemployment Compensation	714.00	0	0	0	0
Uniforms & Clothing	2,235.92	3,600	2,400	3,600	3,600
Office & Operating Supplies	127,024.58	120,000	115,000	125,000	125,000
Small Tools & Minor Equipment	0.00	5,000	0	2,500	2,500
Professional Services	57,252.66	87,000	50,000	70,000	70,000
Advertising	0.00	1,000	0	1,000	1,000
Communications	10,055.23	10,000	9,000	10,000	10,000
Travel	629.82	1,000	500	1,000	1,000
Operating Rentals & Leases	8,471.12	50,000	10,000	25,000	25,000
Insurance	0.00	500	0	500	500
Public Utility Services	269,960.42	275,000	290,000	325,000	325,000
Repairs & Maintenance	37,487.14	50,000	45,000	50,000	50,000
Miscellaneous	7,087.50	15,000	7,000	15,000	15,000
Misc – Permits	12,950.81	10,000	10,000	15,000	15,000
Misc. - BioSolids Disposal	10,191.10	40,000	40,000	50,000	50,000
Total Utilities and Environment	1,092,634.33	1,290,030	1,148,620	1,304,970	1,304,970

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Capital Expenditures					
WWTP Pumping Facilities Improvements	1,439,231.53	9,500	9,500	0	0
Machinery And Equipment	19,975.95	68,500	20,000	44,000	44,000
Total Capital Expenditures	1,459,207.48	78,000	29,500	44,000	44,000
Total Sewer Treatment	2,551,841.81	1,368,030	1,178,120	1,348,970	1,348,970
Total Sewer Collection & Treatment	3,177,847.58	2,100,330	1,859,420	2,149,700	2,149,700

FUND: WATER/SEWER REVENUE

PROGRAM: WATER/SEWER DEBT SERVICE & OPERATING TRANSFERS

PROGRAM STATEMENT

This program represents the numerous loans entered into by the Water/Sewer Fund to finance capital improvements to the Water and Sewer systems. In addition to the loans within the revenue fund there are transfers out to the Water/Sewer Revenue Bond Redemption funds to meet those debt service requirements. One operating transfer from the Water/Sewer Fund is to the Current Expense Fund. This transfer represents the calculated cost of General Management, Human Resources and City Hall Facilities support of the utility.

Staffing Level – None

Overview of Ongoing and Present Activities

Following are the outstanding loans with their respective years of origin and maturity.

- Public Works Trust Fund Loan – W.W.T.P. Improvements
 - 1996 – 2016
- Public Works Trust Fund Loan – Well Rehab Project
 - 1999 – 2019
- Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab
 - 2004 – 2023
- Yakima County S.I.E.D. Loan – Downtown Water Service Improvements
 - 2009 – 2019
- U.S.D.A. Note – Water System Improvements
 - 2009 – 2049
- U.S.D.A. Loan – Waste Water System Improvements
 - 2016 - 2056

Notable Changes in 2016 – Budget will now include principal and interest payments of \$137,000 a year for the 40 year U.S.D.A. Loan used to finance the Waste Water Pumping Facility Improvements.

Mandated Programs – Federal and State

Terms of the multiple loan contracts.

