

2014 Budget

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207 West Second Street - Grandview, Washington 98930 – (509) 882-9200

November 1, 2013

Dear Council Members and the Citizens of Grandview:

It is a privilege to present the 2014 preliminary annual budget for your consideration. This budget was developed with your Council's leadership in identifying the operating and capital priorities during the July Council Retreat. This guidance provided the basis for the departments to submit their budget proposals and additional program requests for consideration.

The development of the 2014 annual budget required creative solutions in order to provide a balanced budget as required by law. Our staff is committed in providing the citizens with the most efficient service delivery within available resources.

The 2014 preliminary budget, for the most part, maintains our existing services, although there will be areas where lower priority programs can continue to be eliminated and/or reduced. Reducing and/or eliminating lower priority programs will allow us to continue to realign resources to maintain current services. Maintaining priority services is possible because of the positive planning efforts that have continued to occur over the past years.

Some of this year's accomplishments are as follows:

- The West Second Street and Euclid Road asphalt overlay funded by a \$420,000 grant from the Transportation Improvement Board (TIB).
- The Euclid Road re-construction project from Groom Lane to south City Limits. This project was funded by a \$1,000,000 STP Grant.
- Bonnieview Road re-construction re-design funded by a \$98,000 STP Grant.

We have also been successful in securing the following funding grants for 2014:

- \$211,000 STP grant for the design of OIE Road.
- \$907,000 STP grant for the re-construction of Bonnieview Road from Wilson Highway east to Elm Street.

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan for the period of January 1, 2014 to December 31, 2014.

These key components are as follows:

- 2014 Budget Highlights
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Capital Improvement Needs
- Vehicle Replacement
- Summary/Recommendations

2014 BUDGET HIGHLIGHTS

- The proposed budget includes 2014 expenditures of \$5,089,625 in the Current Expense Fund, which represents a 2.9% increase from the 2013 projected expenditures and an increase of .06% from the adopted 2013 budget. The projected 12/31/14 Current Expense Fund balance is \$987,770, which represents a fund balance equal to approximately 19.4% of the proposed 2014 expenditures. This meets the City Council's direction to maintain a minimum 15% fund balance.
- The 2013/2014 Budget Summary displays, over a 24-month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.
- We estimate that property tax revenue for 2014 will increase slightly from the 2013 level of \$1,375,000. This is due to an increase in property assessed value of about 3.10%. Property tax revenue represents about 29.1% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$333.00 or \$27.75 per month. **Attachment A** entitled "Where Does Your Tax Dollar Go" has been prepared to show how the total property taxes paid by our residents are distributed.
- We estimate that sales tax revenue will have a slight increase from \$490,000 in 2013 to \$504,300 in 2014. Actual sales taxes collected in 2012 were \$493,000. The onset of the depressed economy had a material effect on our sales tax collections in 2013 and we are projecting little change for 2014. Sales tax revenue represents about 10% of the Current Expense Fund revenue in 2014. Our estimates are cautious because of the unknown impact of the continued weak economic climate.
- Property taxes, sales tax, private utility taxes and city utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 81% of total Current Expense Fund revenue. **Attachment B** displays the various sources of revenue and their respective percentage allocations.
- The primary service costs in the Current Expense Fund are related to public safety services. **Attachment C** displays the various program service costs and their respective percentage allocations.

- The proposed 2014 budget provides full funding for the replacement of vehicles and equipment, except for major fire apparatus. In 2014, there are planned replacements of the 2004 X495 John Deere lawn mower, 2002 Peterbilt garbage truck and (2) two patrol vehicles. Also planned is the installation of equipment to secure the City Hall network file server. The list of equipment proposed for replacement is included as **Attachment D**.
- The proposed budget contains funding to support several community programs and/or organizations, including:
 1. Association of Washington Cities – \$6,810
 2. Yakima Valley Conference of Governments – \$10,680
 3. Yakima County Development Association – \$6,000
 4. Yakima County Air Quality – \$4,400
 5. Yakima County Emergency Management – \$8,240
 6. DRYVE – \$1,000
 7. E.D.G.E – \$5,000
- The 2014 budget contains funding for a School Resource Officer with the costs being shared 50% by the School District and 50% by the City.
- As part of the budget process, Department Heads were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of reviewing fees in the area, the proposed budget includes rate increases for water and sewer. The proposed 2% rate increase for water equates to \$0.56. The proposed 4% rate increase for sewer equates to \$1.22.
- The budget for 2014 is formatted into specific programs within each department. The purpose of this approach is to identify and separate services provided by a department into program budgets, and to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.

ENTERPRISE FUNDS

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single family residence. A water and sewer rate analysis was conducted by the City's engineering firm Huibregtse, Louman Associates, Inc., in October 2013. This is done on an annual basis to make certain that our various utility rates are sufficient to support operation and maintenance and recommended capital projects in the respective funds. The recommended 2% water and 4% sewer rate increases are based upon the engineer recommendations reviewed with City Council in November 2008 and updated annually. The 2013 rate review and analysis is included as **Attachment E**. Also included as **Attachment F** is a survey which shows 2013 and 2014 utility rates of similar sized cities in our area.

Utility	Proposed Rate Increase	Proposed % Rate Increase	2013 Rate	2014 Rate	Last Rate Increase	Additional Revenue
Solid Waste	\$0	N/A	\$13.50	\$13.50	2008	N/A
Water	\$0.56	2%	\$27.79	\$28.35	2013	\$ 30,000
Wastewater	\$1.22	4%	\$30.47	\$31.69	2013	\$100,000
Irrigation	\$0	N/A	\$10.95	\$10.95	2011	N/A
TOTAL	\$1.78	N/A	\$82.71	\$84.49		\$130,000

PERSONNEL

The proposed budget provides for 61 full-time equivalent employees in 2014. Since 2006, the City has reduced the following 13 full time employee positions (FTE):

- 1 FTE – Wastewater Treatment Plant
- 3 FTE – Public Works Department
- 1 FTE – Animal Control Officer
- 1 FTE – City Attorney
- 1 FTE – City Hall Receptionist
- 1 FTE – City Hall Administrative Assistant
- 1 FTE – City Administrator
- 1 FTE – Municipal Court Clerk
- 1 FTE – Deputy Recreation Director
- 1 FTE – Police Detective
- 1 FTE – Police Sergeant

As positions have become vacant, we have considered alternative staffing strategies. These include the use of seasonal labor, reduction/modification of services, or, in the case of animal control and legal/prosecution services, contracting out that service. Again this year, we will continue with the combination of the City Administrator/Public Works Director position.

The proposed budget includes no cost of living wage adjustments for all city employees. The three (3) collective bargaining agreements expired on December 31, 2012.

There is no premium increase for medical, dental, vision or life insurance in the 2014 budget estimates.

REVENUE ENHANCEMENTS

As was mentioned earlier, one of our challenges as a City is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

<u>REVENUE SOURCE</u>	<u>APPROVING AUTHORITY</u>	<u>COMMENTS</u>
Utility tax on private utilities	Voters	1% increase = \$175,000
Utility tax on public utilities	City Council	1% increase = \$48,000
Vehicle license fee	Voters	\$100/year = \$900,000
Property tax lid lift	Voters	1% increase = \$11,000

CAPITAL IMPROVEMENT NEEDS

During the process of developing the proposed 2014 budget, a number of unfunded capital improvements were identified.

The greatest challenge in this regard is in the areas of major fire apparatus, police station renovation/replacement, park restrooms and swimming pool upgrades. No financing mechanism is currently in place to make certain that we, as a community, are protecting these investments.

In 2007, the State Legislature adopted legislation providing for a local option vehicle license fee. On March 8, 2011, the City Council adopted Ordinance No. 2011-9 creating the Grandview Transportation Benefit District. In turn on June 28, 2011, the Grandview TBD established an annual vehicle fee in the amount of \$20 which is estimated to generate approximately \$140,000 annually to be used only for transportation improvements.

In 2009, we identified the following areas of major unfunded potential capital needs:

- Street renovations/reconstruction \$9,000,000
- Health and safety improvements in parks \$ 500,000
- Major fire apparatus \$2,300,000
- Swimming pool upgrade \$3,500,000
- Police station renovation/replacement unknown

VEHICLE REPLACEMENT

The 2004 X495 John Deere lawn mower, 2002 Peterbilt garbage truck and (2) two patrol vehicles are scheduled for replacement in 2014. The City has also scheduled the securing of the City Hall file server in 2014.

SUMMARY/RECOMMENDATIONS

In an effort to continue to reduce 2014 Current Expense Fund expenditures, only minimal proposed capital items are included in this fund. Additionally, capital replacements are either included in the EMS, Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.

Property tax revenues in 2014 are expected to increase by \$30,000 or 2.2%. As you may recall, Initiative 747, passed by the voters in November 2001, limits property tax levy increases to 1% per year, plus new construction. While our levy increase is capped at 1%, our cost of delivering services has increased approximately 3% per year. This reality has necessitated the steps taken over the last several years to reduce or modify services. Sales tax levels are established by the state legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services.

In summary, this year's budget is fiscally responsible and will provide staff with the means to deliver priority services during these tough economic times.

As in past years, I want to thank the Department Head Team for carefully reviewing their budget submittals and for recognizing that there are limited resources to be allocated to City-wide priorities. I would also like to recognize the employees who work diligently every day to implement our City-wide goals and objectives. The Department Directors continue to approach this year's budget process as a "**TEAM**" effort and from the perspective of identifying the services citizens expect and deserve and not from their own departmental perspectives.

We will continue to make progress towards realizing our goal of building a more vibrant community for all of us to live, work and play.

We will meet on Tuesday, November 12th and Tuesday, November 26th at 5:30 p.m. in the Council Chambers at City Hall to review the proposed budget with Department Heads.

Respectfully submitted,

Mayor Norm Childress

ATTACHMENT A
2014 Budget

Where Does Your Tax Dollar Go?

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

City of Grandview	\$ 0.264
Yakima County	\$ 0.164
Local & State School Total	\$ 0.538
Port of Grandview	\$ 0.034
TOTAL	\$ 1.000



* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00

Tax Code Area 440 - City	2013		Total Rate	Total Tax
	Tax Levy Rates/\$1,000 AV *			
	Non-Voted	Voted		
City of Grandview	3.33	-	3.33	333.23
County Emergency Services	0.23	-	0.23	22.59
County Flood Control	0.09	-	0.09	9.03
Grandview Port District #2	0.43	-	0.43	42.80
Grandview School M&O	-	1.77	1.77	176.64
Grandview School Bonds	-	2.52	2.52	251.61
State School Levy	2.51	-	2.51	251.16
Yakima County	1.75	0.00	1.75	174.94
Total	8.34	4.28	12.62	1,262.00

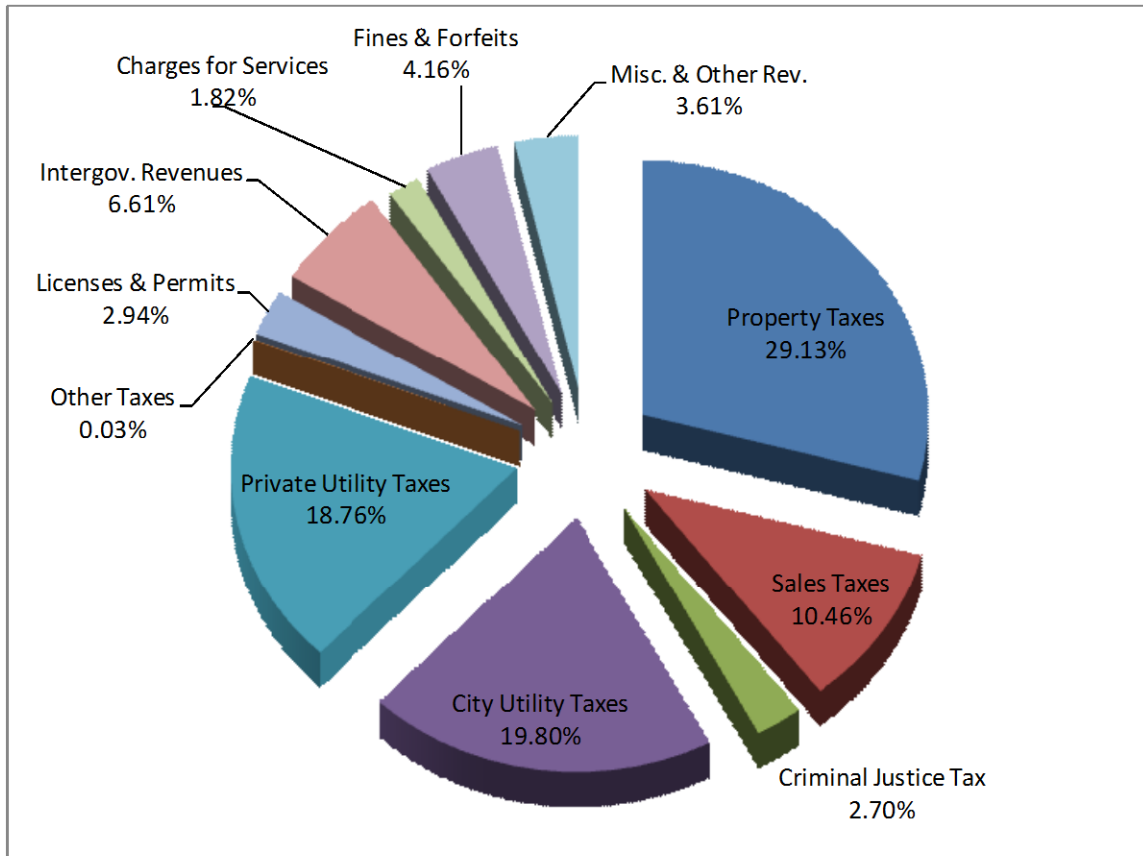
* Rates rounded to nearest cent

City Total	333.23	26%
County Total	206.56	16%
Local & State School Total	679.41	54%
Port Total	42.80	3%
Total	1,262.00	100%

ATTACHMENT B
2014 Budget

Current Expense Revenues

Revenue Type	Amount	
Property Taxes	\$ 1,405,000	29.13%
Sales Taxes	504,300	10.46%
Criminal Justice Tax	130,000	2.70%
City Utility Taxes	955,000	19.80%
Private Utility Taxes	905,000	18.76%
Other Taxes	1,300	0.03%
Licenses & Permits	141,700	2.94%
Intergov. Revenues	318,630	6.61%
Charges for Services	87,680	1.82%
Fines & Forfeits	200,650	4.16%
Misc. & Other Rev.	173,930	3.61%
Total Revenue	\$ 4,823,190	

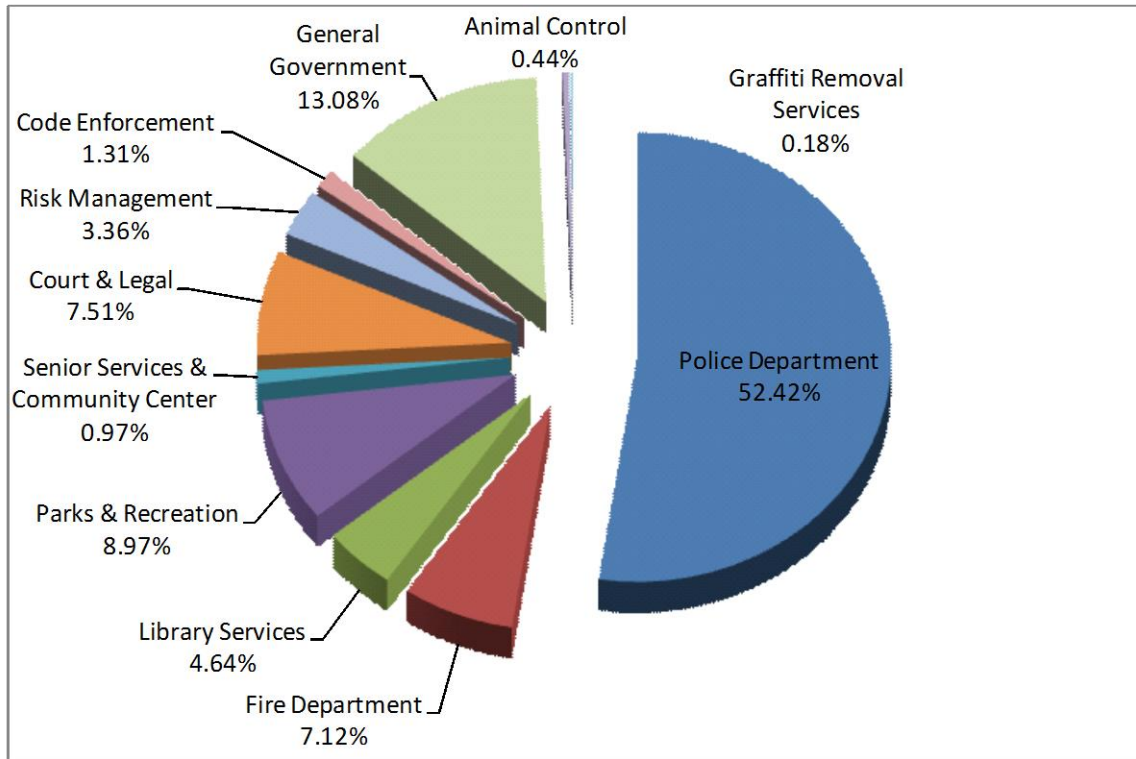


10/18/2013

ATTACHMENT C
2014 Budget

Current Expense Expenditures

Department/Services	Amount	
Police Department	\$ 2,668,030	52.42%
Fire Department	362,290	7.12%
Library Services	236,010	4.64%
Parks & Recreation	456,500	8.97%
Senior Services & Community Center	49,275	0.97%
Court & Legal	382,400	7.51%
Risk Management	170,850	3.36%
Code Enforcement	66,810	1.31%
See Note below * General Government	665,560	13.08%
Animal Control	22,600	0.44%
Graffiti Removal Services	9,300	0.18%
Total Expenditures	\$ 5,089,625	



***Note:** General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and transfers out to the Street Fund.

ATTACHMENT D
2014 Budget

DEPARTMENT	VEHICLE/EQUIPMENT	FUNDING SOURCE
City Hall	Enclosure for City Hall Server	Equipment Rental Fund
Police	Two Patrol Cars	Equipment Rental Fund
Public Works	Lawn Mower	Equipment Rental Fund
Public Works	Garbage Truck	Equipment Rental Fund

ATTACHMENT E

2014 Budget

City of Grandview
2014 Water and Sewer Rate Analysis

RATE ANALYSIS REVIEW

October 18, 2013

Project Background

In October 2008, HuiBregtse, Louman Associates, Inc. (HLA) examined the projected 2009 revenues and expenditures for Grandview's water and sewer fund. That analysis considered the loss of revenue caused by the Wild River Foods fire and assumed they would not be back in operation. Had Wild River Foods remained in operation, they would have generated an estimated \$130,000 in annual water charge revenue and \$750,000 in annual sewer charge revenue. As a result of this significant loss of revenue, a 5-year plan was developed to bring water and sewer revenues back to the level where each department is self-sufficient.