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Water/Sewer Fund					
Long Term Debt & Transfers Out					
Principal					
Princ. Pwtf Loan Well Rehab	27,137.15	27,140	27,140	27,140	27,140
Principal Dwsrf Well Rehab	140,017.09	140,020	140,020	140,020	140,020
USDA Note-'09 & '10 Water Imp	6,550.25	6,780	6,780	7,000	7,000
Principal P/W TF Loan '96 Wwtp	237,505.26	237,510	237,510	237,510	237,510
Yakima Cnty-Sied Loan-Downtown	24,660.91	25,270	25,270	25,880	25,880
USDA Loan - '13 & '14 WWTP	0.00	46,900	0	47,000	47,000
WWPF Interim Financing Principal	0.00	3,256,425	3,256,425	0	0
Total Principal	435,870.66	3,740,045	3,693,145	484,550	484,550
Interest					
Interest P/W TF Loan '96 Wwtp	7,125.16	4,760	4,360	2,380	2,380
Int. Pwtf Loan Well Rehab	1,628.23	1,360	1,250	1,090	1,090
Interest Dwsrf Well Rehab	14,001.71	12,610	12,610	11,210	11,210
Yakima Cnty-Sied Loan-Downtown	3,837.89	3,240	3,240	2,620	2,620
USDA Note-'09 & '10 Water Imp	15,049.75	14,830	14,830	14,605	14,605
USDA Loan - '13 & '14 WWTP	0.00	89,900	0	90,000	90,000
WWPF Interim Financing Interest	0.00	65,500	65,350	0	0
Total Interest	41,642.74	192,200	101,640	121,905	121,905
Transfers Out					
Operating Transfer-Out C.E.	65,000.00	70,000	0	0	0
Operating Transfer-Out Bond Red.	528,000.00	528,000	528,000	420,000	420,000
Total Transfers Out	593,000.00	598,000	528,000	420,000	420,000
Nonexpenditures					
Hydrant Rental Deposit Return	600.00	0	0	0	0
Sales Taxes Remitted	0.00	0	0	0	0
Leasehold Tax Remitted	41.73	0	0	0	0
Total Nonexpenditures	641.73	0	0	0	0
Ending Fund Balance					
USDA Loan WW Loan Reserve	0.00	24,600	24,600	32,800	32,800
USDA Loan Short-Lived Assets Reserve	0.00	22,050	22,050	29,400	29,400
USDA Loan WW O & M	0.00	415,050	415,050	415,050	415,050
Ending Fund Balance	4,349,393.45	4,617,730	5,059,970	5,694,750	5,694,750
Total Water/Sewer Fund	10,118,433.45	13,523,005	13,374,695	12,059,755	12,059,755

IRRIGATION FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Irrigation Fund					
Beginning Fund Balance	251,840.90	252,040	252,015	255,395	255,395
Charges for Goods and Services					
Irrigation Water Receipts	437,645.26	441,500	441,500	445,000	445,000
Total Charges for Goods and Services	437,645.26	441,500	441,500	445,000	445,000
Miscellaneous Revenues					
Investment Interest	195.60	200	200	200	200
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	195.60	200	200	200	200
Total Irrigation Fund	689,681.76	693,740	693,715	700,595	700,595

FUND: IRRIGATION

PROGRAM: IRRIGATION WATER DELIVERY SERVICES

PROGRAM STATEMENT

This program was established to provide an adequate irrigation water supply for the City's citizens. Maintenance of pumps and major delivery lines is the responsibility of this program, as well as the updating of the system to meet present and future needs. The Sunnyside Valley Irrigation District is the supply district for the City's irrigation water. The system serves approximately 2,400 accounts that are billed monthly.

Staffing Level

Public Works Director	.05	Assistant Public Works Director	.15
Public Works Assistant	.05	Public Works Foreman	.30
Public Works Office Clerk	.10	Public Works Maintenance Technician	.30
Accounting Clerk	.05	City Treasurer	.05
City Clerk	.05	Deputy City Clerk/Treasurer	<u>.05</u>
Utility Billing Clerk	.15	Total FTE	1.35

Overview of Ongoing and Present Activities –

- Responsible for the maintenance of all irrigation pump stations and equipment.
- Responsible for all of the irrigation distribution system. Responsible for addressing daily customer complaints.

Notable Changes in 2016–

- Main Line Replacement (Fir Street - East 2nd to East 3rd) \$5,000

Mandated Programs – Federal and State - None

Revenue Generated –

Irrigation water receipts \$445,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Forklift	
4 – Full size pick-ups	1 – Air Compressor	3 – K-saws
1 – Dump trucks	1 – Sewer Rodder	1 – Pressure Washer
3 – 1-Ton Trucks	1 – Concrete Mixer	2 – Generators
2 – Backhoes	1 – Sweeper	2 – Upright Plate Whackers
Trach pumps		2 –