Annual updates have since been performed during the budget planning process. In October 2011, a more detailed update was completed and the long-term plan to increase rates was revised because revenues were falling behind projections. However, recommended 2012 rate increases still matched the 2008 projections, but additional rate increases would need to extend farther into the future. The Council adopted the recommended 2012 water rate increase of 6%, but elected to raise 2012 sewer rates 7% instead of the recommended 6% in an effort to offset the sewer department deficit and potentially reduce future sewer rate increases. The next year, recommended rate increases for 2013 of 6% for sewer and 2% for water were adopted by council.

September 2013 Analysis

Our recent analysis included the following major work items:

- A review of 2013 revenues and expenses;
- Projection of 2013 year-end revenues and expenses using historical seasonal distribution of water consumption, sewer discharges, and expenditures;
- Examination of current and proposed capital improvements; and
- Preparation of a cash flow analysis to review projected revenue needs.

The cash flow analysis relies on reasonable revenue projections. Fortunately, both year-end 2012 revenues and 2013 revenues to date (as well as estimated 2013 year-end revenues) are tracking ahead of previous projections. Therefore, the cash flow analysis was updated to reflect the revised revenue projections and to account for adjustments in planned capital improvements. A few key items in the analysis are worth noting:

- The sewer department balances continue to be negative through 2017, but revenues begin to exceed expenses in 2015, which decrease the deficit. Since the fund is combined, the negative sewer department balance is internal to the fund and demonstrates the sewer department expenses are exceeding revenue.
- Upgrades to the wastewater pumping stations (Euclid Road and Primary Clarifier Pump Stations) are included as a sewer expenses in 2013 (project design and project construction) and in 2014 (project construction).

- Water department capital expenses include \$300,000 for the Euclid Road project completed in 2013, and future improvements outlined in the Water System Plan. Also included are improvement projects in Bonnieview Road (2014) and OIE Road (2014 design and 2015 construction).
- The sewer department pays off the PWTF portion of the sewer debt in 2016, reducing annual expenses by about \$240,000. The revenue bond portion of the sewer debt is paid off in 2019, further reducing sewer expenses by \$540,750 per year.
- Ending fund balances are adequate to provide a typical minimum balance of at least 25% of annual expenditures, which provides more than three months of reserve.

Results

A table showing projected water and sewer rate increases is attached. The table compares the 2008 recommendations, the October 2012 recommendations and revised results based on the September 2013 analysis.

Water Department

- The cash flow analysis includes the 2014 water department expense of \$130,000 for replacement of water pipelines within the limits of the Bonnieview Road street improvement project. Water system improvements, funded by a \$910,000 DWSRF Loan, are also planned in OIE Road as part of a future road improvement project.
- Other future water system capital improvements are consistent with the recommendations found in the City's Water System Plan. Timing of some of the improvements has been adjusted to account for expected funding cycles.
- We previously recommended that water rates be increased 6% per year from 2009 through 2013. Since projected water revenues are above, and expenditures below, previous projections, we recommend the City implement a 2% water rate increase for 2014.

Sewer Department

- Our cash flow analysis includes the Wastewater Pumping Improvements. Proposed improvements consist of upgrading the pumping equipment at the Euclid Road pump station and building a new primary clarifier pump station at the wastewater treatment plant. This project is funded through a \$3,200,000 USDA Rural Development loan. Debt service for the loan is included in the analysis beginning in 2014.
- At this time, our analysis does not include future improvements to the wastewater treatment plant. A separate evaluation of the wastewater treatment facility to address potential groundwater contamination is being conducted as required by the City's NPDES permit. If treatment plant improvements are needed, new debt service might begin when existing debt service on past improvements is retired.
- We previously recommended sewer rates include successive years of 6% increases to all users through 2016. Revised revenue and expenditure projections show a 4% increase may be needed in 2014, followed by 2% increases in 2015 and 2016, which are below previous projections of an annual 6% increase through 2016. Therefore, we recommend the City implement a 4% sewer rate increase for 2014.

PROJECTED RATE INCREASES - SEPTEMBER 2013 PRESENTATION

	Rate Increase at Beginning of Year					
	2009	2010	2011	2012	2013	2014
<u>Water Department</u>						
October 2008 Analysis	6%	6%	6%	6%	6%	2%
October 2012 Presentation	As Recommended	As Recommended	As Recommended	6%	6%	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)			\$31.81	\$33.76	\$35.79	\$36.50
Increase Over Previous Year				\$1.95	\$2.03	\$0.72
Proposed Rates September 2013 Review	As Recommended	As Recommended	As Recommended	6% Adopted by Council	2% Revised and Adopted	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)			\$31.81	\$33.76	\$34.44	\$35.12
Increase Over Previous Year				\$1.95	\$0.68	\$0.69
<u>Sewer Department</u>						
October 2008 Analysis	Industry 33% Domestic 20%	6%	6%	6%	6%	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)			\$40.42	\$43.26	\$45.86	\$46.77
Increase Over Previous Year				\$2.84	\$2.60	\$0.92
October 2012 Presentation	As Recommended	As Recommended	As Recommended	6%	6%	6% through 2016
Monthly Charge for "Typical" Residential User (8,200 gal/month)			\$40.42	\$42.85	\$45.42	\$48.14
Increase Over Previous Year				\$2.43	\$2.57	\$2.72
Proposed Rates September 2013 Presentation	As Recommended	As Recommended	As Recommended	7% Adopted by Council	6% Adopted by Council	4% (2014) 2% (2015 & 2016) Pending Revenue
Monthly Charge for "Typical" Residential User (8,200 gal/month)			\$40.42	\$43.26	\$45.86	\$47.69
Increase Over Previous Year				\$2.84	\$2.60	\$1.83

ATTACHMENT F

2014 Budget

Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

2013/Current Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total
Selah	18.64	21.0% 3.91	34.96	21.0% 7.34	14.28	21.0% 3.00	82.13
Union Gap	21.86	-	35.99	-	11.22	-	69.07
Toppenish	29.18	23.0% 6.71	60.23	23.0% 13.85	15.81	23.0% 3.64	129.42
Sunnyside	23.80	18.0% 4.28	51.48	18.0% 9.27	10.66	18.0% 1.92	101.41
Prosser	30.31	12.0% 3.64	38.92	14.0% 5.45	13.89	-	92.21
West Richland	36.90	13.5% 4.98	42.00	13.5% 5.67	13.59	16.0% 2.17	105.31
Grandview	27.79	24.2% 6.73	30.47	6.0% 1.83	13.50	40.0% 5.40	85.72

2014 Adopted or Anticipated Rates

Water/Sewer billing for 5,000 gallons min.

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	Garbage Charges	Garbage Tax	Total	note/ comment
Selah	19.20	21.0% 4.03	36.01	21.0% 7.56	14.28	21.0% 3.00	84.08	(1)
Union Gap	21.86	-	35.99	-	11.44	-	69.29	(2)
Toppenish	30.93	23.0% 7.11	63.84	23.0% 14.68	16.44	23.0% 3.78	136.78	(3)
Sunnyside	23.80	18.0% 4.28	51.48	18.0% 9.27	10.66	18.0% 1.92	101.41	(4)
Prosser	30.92	20.6% 6.37	39.70	22.1% 8.77	13.89	5% 0.69	100.34	(5)
West Richland	37.00	13.5% 5.00	42.00	13.5% 5.67	13.59	16.0% 2.17	105.43	(6)
Grandview	28.35	24.2% 6.86	31.69	6.0% 1.90	13.50	40.0% 5.40	87.70	(7)

- 1) Water & sewer +3%
- 2) Garbage +2%
- 3) Water +6%, sewer +6%, garbage +4%
- 4) Water & sewer rate study in progress
- 5) Water & sewer +2%
- 6) 2014 rates are listed in their municipal code
- 7) Water +2%, sewer +4%

2014 BUDGET SUMMARY

12/5/2013 15:08

Fund No.	Fund	1/1/2013 Beg. Balance	Projected Est. 2013 Revenue	Projected Est. 2013 Expenditures	2013 Difference Rev/Exp	Projected Beginning Balance 1/1/2014	Estimated 2014 Revenue	Estimated 2014 Expenditures	2014 Difference Rev/Exp	Estimated Ending Balance
001	CURRENT EXPENSE FUND	1,139,620	5,063,360	4,948,775	114,585	1,254,205	4,823,190	5,089,625	(266,435)	987,770
105	EMERGENCY MEDICAL SERVICES	130,030	112,110	116,130	(4,020)	126,010	116,910	126,510	(9,600)	116,410
106	LAW & JUSTICE TAX .3%	86,570	220,100	233,045	(12,945)	73,625	220,075	221,200	(1,125)	72,500
110	STREET	19,150	2,231,110	1,953,110	278,000	297,150	1,654,765	1,656,910	(2,145)	295,005
130	CEMETERY	33,700	119,500	120,525	(1,025)	32,675	119,500	128,410	(8,910)	23,765
301	CAPITAL IMPROVEMENTS	148,500	120,225	17,000	103,225	251,725	40,100	242,500	(202,400)	49,325
410	WATER/SEWER	2,073,600	6,342,895	5,800,590	542,305	2,615,905	7,737,055	6,814,130	922,925	3,538,830
420	IRRIGATION	224,250	437,950	401,950	36,000	260,250	437,300	456,930	(19,630)	240,620
430	SOLID WASTE	292,110	1,072,680	1,020,975	51,705	343,815	1,070,180	1,075,040	(4,860)	338,955
456	W/S REV. BOND REDEMPTION	101,600	534,000	543,400	(9,400)	92,200	546,000	538,600	7,400	99,600
510	EQUIPMENT RENTAL	1,921,150	468,000	347,650	120,350	2,041,500	530,000	575,370	(45,370)	1,996,130
630	TRANS. BENEFIT DISTRICT	71,740	135,100	146,925	(11,825)	59,915	140,100	123,415	16,685	76,600

2014 Budget Summary Work
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Fund No.	Fund Program	Balance 1/1/2013	Projected	Projected	2013 Difference Rev/Exp	Est. Balance 1/1/2014	Mayor Recommended		2014 Difference Rev/Exp	Est. Ending Balance
			Est. 2013 Revenue	Est. 2013 Exp.			Est. 2014 Revenue	Est. 2014 Exp.		
001	CURRENT EXPENSE FUND	1,139,620	5,063,360	4,948,775	114,585	1,254,205	4,823,190	5,089,625	(266,435)	987,770
	Legislative Services			48,990	2.3%			52,760	-5%	19%
	Community Support Services			28,805				34,290		
	Court Services			256,100				240,100		
	Executive Services			82,375				85,765		
	Clerk Services			48,500				48,300		
	Accounting Services			102,925				96,530		
	Risk Management Services			144,665				170,850		
	Legal Services		budget ->	142,210				142,300		
	Human Resource Services			50,250				57,600		
	General Facilities Services			46,150				29,880		
	Police Administrative Services			347,300				335,800		
	Police Investigation Services			233,600				242,000		
	Police Patrol Services			1,144,100	2,561,630			1,210,220	2,668,030	
	Police Community Programs			188,700				198,000		
	Police Correction Services			137,360				140,710		
	Police Communication Services			491,070				515,800		
	Graffiti Removal Services			7,520				9,300		
	Fire - Administrative Services			133,290				140,490		
	Fire - Suppression Services			222,910	356,200			221,800	362,290	
	Code Enforcement Services			63,115				66,810		
	Animal Control Services			22,600				22,600		
	Senior Services			12,195				12,225		
	Planning Services			27,810				28,410		
	Economic Development Services			13,760				20,790		
	Inspection & Permitting Services			49,970				53,245		
	Library Services			234,465				236,010		
	Recreation Services			123,180				146,020		
	Aquatics Services			70,475	381,770			78,280	456,500	
	Parks Maintenance Services			188,115				232,200		
	Museum			5,210	7,520			5,680	7,990	
	Community Center			34,250				37,050		
	Taxes -> St & Transfers Out			225,000				150,000		
	Police Res. Balance			19,500				25,500		
	Museum Res. Balance			2,310				2,310		
105	EMERGENCY MED. SERVICES FUND	130,030	112,110	116,130	(4,020)	126,010	116,910	126,510	(9,600)	116,410
									-8%	92%
106	LAW & JUSTICE TAX .3% FUND	86,570	220,100	233,045	(12,945)	73,625	220,075	221,200	(1,125)	72,500
									-1%	33%
110	STREET FUND	19,150	2,231,110	1,953,110	278,000	297,150	1,654,765	1,656,910	(2,145)	295,005
	Road & Street Maintenance			88,390				106,370	0%	18%
	Storm Drainage			3,080				10,140		
	Structures			580				1,540		
	Sidewalks			2,065				5,910		
	Street Lighting			147,000				150,000		
	Traffic Control Devices			50,745				57,770		
	Parking Facilities			-				-		
	Snow & Ice Control			16,195				18,510		
	Street Cleaning			21,130				25,260		
	Roadside			104,910				108,870		
	Maintenance Administration			48,915				53,310		
	Construction Projects ARRA			-				-		
	Construction Project			1,470,100				1,119,230		
130	CEMETERY FUND	33,700	119,500	120,525	(1,025)	32,675	119,500	128,410	(8,910)	23,765
									-7%	19%
301	CAPITAL IMPROVEMENTS	148,500	120,225	17,000	103,225	251,725	40,100	242,500	(202,400)	49,325
									-83%	20%
410	WATER/SEWER FUND	2,073,600	6,342,895	5,800,590	542,305	2,615,905	7,737,055	6,814,130	922,925	3,538,830
	Water			1,509,475				1,799,970	14%	52%
	Sewer Collection			556,025				709,000		
	Sewer Treatment			2,533,160				3,052,915		
	W/S Debt Service & Transfers Out			1,201,930				1,252,245		
420	IRRIGATION FUND	224,250	437,950	401,950	36,000	260,250	437,300	456,930	(19,630)	240,620
									-4%	53%
430	SOLID WASTE FUND	292,110	1,072,680	1,020,975	51,705	343,815	1,070,180	1,075,040	(4,860)	338,955
	Collection			997,365				1,045,490	0%	32%
	Neighborhood Clean-Up			9,935				15,500		
	Landfill & Op. Transfer Out			13,675				14,050		
456	REVENUE BOND REDEMPTION FUND	101,600	534,000	543,400	(9,400)	92,200	546,000	538,600	7,400	99,600
									1%	18%
510	EQUIPMENT RENTAL FUND	1,921,150	468,000	347,650	120,350	2,041,500	530,000	575,370	(45,370)	1,996,130
									-8%	347%
630	TRANS. BENEFIT DISTRICT	71,740	135,100	146,925	(11,825)	59,915	140,100	123,415	16,685	76,600
									14%	62%

2014 PERSONNEL SUMMARY

The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue generated, and the annual cost.

FUND/ PROGRAM	DESCRIPTION	2014 FTE	2014 Projected Revenues (1)	2014 Projected Expenses
001	Legislative Services	0	\$ 0	52,760
002	Community Support Services	0.05	0	34,290
003	Municipal Court Services	0	206,150	240,100
006	General Management Services	0.40	0	85,765
008	Clerk Services	0.35	36,500	48,300
009	Accounting Services	0.80	86,700	96,530
013	Risk Management Services	0	0	170,850
015	Legal Services	0	0	142,300
020	Human Resource Services	0.35	0	57,600
025	General Facilities Services	0	16,050	29,880
030	Police Administration Services	2.60	0	335,800
031	Police Investigation Services	1.90	0	242,000
032	Police Patrol Services	9.10	0	1,208,220
033	Police Community Programs	2.05	0	198,000
034	Police Correction Services	0.95	2,000	140,710
035	Police Communications Services	4.75	3,000	515,800
036	Graffiti Removal Services	0.20	0	9,300
037	Fire Administrative Services	1.00	0	140,490
038	Fire Suppression Services	0.75	3,500	221,800
040	Code Enforcement Services	0.625	0	66,810
055	Animal Control Services	0	5,200	22,600
058	Senior Center Programs	0.10	2,000	12,225
060	Planning & Community Development Services	0.20	3,000	28,410
062	Economic Development Services	0.10	0	20,790
065	Inspection and Permitting Services	0.50	81,000	53,245
075	Library Services	3.20	10,700	236,010
080	Recreation Services	1.35	36,800	146,020
081	Aquatics Services	1.215	17,500	78,280
082	Parks Maintenance Services	1.00	0	232,200
085	RE Powell Museum Services	.025	0	5,680
087	Community Center	0	7,900	37,050
Subtotal Current Expense Fund		33.57	\$ 518,000	4,909,815
105	Emergency Medical Services	0.25	113,235	126,510
106	Yakima County Law & Justice Tax	2.00	220,000	221,200
110	Street	2.10	230,500	537,680
130	Cemetery Services	1.175	60,000	128,410
410	Water Pumping, Treatment & Delivery	6.30	4,858,110	5,561,885
	Wastewater Collection Services	3.10		
	Wastewater Treatment Services	6.95		
420	Irrigation Water Delivery Services	1.35	437,000	456,930
430	Solid Waste	4.33	746,380	1,075,040
510	Equipment Rental	0.20	530,000	415,370
630	Transportation Benefit District	0	140,000	116,415
Grand Total		61.32	\$ 7,853,225	13,549,225

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes.

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CURRENT EXPENSE FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Beginning Fund Balance	1,144,894.90	1,136,180	1,139,620	1,254,205	1,254,205
Taxes					
Real & Personal Property Taxes	1,391,489.85	1,375,000	1,405,000	1,405,000	1,405,000
Local Sales Tax	493,325.47	490,000	495,000	502,500	502,500
Hotel/motel Tax	1,984.27	1,500	1,950	1,800	1,800
Brokered Natural Gas Use Tax	75,545.30	75,000	75,000	75,000	75,000
Criminal Justice Tax - 1/10%	125,304.79	120,000	130,000	130,000	130,000
City Water Utility Tax	401,804.65	390,000	410,000	415,000	415,000
City Sewer Utility Tax	146,999.85	149,000	152,000	160,000	160,000
City Garbage Utility Tax	300,377.75	300,000	300,000	305,000	305,000
Utility Tax - Electricity	515,329.62	489,000	515,000	515,000	515,000
Utility Tax - Natural Gas	96,759.10	115,000	95,000	95,000	95,000
Utility Tax - Garbage	58,109.90	52,000	52,000	55,000	55,000
Utility Tax - Cable T.V.	36,857.08	38,000	35,000	35,000	35,000
Utility Tax - Telephone	207,754.69	215,000	200,000	205,000	205,000
Leasehold Excise Taxes	1,316.59	1,000	1,300	1,300	1,300
Total Taxes	3,852,958.91	3,810,500	3,867,250	3,900,600	3,900,600
Licenses and Permits					
Amusement Licenses & Permits	3,350.00	3,500	3,500	3,500	3,500
Business Licenses & Permits	26,420.00	25,000	25,000	25,000	25,000
Franchise Fees-Charter Cable	33,532.60	34,000	34,000	35,000	35,000
Building Permits	65,703.68	65,000	65,400	65,000	65,000
Animal Licenses	5,415.50	5,200	5,200	5,200	5,200
Building Code Violation Fee	242.40	0	0	0	0
Other Non-Bus License & Permit	8,255.00	7,000	12,000	8,000	8,000
Total Licenses and Permits	142,919.18	139,700	145,100	141,700	141,700
Intergovernmental Revenues					
Federal Grant - Police Vests	9,390.00	0	0	0	0
F.E.M.A. Grant - Fire Hose	28,856.00	0	0	0	0
L.E.A.D. Task Force Grant	58,699.52	45,000	45,000	45,000	45,000
Traffic Safety Comm. Grant	3,006.59	3,000	3,000	3,000	3,000
State Library Grant - OCLC	0.00	0	3,690	3,830	3,830
P.U.D. Privilege Tax	21,652.99	21,650	42,320	28,000	28,000
City-County Assistance	66,001.63	50,000	67,500	68,000	68,000
Criminal Justice Tax - Pop.	2,460.99	2,800	2,000	2,000	2,000
Criminal Justice Tax - DCD	9,252.53	9,000	7,200	7,200	7,200
DUI Distribution	2,041.28	1,700	2,000	2,000	2,000
Liquor Excise Tax	40,220.38	9,000	9,000	9,000	9,000
Liquor Board Profits	108,927.60	98,000	101,000	101,000	101,000
In-Lieu of Taxes	438.89	160	450	400	400
PD SRO Services - School Dist.	57,043.64	27,000	45,700	45,700	45,700
Intergov. Charges For Services	3,449.08	3,500	3,500	3,500	3,500
Total Intergovernmental Revenues	411,441.12	270,810	332,360	318,630	318,630