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Irrigation					
Regular Salaries & Wages	22,650.03	22,000	21,000	28,000	28,000
Wages – Supervision	17,229.49	15,400	19,000	23,000	23,000
Wages – Administration	28,236.47	30,900	25,000	30,000	30,000
Overtime	1,868.20	2,000	2,100	2,000	2,000
Longevity	0.00	0	0	0	0
Longevity	565.35	500	820	850	850
Longevity	589.31	830	820	860	860
Social Security	5,492.68	5,480	5,240	6,480	6,480
Retirement	6,625.07	8,020	7,650	9,470	9,470
Workman's Compensation	1,228.64	2,720	1,840	2,270	2,270
Medical/life Insurance	22,075.39	29,600	20,930	25,350	25,350
Unemployment Compensation	0.00	0	0	0	0
Uniforms And Clothing	294.02	700	350	700	700
Office & Operating Supplies	9,410.32	9,000	9,000	9,500	9,500
Water Purchased For Resale	240,185.97	252,000	249,060	264,600	264,600
Small Tools & Minor Equipment	0.00	1,000	0	1,000	1,000
Professional Services	19.71	300	0	300	300
Advertising	4.94	100	0	100	100
Communications	4,763.95	4,700	4,600	4,800	4,800
Travel	139.08	100	0	100	100
Operating Rentals & Leases	26,250.42	25,000	22,000	25,000	25,000
Insurance	2,601.89	3,000	2,790	3,000	3,000
Public Utility Services	20,085.56	24,000	23,000	25,000	25,000
Repairs & Maintenance	18,759.28	28,000	20,000	28,000	28,000
Miscellaneous	273.47	350	250	350	350
Total Irrigation	429,349.24	465,700	435,450	490,730	490,730
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	0	0	1,000	1,000
Improvements O/T Buildings	2,818.48	8,000	2,870	10,000	10,000
Machinery & Equipment	0.00	0	0	3,000	3,000
Total Capital Expenditures	2,818.48	8,000	2,870	14,000	14,000
Transfers Out & Other					
Operating Transfers-Out	5,500.00	7,000	0	0	0
Total Transfers Out & Other	5,500.00	7,000	0	0	0
Ending Fund Balance	252,014.04	213,040	255,395	195,865	195,865
Total Irrigation Fund	689,681.76	693,740	693,715	700,595	700,595

SOLID WASTE FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Solid Waste Fund					
Beginning Fund Balance	323,082.90	381,360	380,780	458,140	458,140
Taxes					
City Utility Taxes-Solid Waste	320,781.80	320,000	308,000	310,000	310,000
Total Taxes	320,781.80	320,000	308,000	310,000	310,000
Charges for Goods and Services					
Collection Service Fees	759,214.61	760,000	759,000	765,000	765,000
Total Charges for Goods and Services	759,214.61	760,000	759,000	765,000	765,000
Miscellaneous Revenues					
Investment Interest	3,885.24	3,850	4,000	4,000	4,000
Scales Rental	427.58	400	400	400	400
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	4,312.82	4,250	4,400	4,400	4,400
Total Solid Waste Fund	1,407,392.13	1,465,610	1,452,180	1,537,540	1,537,540

FUND: SOLID WASTE

PROGRAM: COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

Staffing Level

Public Works Director	0.10	Assistant Public Works Director	0.05
Public Works Assistant	0.10	Public Works Foreman	0.10
City Treasurer	0.10	Public Works Maintenance Technician	2.60
City Clerk	0.05	Deputy City Clerk/Treasurer	0.20
Utility Billing Clerk	0.25	Accounting Clerk	<u>0.15</u>
Public Works Office Clerk	0.25	Total FTE	3.95

Overview of Ongoing and Present Activities

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

Notable Changes in 2016 –

- Insulated Pole Building \$20,000

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated

Collection services	\$765,000
Scale Rental	<u>\$ 400</u>
Total	\$765,400

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – 1 Ton Flatbed
3 – Garbage Compactors	2 – Backhoes
1 – Pick-up	

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Solid Waste Fund					
Collection					
Regular Salaries & Wages	100,126.43	115,000	112,200	116,000	116,000
Wages - Supervision	10,578.17	11,800	12,600	15,000	15,000
Wages - Administration	54,677.00	58,700	56,000	59,000	59,000
Overtime	3,898.96	3,090	2,500	3,000	3,000
Longevity	4,469.97	4,300	4,740	4,890	4,890
Longevity	327.94	520	470	490	490
Longevity	1,147.97	1,500	1,580	1,630	1,630
Social Security	13,327.96	14,910	14,540	15,300	15,300
Retirement	16,103.74	21,830	21,250	22,360	22,360
Workman's Compensation	3,710.40	7,390	5,100	5,370	5,370
Medical/life Insurance	47,887.45	57,500	53,050	61,410	61,410
Unemployment Compensation	82.63	2,000	0	2,000	2,000
Uniforms & Clothing	850.24	2,000	850	1,500	1,500
Office & Operating Supplies	38,109.08	35,000	35,000	40,000	40,000
Small Tools & Minor Equipment	0.00	1,000	0	500	500
Professional Services	248.47	300	250	300	300
Advertising	4.94	50	0	50	50
Communications	5,245.24	5,000	5,000	5,600	5,600
Travel	175.74	200	0	200	200
Operating Rentals & Leases	150,999.12	145,000	139,000	145,000	145,000
Insurance	11,937.14	15,000	13,100	15,000	15,000
Public Utility Services	4,303.57	3,700	4,200	4,500	4,500
Repairs & Maintenance	3,007.19	6,000	7,000	10,000	10,000
Miscellaneous	207.47	1,000	100	1,000	1,000
Miscellaneous - Tipping Fees	187,684.07	198,000	160,000	190,000	190,000
Miscellaneous - City Taxes	305,816.59	292,000	292,000	295,000	295,000
Miscellaneous - State Taxes	38,351.18	40,000	33,000	40,000	40,000
Total Collection	1,003,278.66	1,042,790	973,530	1,055,100	1,055,100
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	0	0	0	0
Improvements O/T Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Insulated Pole Building	0.00	0	0	20,000	20,000
Total Capital Expenditures	0.00	0	0	20,000	20,000
Total Collection	1,003,278.66	1,042,790	973,530	1,075,100	1,075,100

FUND: SOLID WASTE

PROGRAM: NEIGHBORHOOD CLEAN-UP SERVICES

PROGRAM STATEMENT

This program is responsible for the annual clean-up disposal services of miscellaneous household items to neighborhoods within the City limits. For two Saturdays in the spring, the Public Works Department provides personnel and solid waste dumpsters to receive and dispose of the citizen's refuse.

Staffing Level

Public Works Foreman	.10
Public Works Employees	<u>.27</u>
Total FTE	.37

Overview of Ongoing and Present Activities

Spring community clean-up.

Notable Changes in 2016 – None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Backhoe

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Solid Waste Fund					
Neighborhood Cleanup					
Regular Salaries & Wages	122.54	200	350	400	400
Overtime	268.08	1,650	980	1,400	1,400
Social Security	29.74	140	100	140	140
Retirement	35.97	210	150	200	200
Workman's Compensation	13.44	70	50	60	60
Medical/life Insurance	20.97	75	470	490	490
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	500	0	400	400
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Advertising	0.00	250	0	250	250
Communications	0.00	0	0	0	0
Operating Rentals	2,921.08	600	580	1,000	1,000
Insurance	0.00	0	0	0	0
Repairs & Maintenance	0.00	500	430	2,000	2,000
Tipping Fees & Miscellaneous	6,334.73	8,500	7,100	9,500	9,500
Total Neighborhood Cleanup	9,746.55	12,695	10,210	15,840	15,840

FUND: SOLID WASTE

PROGRAM: LANDFILL SERVICES

PROGRAM STATEMENT

Closure/post closure activities of our landfill were completed in 2015 with no future monitoring requirements.

Staffing Level - None

Overview of Ongoing and Present Activities

Notable Changes in 2016 – None

Mandated Programs – Federal and State

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Solid Waste Fund					
Landfill					
Regular Salaries & Wages	267.25	520	250	0	0
Overtime	0.00	0	0	0	0
Social Security	20.45	40	20	0	0
Retirement	24.61	60	30	0	0
Workman's Compensation	9.43	20	10	0	0
Medical/life Insurance	144.47	160	140	0	0
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	706.10	250	250	0	0
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	2,101.71	2,000	5,800	0	0
Advertising	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Insurance	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	110.54	3,900	3,800	0	0
Miscellaneous	0.00	0	0	0	0
Total Landfill	3,384.56	6,950	10,300	0	0
Operating Transfers Out	10,200.00	11,000	0	0	0
Ending Fund Balance	380,782.36	392,175	458,140	446,600	446,600
Total Solid Waste Fund	1,407,392.13	1,465,610	1,452,180	1,537,540	1,537,540

WATER/SEWER BOND REDEMPTION FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
2015 W/S Bond Redemption Fund					
Beginning Fund Balance	91,784.47	98,685	98,575	141,275	141,275
Investment Interest	17,392.29	17,500	15,500	15,500	15,500
Operating Transfers IN	528,000.00	528,000	528,000	420,000	420,000
Total 2015 W/S Bond Redemption Fund	637,176.76	644,185	642,075	576,775	576,775

FUND: 2015 W/S REVENUE BOND REDEMPTION FUND

PROGRAM: WATER/SEWER BOND DEBT SERVICE

PROGRAM STATEMENT

The Water/Sewer Fund currently has one outstanding bond issue. This program is in place to meet the requirement of bond principal and interest payments. Principal payments are made in November while interest is paid semiannually in May and November. The funding for this debt service comes from the Water/Sewer fund.