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Charges for Goods and Services					
Municipal Court Fees & Charges	11,030.47	11,000	10,000	10,000	10,000
Records Search	3,516.85	3,000	3,000	3,000	3,000
Photostatting	3,187.61	3,000	3,000	3,000	3,000
Library Photocopies	2,813.32	3,500	3,300	3,500	3,500
Sales of Merchandise: T-Shirts	185.76	100	100	100	100
Sale of Maps & Publications	94.50	100	20	50	50
Election Candidate Filing Fees	0.00	0	180	0	0
Work Release Program	2,670.00	2,000	1,600	2,000	2,000
Abatement Chrges-Property Clean	1,861.63	0	0	0	0
Zoning & Subdivision Fees	4,000.00	2,000	3,000	3,000	3,000
Plan Checking Fees	22,111.13	16,000	14,000	16,000	16,000
Library Use Fees	3,029.58	2,500	4,110	4,000	4,000
Swimming Pool Fees - **	10,095.45	12,000	11,000	11,500	11,500
Museum Receipts	86.70	30	30	30	30
Swimming Lesson Fees	5,470.00	6,000	5,800	6,000	6,000
Recreation Program Fees - **	22,841.53	25,000	17,000	17,500	17,500
School Recreation Programs	8,000.00	8,000	8,000	8,000	8,000
Total Charges for Goods and Services	100,994.53	94,230	84,140	87,680	87,680
Fines and Penalties					
Traffic Infraction Penalties	151,051.85	140,000	150,000	150,000	150,000
Civil Parking Inf. Penalties	814.56	1,100	2,000	1,500	1,500
DUI Fines	15,022.63	15,000	13,000	13,000	13,000
Other Criminal Traffic Misc.	18,809.06	20,000	18,000	18,000	18,000
Narcotics/investigative Funds	127.11	200	150	150	150
DUI Investigative Fund	372.83	200	1,500	1,500	1,500
Other Crim Non-Traffic Fines	11,369.93	11,000	12,000	12,000	12,000
Library Late Returns	3,646.53	4,000	4,405	4,500	4,500
Total Fines and Penalties	201,214.50	191,500	201,055	200,650	200,650

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Miscellaneous Revenues					
Investment Interest	8,932.90	6,000	9,500	9,500	9,500
Interest On Taxes	422.70	500	300	500	500
Interest - Other - Gen. Acct.	5,763.74	3,600	6,000	5,800	5,800
Country Park Facilities Rental	3,506.00	3,000	4,500	4,000	4,000
Community Center Rental	3,050.00	3,000	3,000	3,000	3,000
Lease - Inspire Development Centers	6,000.00	6,000	9,675	13,350	13,350
Lease - Chamber of Commerce	880.00	2,700	2,650	2,650	2,650
Lease - Pizza Hut	4,400.00	0	0	0	0
Lease - AT&T - Tower Park	1,155.00	10,000	1,500	1,500	1,500
Lease - Verizon - Tower Park	0.00	10,000	1,500	1,500	1,500
Lease - Alba	0.00	9,870	8,250	10,050	10,050
Lease - Baker	0.00	10,250	8,550	10,250	10,250
Rent - Misc. Facilities	300.00	250	250	380	380
Concession/jail Phone Proceeds	894.01	800	400	800	800
Concessions/Community Center	102.01	200	100	100	100
Contributions To City	1,636.06	0	0	0	0
Contributions To Police Dept.	2,000.00	0	500	500	500
WCIA - Safe Driving	0.00	0	0	700	700
Contributions To Fire Dept.	3,000.00	0	0	0	0
Contributions To Library	506.96	300	300	300	300
Contrib. - Friends of the Library	1,412.42	1,400	500	500	500
Contributions To Park	22,620.57	16,000	27,000	16,000	16,000
Contributions To Museum	0.00	50	25	50	50
Contributions to Community Center	4,720.00	4,800	4,800	4,800	4,800
Unclaimed Money	101.00	0	0	0	0
Confiscated & Forfeited Property	920.49	1,500	3,400	1,500	1,500
Judgments And Settlements	1,498.46	500	3,500	1,000	1,000
Cashier's Overages & Shortages	(30.46)	0	70	0	0
Library Over & Short	(35.96)	0	(15)	0	0
Other Miscellaneous Revenue	915.75	500	3,000	1,000	1,000
L & I Retro Refund	4,016.00	10,000	0	0	0
Total Miscellaneous Revenues	78,687.65	101,220	99,255	89,730	89,730

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Nonrevenues					
Rental Property Damage Deposit	3,700.00	0	0	0	0
Due Others - Misc. & Deposits	5,426.63	0	0	0	0
MVIP, CJT, JIS Fees, Etc.	222,693.61	0	0	0	0
State Gun Permit Fee	2,753.00	0	0	0	0
WSP/fingerprinting For CWP	2,901.50	0	0	0	0
Sales Taxes Collected	56.74	0	0	0	0
NSF Checks Receivable	6,197.32	0	0	0	0
State Building Code Fee	816.00	0	0	0	0
Bail Pass Through Money	48,369.00	0	0	0	0
Leasehold Tax	1,448.40	0	0	0	0
Total Agency Type Deposits	294,362.20	0	0	0	0
Equity Transfers-In	0.00	0	0	0	0
Other Non-Revenues	0.00	0	0	0	0
Total Nonrevenues	294,362.20	0	0	0	0
Other Financing Sources					
Sale of Fixed Assets	6,154.00	250,000	250,000	0	0
Operating Transfers-In	84,200.00	83,400	84,200	84,200	84,200
Transfers-In	0.00	0	0	0	0
Transfer-In Comm Cntr Const Fund	79,029.80	0	0	0	0
Total Other Financing Sources	169,383.80	333,400	334,200	84,200	84,200
Total Current Expense Fund	6,396,856.79	6,077,540	6,202,980	6,077,395	6,077,395

FUND: CURRENT EXPENSE

PROGRAM: LEGISLATIVE SERVICES

PROGRAM STATEMENT

This program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

Staffing Level – None

Overview of Ongoing and Present Activities

- Establishes legislative policy for the city government
- Determines services, service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

Notable Changes in 2014 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Legislative Services - City Council					
Regular Salaries & Wages	26,358.30	27,200	25,200	27,000	27,000
Overtime	0.00	0	0	0	0
Social Security	2,010.42	2,080	1,930	2,070	2,070
Retirement	0.00	0	0	0	0
Workman's Compensation	131.92	250	250	250	250
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	222.74	400	225	400	400
Professional Services	0.00	0	0	0	0
Communications	1,138.90	700	1,085	1,000	1,000
Travel	889.38	1,500	900	1,500	1,500
Advertising	217.12	250	150	250	250
Operating Rentals & Leases	1,660.00	1,800	1,400	1,800	1,800
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	465.00	1,000	400	1,000	1,000
Misc. - Dues - AWC	6,718.00	6,770	6,770	6,810	6,810
Misc. - Dues - YVCOG	7,189.00	10,680	10,680	10,680	10,680
Total Legislative Services	47,000.78	52,630	48,990	52,760	52,760

FUND: CURRENT EXPENSE

PROGRAM: COMMUNITY SUPPORT SERVICES

PROGRAM STATEMENT

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site and an inventory of community information pamphlets and maps.

Staffing Level – Deputy City Clerk/Treasurer .05

Overview of Ongoing and Present Activities

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce
- Payment to Yakima County for local election support

Notable Changes in 2014

- Decrease in Staffing Level for Deputy City Clerk/Treasurer from .10 to .05

Mandated Programs – Federal and State

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

Revenue Generated – None

Equipment and Vehicles Assigned – Misc. Office Equipment (City Hall)

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Community Support Services					
Voter Registration Costs					
Communications	0.00	0	0	0	0
Election Services - County	10,003.97	10,000	6,710	10,000	10,000
Total Voter Registration Costs	10,003.97	10,000	6,710	10,000	10,000
Emergency Services					
Emergency Preparedness Service	7,486.00	7,870	8,035	8,240	8,240
Ambulance Services	0.00	0	0	0	0
Total Emergency Services	7,486.00	7,870	8,035	8,240	8,240
Pollution Control					
Intergovernmental Services	4,345.00	4,370	4,370	4,400	4,400
Total Pollution Control	4,345.00	4,370	4,370	4,400	4,400
Information Services					
Regular Salaries & Wages	5,326.88	3,100	400	2,600	2,600
Longevity	817.25	120	0	70	70
Social Security	410.75	430	40	210	210
Retirement	379.10	410	50	250	250
Workman's Compensation	26.44	50	0	20	20
Medical/life Insurance	814.69	1,000	50	850	850
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	100	100	100	100
Professional Services	0.00	2,500	2,500	1,000	1,000
Communications	149.10	170	50	50	50
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Misc Chamber of Comm - Tourism	1,852.27	4,000	4,000	4,000	4,000
Total Information Services	9,776.48	11,880	7,190	9,150	9,150
Mental and Physical Health					
Intergovernmental Services - Y.C.H.D.	2,843.17	2,500	2,500	2,500	2,500
Total Mental and Physical Health	2,843.17	2,500	2,500	2,500	2,500
Total Community Support Services	34,454.62	36,620	28,805	34,290	34,290

FUND: CURRENT EXPENSE

PROGRAM: MUNICIPAL COURT SERVICES

PROGRAM STATEMENT

The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

Staffing Level – None

Overview of Ongoing and Present Activities

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.
- Oversees service contract with indigent defense counsel.

Notable Changes in 2014 – Yakima County District Court costs decreased from \$185,000 in 2013 to \$174,263 in 2014. The decrease was due to Yakima County utilizing actual case filings for previous years versus projected case filings as in the past. The Public Defender Agreement with the Law Firm of Beck and Phillips, PLLC was increased from \$48,000 to \$58,200 per year.

Mandated Programs – Federal and State

Various requirements under Washington State Criminal Code in regards to traffic offenses including driving while under the influence of alcohol and/or drugs.

Revenue Generated

Fees & Charges	\$ 10,000
Fines & Forfeitures	<u>\$196,150</u>
	\$206,150

Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Municipal Court Services					
Regular Salaries & Wages	0.00	0	0	0	0
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	0.00	0	0	0	0
Retirement	0.00	0	0	0	0
Workman's Compensation	0.00	0	0	0	0
Medical/life Insurance	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	0	0	0	0
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	63,032.00	70,000	71,000	65,000	65,000
Yakima County District Court	166,223.04	185,000	185,000	175,000	175,000
Process Server	0.00	0	0	0	0
Communications	51.87	50	50	50	50
Travel	0.00	0	0	0	0
Advertising	107.71	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Misc - Jury Fees	0.00	0	0	0	0
Misc - Witness Fees	0.00	50	50	50	50
Total Operating Expenses	229,414.62	255,100	256,100	240,100	240,100
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Municipal Court Services	229,414.62	255,100	256,100	240,100	240,100

FUND: CURRENT EXPENSE

PROGRAM: GENERAL MANAGEMENT SERVICES

PROGRAM STATEMENT

This program provides for the day to day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrator of the City. They provide direction and supervision to the city Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

Staffing Level –

City Administrator	<u>.40</u>
Total	.40

Overview of Ongoing and Present Activities

- Overall administration and management of the City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

Notable Changes in 2014 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned –

1 – Ford Escape

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
General Management Services - Mayor/City Administrator					
Regular Salaries & Wages	57,593.37	58,000	58,740	59,000	59,000
Overtime	0.00	0	0	0	0
Longevity	1,507.51	1,510	1,510	1,525	1,525
Social Security	4,260.54	4,550	4,610	4,630	4,630
Retirement	4,108.55	4,830	5,550	5,580	5,580
Workman's Compensation	993.82	1,240	1,780	1,780	1,780
Medical/life Insurance	5,502.65	5,960	5,885	5,900	5,900
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	47.61	250	300	300	300
Items Purchased For Resale	0.00	0	0	0	0
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Communications	1,784.95	2,500	1,800	2,500	2,500
Travel	54.00	800	500	700	700
Travel - Training	987.37	500	250	500	500
Advertising	0.00	500	200	500	500
Operating Rentals & Leases	1,250.00	1,500	1,000	1,500	1,500
Repairs & Maintenance	0.00	100	0	100	100
Miscellaneous	0.00	1,500	250	1,000	1,000
Misc. - Training Registration	0.00	250	0	250	250
Total Operating Expenses	78,090.37	83,990	82,375	85,765	85,765
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total General Management	78,090.37	83,990	82,375	85,765	85,765

FUND: CURRENT EXPENSE

PROGRAM: CLERK SERVICES

PROGRAM STATEMENT

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary on the Firemen’s Pension & Welfare Board and the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

Staffing Level

City Clerk	.30
Deputy City Clerk/Treasurer	<u>.05</u>
Total	.35

Overview of Ongoing and Present Activities

- Attend Council and other miscellaneous meetings and prepare minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Issuance and renewal of various licenses and permits.
- Administrative services for LEOFF, Firemen’s Pension & Welfare Board and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code Supplement services.
- Respond to public information requests.

Notable Changes in 2014 – None

Mandated Programs – Federal and State

RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

Revenue Generated

Amusement Licenses & Permits	\$ 3,500
Business Licenses & Permits	\$25,000
Non-Business Licenses & Permits	<u>\$ 8,000</u>
	\$36,500

Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Clerk Services - City Clerk					
Regular Salaries & Wages	28,872.07	30,000	30,000	30,000	30,000
Overtime	6.16	0	0	0	0
Longevity	689.49	720	700	700	700
Social Security	2,237.22	2,350	2,300	2,200	2,200
Retirement	2,081.69	2,500	2,200	2,600	2,600
Workman's Compensation	117.72	140	100	100	100
Medical/life Insurance	5,225.14	5,800	5,200	5,200	5,200
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	11,940.08	2,500	3,700	3,000	3,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Communications	2,358.25	2,500	2,400	2,500	2,500
Travel	98.42	200	200	200	200
Advertising	17.78	0	0	0	0
Operating Rentals & Leases	1,660.00	1,500	1,400	1,500	1,500
Repairs & Maintenance	0.00	100	50	50	50
Miscellaneous	260.00	250	250	250	250
Misc. - Training Registration	0.00	0	0	0	0
Total Operating Expenses	55,564.02	48,560	48,500	48,300	48,300
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Clerk Services	55,564.02	48,560	48,500	48,300	48,300

FUND: CURRENT EXPENSE

PROGRAM: ACCOUNTING SERVICES

PROGRAM STATEMENT

The Accounting Services program includes the City Treasurer's and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall's computer network.

<u>Staffing Level</u> –	City Treasurer	.40
	Accounts Payable Clerk	.30
	Deputy City Treasurer	<u>.10</u>
	Total	.80

Overview of Ongoing and Present Activities

- Maintenance of the City's General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

Notable Changes in 2014 – Deputy Treasurer staffing level decreased from .20 to .10.

Mandated Programs – Federal and State

RCW 35.27.131 – Monthly Treasurer's Report

RCW 35.33.141 – Monthly Receipts and Expenditure Reports

RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury

RCW 43.09.200 – Compliance w/ WA St. Auditor's Budgetary, Accounting and Reporting System

RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED

Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation

Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)

Annual Financial Audit performed by the Washington State Auditor's Office

<u>Revenue Generated</u> –	Interest on Investments, All Funds:	\$ 85,500 (2014 estimate)
	Returned Items (NSF Checks) Fees:	\$ 1,200

Equipment and Vehicles Assigned – City Hall Computer Network – File Server and Workstations; Shared use of Sharp AR-M550 Digital Imager (copier/printer); Shared use of Tally 6090 High Speed Line Printer; Shared use of XEROX Work Centre 6400 color laser printer/copier/scanner, Miscellaneous Office Machines

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Accounting Services - City Treasurer					
Regular Salaries & Wages	56,744.96	53,200	49,800	42,000	42,000
Overtime	12.28	0	0	0	0
Longevity	1,583.71	1,000	0	500	500
Social Security	4,415.05	4,500	3,800	3,300	3,300
Retirement	4,160.55	4,150	3,650	4,000	4,000
Workman's Compensation	248.95	300	250	225	225
Medical/life Insurance	13,206.90	14,810	17,225	17,225	17,225
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	324.41	500	800	500	500
Professional Services	70.50	3,100	3,000	500	500
Communications	1,150.56	950	1,280	1,100	1,100
Travel	180.86	1,000	1,000	400	400
Advertising	22.97	20	20	20	20
Operating Rentals & Leases	670.00	660	600	660	660
Miscellaneous	80.00	100	100	100	100
Misc - Bank Service Fees	301.75	500	500	500	500
Registration - Training	295.00	900	900	500	500
Total Operating Expenses	83,468.45	85,690	82,925	71,530	71,530
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Capitalized Rentals/leases	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Auditing					
Professional Services-S.A.O.	19,422.51	25,000	20,000	25,000	25,000
Total Auditing	19,422.51	25,000	20,000	25,000	25,000
Total Accounting Services	102,890.96	110,690	102,925	96,530	96,530

FUND: CURRENT EXPENSE

PROGRAM: RISK MANAGEMENT SERVICES

PROGRAM STATEMENT

The Risk Management program provides bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance. This program also provides for the payment of medical costs for active and retired Police and Fire Department employees qualified under the provisions of RCW 41.26 Law Enforcement Officers' and Firefighters' (LEOFF) Plan 1 Retirement System.