Staffing Level – None

Overview of Ongoing and Present Activities

Following is the outstanding bond issue and year of origin and maturity:

- 2015 W/S Revenue Bonds, Improvements to Water and Sewer systems.
Term: 2015 to 2019

Notable Changes in 2016 – Bonds were refunded in June 2015 and are expected to save the City around \$170,000. The Water/Sewer fund payments to cover the debt service will be lowered from \$44,000/month to 35,000/month.

Mandated Programs – Federal and State

Revenue Bonds carry with them a number of covenants. These are assurances to the bondholder that the issuer, the City, will be able to meet the annual payments for interest and principal. One of these covenants is called “Coverage”. This requires the city to operate the water/sewer system in such a manner that income from operating revenues is 1.25 times greater than the annual bonded debt service after operating expenses are paid.

Revenue Generated

Operating Transfers-In	\$ 420,000
Investment Interest	\$ 15,500

Equipment and Vehicles Assigned - None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
2015 W/S Bond Redemption Fund					
Principal	410,000.00	430,000	425,000	380,000	380,000
Interest	128,600.00	113,020	75,800	43,300	43,300
Ending Fund Balance	98,576.76	101,165	141,275	153,475	153,475
Total 2015 W/S Bond Redemption Fund	637,176.76	644,185	642,075	576,775	576,775

EQUIPMENT RENTAL FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Equipment Rental Fund					
Beginning Fund Balance	2,096,673.02	2,189,035	2,188,120	2,100,185	2,100,185
Charges for Goods and Services					
Equipment Rental Services	504,330.00	495,000	510,000	510,000	510,000
Total Charges for Goods and Services	504,330.00	495,000	510,000	510,000	510,000
Miscellaneous Revenues					
Investment Interest	33,662.59	30,000	32,000	32,000	32,000
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	33,662.59	30,000	32,000	32,000	32,000
 Total Equipment Rental Fund	 2,634,665.61	 2,714,035	 2,730,120	 2,642,185	 2,642,185

FUND: EQUIPMENT RENTAL

PROGRAM: EQUIPMENT RENTAL AND REPLACEMENT

PROGRAM STATEMENT

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then “rented” back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 85 vehicles and pieces of equipment within the Equipment Rental Fund.

Staffing Level

Accounts Payable Clerk	.15
City Treasurer	<u>.05</u>
Total	.20

Overview of Ongoing and Present Activities

- Maintain the fleet of vehicles and numerous pieces of equipment used in the daily operations of multiple city programs.
- Replace vehicles and equipment as needed.

Notable Changes in 2016 –

The following equipment to purchase or replace:

One patrol vehicle (Unit 210) - \$45,000
Mini Track and Trailer (Replace '99 Case Backhoe Unit 380) – \$55,000

Mandated Programs – Federal and State - None

Revenue Generated

Rental Fees from Operating Departments	\$ 510,000
Investment Interest	\$ 32,000

Equipment and Vehicles Assigned – 85 units used by the multiple city programs in the delivery of city services.

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Equipment Rental Fund					
Equipment Rental Services					
Regular Salaries & Wages	2,882.66	3,250	3,250	3,700	3,700
Wages - Supervision	0.00	0	0	0	0
Wages - Administration	7,066.72	7,300	7,300	7,400	7,400
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Longevity	174.16	200	200	225	225
Social Security	774.97	830	830	870	870
Retirement	923.20	1,080	1,080	1,275	1,275
Workman's Compensation	46.16	60	50	60	60
Medical/life Insurance	2,815.27	2,900	2,900	2,750	2,750
Office & Operating Supplies	38,809.18	28,000	30,000	30,000	30,000
Fuel Consumed	109,454.61	130,000	110,000	130,000	130,000
Small Tools & Equipment	0.00	1,000	1,000	1,000	1,000
Professional Services	0.00	500	500	500	500
Advertising	15.80	50	25	25	25
Communications	382.74	700	350	500	500
Travel	0.00	500	100	250	250
Travel - Training	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	13,864.18	15,000	13,250	15,000	15,000
Repairs & Maintenance	149,414.49	130,000	120,000	130,000	130,000
Miscellaneous	2,275.22	15,000	10,000	12,000	12,000
Misc - Training	0.00	400	100	100	100
Total Equipment Rental Services	328,899.36	336,770	300,935	335,655	335,655
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	0	0	0	0
Machinery & Equipment	117,647.07	329,000	329,000	100,000	100,000
Total Capital Expenditures	117,647.07	329,000	329,000	100,000	100,000
Ending Fund Balance	2,188,119.18	2,048,265	2,100,185	2,206,530	2,206,530
Total Equipment Rental Fund	2,634,665.61	2,714,035	2,730,120	2,642,185	2,642,185

TRANSPORTATION BENEFIT DISTRICT FUND

City of Grandview ~ 2016 Revenue Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Transportation Benefit District					
Beginning Cash Balance					
Beginning Fund Balance – Reserved	127,537.03	220,385	220,175	116,815	116,815
Beginning Fund Balance	0.00	0	0	0	0
Total Beginning Cash Balance	127,537.03	220,385	220,175	116,815	116,815
Taxes					
License Tab Fees	154,556.20	150,000	155,000	150,000	150,000
Total Taxes	154,556.20	150,000	155,000	150,000	150,000
Miscellaneous Revenues					
Investment Interest	153.22	100	200	200	200
Contributions to Forsell Rd.	2,000.00	0	0	0	0
Total Miscellaneous Revenues	2,153.22	100	200	200	200
Total Transportation Benefit District	284,246.45	370,485	375,375	267,015	267,015

FUND: TRANSPORTATION BENEFIT DISTRICT

PROGRAM: TRANSPORTATION BENEFIT DISTRICT

PROGRAM STATEMENT

The Grandview Transportation Benefit District(TBD) is a program which will provide maintenance such as seal coats, grind and overlays and/or transportation related new construction. The TBD was formed by the Grandview City Council in 2011. It is governed by the city council. The primary funding source for the TBD will be vehicle license tab fees paid at the time of license renewal. The district began collecting these fees in February 2012.

Staffing Level

City Clerk	Minimal and as needed
City Treasurer	Minimal and as needed

Overview of Ongoing and Present Activities

In March a recommendation will be presented to the TBD board for roadway and transportation maintenance projects. These recommendations will be based on winter damage and wear and tear.

Notable Changes in 2016 – \$75,000 for street preservation

Mandated Programs – Federal and State

The operation of the Grandview Transportation Benefit District is according to Revised Code of Washington 36.73.

Revenue Generated

License Tab Fees	\$150,000
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Equipment and Vehicles Assigned – None

City of Grandview ~ 2016 Expenditure Estimates

Description	2014 Actual	2015 Budget	2015 Projected	2016 Estimate	2016 Adopted
Transportation Benefit District Fund					
Road and Street Maintenance					
Regular Salaries & Wages	3,900.44	3,000	1,500	3,000	3,000
Overtime	559.51	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	338.27	230	110	230	230
Retirement	410.77	340	170	340	340
Workman's Compensation	148.04	110	50	110	110
Medical/Life Insurance	1,541.50	230	230	230	230
Unemployment Compensation	0.00	0	0	0	0
Supplies	5,154.15	2,000	1,000	2,000	2,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	2,281.95	10,000	1,000	10,000	10,000
Advertising	0.00	0	0	0	0
Communications	0.00	0		0	0
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	0.00	2,500	2,500	2,500	2,500
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	32,463.73	25,000	20,000	75,000	75,000
Total Road and Street Maintenance	46,798.36	43,410	26,560	93,410	93,410
Transportation Const. Projects					
Bonnieview Rd Improvements	903.81	0	0	0	0
300 Birch	0.00	142,750	142,750	0	0
Forsell Road	0.00	27,000	27,000	0	0
East 4th Street - CDBG	16,370.87	62,250	62,250	0	0
Total Const. Projects	17,274.68	232,000	232,000	0	0
Ending Net Cash and Investments					
Ending Fund Balance	220,173.41	95,075	116,815	173,605	173,605
Total Ending Net Cash and Investments	220,173.41	95,075	116,815	173,605	173,605
Total Transportation Benefit District	284,246.45	370,485	375,375	267,015	267,015