Staffing Level – None

Overview of Ongoing and Present Activities

- Oversee City-wide risk management programs.
- Manage bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance.
- Oversee payment of medical claims and provide medical insurance in accordance with the LEOFF Plan 1 Retirement System and the Yakima County Disability Board.
Currently, the City has seven LEOFF 1 retirees and one LEOFF 1 active member.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all COMPACT requirements are met.

Notable Changes in 2014 – The City's liability assessment with WCIA increased from \$127,346 in 2013 to \$151,106 in 2014. The assessment formula is based on two factors: worker hours multiplied by the assessment rate. The assessment rate is determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. The liability assessment for the Grandview Transportation Benefit District was reduced from \$5,000 in 2013 to \$2,500 in 2014. Property, boiler and machinery rates were estimated to increase by 5%. Crime/Fidelity rates were estimated to increase by 10%. With the anticipated retirement of Police Chief David Charvet on January 31, 2014, inclusion of medical premiums and claims payments per the LEOFF 1 retirement system.

Mandated Programs – Federal and State

All costs of provided medical benefits for qualified active and retired Police and Fire (LEOFF 1) employees under RCW 41.26 and Yakima County Disability Board.

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Risk Management Services					
Leoff 1 Med Benefits - Police	64,242.59	67,000	70,000	90,000	90,000
Leoff 1 Med. Benefits - Fire	11,602.48	8,300	9,000	9,000	9,000
Office & Operating Supplies	0.00	0	0	0	0
Total Operating Expenses	75,845.07	75,300	79,000	99,000	99,000
Other Expenditures					
Insurance - Leg.	377.15	360	355	420	420
Insurance - Court	960.02	900	900	1,065	1,065
Insurance - Exec.	1,120.02	1,050	1,045	1,240	1,240
Insurance - Treas.	594.30	560	555	660	660
Insurance - Clerk	434.29	410	405	485	485
Insurance - Attorney	754.30	710	705	835	835
Insurance - H.R.	194.29	190	185	215	215
Insurance - Gen. Fac.	2,532.82	2,640	2,630	2,810	2,810
Insurance - PD Admin	6,092.52	5,740	5,695	6,730	6,730
Insurance - PD Investigation	8,987.33	8,440	8,530	9,690	9,690
Insurance - PD Patrol	6,646.52	5,890	6,495	7,525	7,525
Insurance - Fire Suppression	10,514.77	9,900	9,880	11,185	11,185
Insurance - PD Corrections	6,207.52	5,810	5,810	6,845	6,845
Insurance - Code Enforcement	0.00	0	0	0	0
Insurance - Animal Control	779.34	730	730	865	865
Liability - TBD	5,000.00	5,000	5,000	2,500	2,500
Insurance - Community Center	377.15	360	355	420	420
Insurance - Planning	114.29	110	110	130	130
Insurance - Econ. Dev.	0.00	0	0	0	0
Insurance - Insp. & Permits	571.44	540	535	635	635
Insurance - Library	6,975.27	7,010	6,985	7,730	7,730
Insurance - PK Admin.	182.86	180	175	205	205
Insurance - Recreation	1,245.73	1,170	1,165	1,380	1,380
Insurance - Museum	512.17	540	535	570	570
Insurance - Aquatics	3,797.89	3,710	3,705	4,210	4,210
Insurance - PK Maint.	3,158.30	3,190	3,180	3,500	3,500
Total Other Expenditure	68,130.29	65,140	65,665	71,850	71,850
Total Risk Management Services	143,975.36	140,440	144,665	170,850	170,850

FUND: CURRENT EXPENSE

PROGRAM: LEGAL SERVICES

PROGRAM STATEMENT

The primary purpose to the office of the City Attorney is to advise and support the Grandview City Council, City Administrator and City's operating Departments. The City Attorney provides legal opinion and reviews and prepares legal documents for the City Council and Staff.

The City contracts with Yakima County for prosecution services on behalf of the City in Grandview Municipal Court.

Staffing Level – None (contract for services)

Overview of Ongoing and Present Activities

- Provide legal opinion and advice to City Council and Staff.
- Represents the City in other necessary legal proceedings.
- Prosecution services provided by Yakima County in Grandview Municipal Court actions.
- Legal services provided by the law firm of Menke Jackson Beyer Ehlis & Harper LLP.

Notable Changes in 2014 – Legal services for Police/Sergeants, Police Support and Public Works union negotiation contracts.

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Legal Services					
Office & Operating Supplies	0.00	0	0	0	0
City Attorney Services-General	42,000.00	42,000	42,000	42,000	42,000
City Attorney Services-Other	16,137.87	7,500	7,500	7,500	7,500
City Attorney Services - Labor	11,453.18	25,000	20,000	20,000	20,000
Yakima County Prosecution Serv	72,000.00	72,000	72,000	72,000	72,000
Communications	435.66	500	450	500	500
Travel	52.17	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	370.00	350	260	300	300
Miscellaneous	0.00	0	0	0	0
Prior Years Corrections	0.00	0	0	0	0
Total Legal Services	142,448.88	147,350	142,210	142,300	142,300

FUND: CURRENT EXPENSE

PROGRAM: HUMAN RESOURCE SERVICES

PROGRAM STATEMENT

This program manages the recruitment, selection, and retainage of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor relations activities. The City Clerk serves as the Human Resource Assistant and as the Secretary/Chief Examiner for the Civil Service Commission.

Staffing Level

City Clerk	.25
Deputy City Clerk/Treasurer	<u>.10</u>
Total	.35

Overview of Ongoing and Present Activities

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug & alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and monitor City payroll, including pay adjustments/increases, employee benefits, employee health care benefits, and employee wellness program.
- Coordinate and administer Human Resources related programs and policies.

Notable Changes in 2014 – None

Mandated Programs – Federal and State

- Department of Transportation (DOT) random commercial driver's license testing
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service
- Washington State Family Leave Act
- Military Family Leave Act
- Patient Protection and Affordable Care Act (1/1/2011)

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Human Resource Services					
Regular Salaries & Wages	30,267.54	31,500	20,000	30,000	30,000
Overtime	12.28	0	0	0	0
Longevity	0.00	650	650	650	650
Social Security	2,368.96	2,500	1,600	2,000	2,000
Retirement	2,289.89	2,650	1,500	2,400	2,400
Workman's Compensation	146.08	160	200	150	150
Medical/life Insurance	5,213.35	6,000	5,200	5,200	5,200
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	997.63	1,500	1,000	1,500	1,500
Employee Appreciation	346.75	0	400	400	400
Employee Wellness Program	53.22	0	0	0	0
Professional Services	10,308.88	8,000	15,000	10,000	10,000
Communications	904.57	500	1,200	1,500	1,500
Travel	170.82	200	150	200	200
Advertising	1,356.84	500	2,900	3,000	3,000
Operating Rentals & Leases	520.00	500	400	500	500
Miscellaneous	125.00	150	50	100	100
Total Operating Expenses	55,081.81	54,810	50,250	57,600	57,600
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Human Resource Services	55,081.81	54,810	50,250	57,600	57,600

FUND: CURRENT EXPENSE

PROGRAM: GENERAL FACILITIES SERVICES

PROGRAM STATEMENT

The City Clerk maintains and operates a Facility Management Program so as to efficiently use city resources to purchase goods and services consumed by current expense departments.

Staffing Level – None

Overview of Ongoing and Present Activities

- Purchase of paper products and cleaning supplies.
- Improvements and maintenance for buildings managed by the General Fund departments, including City Hall, Alice Grant Learning Center and 303 West Wine Country Road (former Parks & Recreation Office).

Notable Changes in 2014 – Renegotiation of Learning Center lease with Inspire Development Centers (formerly Washington State Migrant Council). The lease amount increased from \$500 to \$1,112.50 per month.

Mandated Programs – Federal and State – None

Revenue Generated

Learning Center Lease	\$13,350
Chamber of Commerce Lease	<u>\$ 2,700</u>
	\$16,050

Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
General Facilities Service					
Regular Salaries & Wages	678.48	2,000	2,000	3,000	3,000
Overtime	64.43	0	0	0	0
Social Security	56.72	150	150	200	200
Retirement	16.60	100	100	150	150
Workman's Compensation	68.69	100	100	150	150
Medical/life Insurance	16.47	0	100	180	180
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	4,354.99	4,500	4,000	4,000	4,000
Shirts/caps Purchased FR Resal	526.03	0	0	0	0
Small Tools & Minor Equipment	0.00	100	0	100	100
Professional Services	7,610.94	5,000	5,000	5,000	5,000
Communications	2,552.28	2,000	2,500	2,500	2,500
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	750.00	800	600	600	600
Public Utility Services	16,239.78	10,000	13,000	13,000	13,000
Repairs & Maintenance	8,532.48	5,000	3,200	400	400
Lighting Retrofit	0.00	0	0	0	0
Miscellaneous	417.95	1,000	600	600	600
Misc - Dues & Memberships	0.00	0	0	0	0
Total Operating Expenses	41,885.84	30,750	31,350	29,880	29,880
Capital Expenditures					
Land - Alba/Baker	0.00	14,800	14,800	0	0
Buildings	0.00	0	0	0	0
Improvements Other Than Bldgs	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	14,800	14,800	0	0
Total General Facilities Services	41,885.84	45,550	46,150	29,880	29,880

FUND: CURRENT EXPENSE

PROGRAM: POLICE ADMINISTRATION SERVICES

PROGRAM STATEMENT

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to ensure the highest quality interaction, not only within the community served, but the entire justice system in our area. This program is to ensure that the values of a free society are maintained and that the laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

<u>Staffing Level</u>	Police Chief	.75
	Asst. Police Chief	.90
	Admin. Secretary	<u>.95</u>
	Total	2.60

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures.
- Insure compliance with state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Ensure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections services.
- Direct and review the delivery of communication services.

Notable Changes in 2014 –

Includes cash out of Chief's sick/vacation time.
Reflects one month of overlap salary for Chief Charvet and Chief Fuller
Increase Chief wage to full-time level (I/J-21).
Increase Travel/Training costs for new administrators.
Medical/Life Insurance increase
Increase in Social Security, Retirement, Workman's Compensation.
Operating Rentals & Leases (Back to 2012 level after 2013 freeze)

Mandated Programs – Federal and State

- Maintain jail operations, medical treatment, and food service to meet or exceed Bureau of Prison, American Correction Association, and Washington Corrections Association guidelines on prisoner care and custody.
- Follow state mandated time limits for incarcerations of Domestic Violence and DUI/DWLS.

Revenue Generated – None

Equipment Assigned - 2010 Ford Expedition (ER-215);
2003 AC Vehicle (CE-203)

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Police Administration Services					
Regular Salaries & Wages	170,769.04	215,500	222,000	222,000	222,000
Overtime	0.00	0	0	0	0
Longevity	4,993.90	6,100	6,100	5,300	5,300
Social Security	13,406.52	17,500	19,200	17,500	17,500
Retirement	3,486.08	3,400	6,800	12,000	12,000
Workman's Compensation	1,267.91	1,100	2,600	3,800	3,800
Medical/life Insurance	38,128.25	39,300	46,000	46,000	46,000
Unemployment Compensation	0.00	2,500	2,500	2,500	2,500
Uniforms & Clothing	1,970.50	2,500	2,500	2,500	2,500
Office & Operating Supplies	945.21	1,000	1,000	1,000	1,000
Fuel Consumed	1,832.26	1,800	1,800	1,800	1,800
Small Tools & Minor Equipment	0.00	0	0	500	500
Professional Services	0.00	0	0	0	0
Communications	2,561.43	2,600	4,200	4,500	4,500
Travel	507.58	1,500	2,000	3,000	3,000
Advertising	83.61	100	100	100	100
Operating Rentals & Leases	8,800.00	3,000	3,000	8,800	8,800
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	824.51	26,000	26,000	3,000	3,000
Miscellaneous	540.79	1,500	1,500	1,500	1,500
Total Police Administration	250,117.59	325,400	347,300	335,800	335,800

FUND: CURRENT EXPENSE

PROGRAM: POLICE INVESTIGATIONS SERVICES

PROGRAM STATEMENT

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

Staffing Level

Police Detectives 1.90

Overview of Ongoing and present Activities

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

Notable Changes in 2014 –

Increase in SSI, Retirement, Medical Insurance.
Small tools & Minor Equipment increase \$1000.00

Mandated Programs – Federal and State

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

Revenue Generated – None

Equipment

- 2005 Chrysler Pacifica
- 2003 Ford Explorer
- 1999 Ford Expedition
- 1996 Dodge SIRT Van
- Night Vision Equipment
- Thermal Imaging Unit
- Alarm Detection Equipment

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Police Investigation Services					
Regular Salaries & Wages	177,972.16	111,700	121,000	122,600	122,600
Overtime	29,547.78	35,000	30,000	35,000	35,000
Court Time	0.00	0	0	0	0
Longevity	4,042.90	1,800	1,900	1,900	1,900
Salary/wages .3% L&J Tax	0.00	0	0	0	0
Social Security	16,328.39	11,600	11,700	12,200	12,200
Retirement	10,911.45	7,500	8,000	8,300	8,300
Workman's Compensation	5,851.82	3,800	3,800	3,800	3,800
Medical/life Insurance	44,993.75	47,000	38,000	38,000	38,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	236.56	1,000	1,000	1,000	1,000
Pension And Disability Payment	0.00	0	0	0	0
Benefits .3% L&J Taxes	0.00	0	0	0	0
Office & Operating Supplies	248.58	1,500	1,500	1,500	1,500
Fuel Consumed	5,492.04	5,000	5,000	5,000	5,000
Small Tools & Minor Equipment	0.00	1,000	1,000	2,000	2,000
Mnr Eqpt.-Forfeited Prop Proce	0.00	0	0	0	0
Professional Services	0.00	2,000	2,000	2,000	2,000
Communications	1,325.37	1,200	1,200	1,200	1,200
Travel	1,534.04	2,000	2,000	2,000	2,000
Travel - Training	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	3,522.74	3,000	3,000	3,000	3,000
Lighting Upgrade	0.00	1,000	0	0	0
Miscellaneous	453.50	0	500	500	500
Misc - Maint. Agreements	0.00	0	0	0	0
Misc. - Training	0.00	0	0	0	0
Misc - Investigative Expenses	0.00	2,000	2,000	2,000	2,000
Total Operating Expenses	302,461.08	238,100	233,600	242,000	242,000
Capital Expenditures					
High Risk Vest	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Police Investigation Services	302,461.08	238,100	233,600	242,000	242,000

FUND: CURRENT EXPENSE

PROGRAM: POLICE PATROL SERVICES

PROGRAM STATEMENT

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. This program ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol is to keep the streets of Grandview safe and to make its citizens feel safe.

<u>Staffing Level</u>	Patrol Officers	7.3
	Patrol Sergeants	<u>1.8</u>
	Total	9.1

Overview of Ongoing and Present Activities

- Provides a visible deterrent to crime.
- Responds to citizens request for service
- Investigates all criminal complaints
- Testifies in Federal, county and Municipal courts.
- Assist in operations of jail.
- Arrest, transport and books prisoners.
- Assist DEA Task Force.
- Investigates traffic accidents and enforce traffic laws.
- Performs community policing functions.
- Helps direct reserve police officer program.
- Assist all other city departments.
- Assist all outside law enforcement agencies.
- Assist in community policing programs.
- Develops information on gang activity and targets repeat offenders.
- Assist in Municipal Court security.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

Notable Changes in 2014 –

Purchase two new patrol cars to replace aging vehicles (Equipment Rental)

Purchase of following equipment:

Radios, Portable	\$1,000 (Capital Replacement item)
Vests	\$1,000 (Capital Replacement item)
TASER	\$1,000 (Capital Replacement item)
Rifles	\$3,600 (Capital Replacement item)
MDTs	\$5,000 (Capital Replacement item)
Range Maintenance	\$2,000

Increase in SSI and Retirement, Training Travel and Fuel.

Mandated Programs – Federal and State

- Washington State mandated arrest on Domestic Violence
- Enforcement of all Local, State and Federal Laws

Revenue Generated - See Municipal Court Services Program Statement

Equipment Assigned – 5-patrol fleet, 5-take home

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Police Patrol Services					
Regular Salaries & Wages	620,932.28	616,000	616,000	616,000	616,000
Overtime	92,394.64	120,000	110,000	110,000	110,000
Longevity	15,752.88	17,400	17,400	18,000	18,000
Social Security	55,575.92	56,000	56,000	57,000	57,000
Retirement	37,621.21	36,400	36,400	39,000	39,000
Workman's Compensation	18,074.86	18,000	18,000	18,000	18,000
Medical/life Insurance	153,509.26	175,500	175,500	175,500	175,500
Uniforms & Clothing	6,893.93	8,000	8,000	8,000	8,000
Reserves Pension Fund	1,450.00	1,500	1,500	1,500	1,500
Office & Operating Supplies	15,002.47	22,000	22,000	22,000	22,000
Fuel Consumed	12,061.89	10,000	11,000	13,000	13,000
Small Tools & Minor Equipment	7,774.76	0	300	0	0
Minor Equipment - Red Suit	0.00	0	0	0	0
Dui/impaired Driving Safety	0.00	1,500	1,500	1,500	1,500
Professional Services	170.00	300	300	300	300
Communications	4,810.84	7,000	7,000	7,000	7,000
Travel	8,678.82	2,000	2,600	7,000	7,000
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	86,120.01	45,000	45,000	86,120	86,120
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	2,787.41	7,000	9,600	10,000	10,000
Miscellaneous	2,367.53	6,000	6,000	6,000	6,000
Misc. - Training	296.76	0	0	700	700
Range Maintenance	0.00	0	0	2,000	2,000
Total Operating Expenses	1,142,275.47	1,149,600	1,144,100	1,198,620	1,198,620
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Radios, Portable X 6	769.80	0	0	1,000	1,000
Vests, X 25	22,319.12	0	0	1,000	1,000
TASER	0.00	0	0	1,000	1,000
Rifles	0.00	0	0	3,600	3,600
MDT	0.00	0	0	5,000	5,000
Total Capital Expenditures	23,088.92	0	0	11,600	11,600
Total Police Patrol Services	1,165,364.39	1,149,600	1,144,100	1,210,220	1,210,220

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNITY PROGRAMS

PROGRAM STATEMENT

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties

Staffing Level

Police Chief	.25
Assistant Police Chief	.10
Administrative Secretary	.05
Police Detectives	.10
Patrol Officers	1.25
Corrections Officer	.05
Dispatcher/Clerks	.25
Total	<u>2.05</u>

Overview of Ongoing and Present Activities

- Community – Wide Block watch programs
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide security for community functions, e.g.: parades, dances, and events

Notable Changes in 2014

Includes cash out of Chief's sick/vacation time.
Reflects one month of overlap salary for Chief Charvet and Chief Fuller
Increase Chief wage from part time (80%) to full-time level (I/J-21) .
Increase in SSI, Retirement, Medical Insurance.

Mandated Programs – Federal and State - None

Revenue Generated - None

Equipment Assigned

- Speed monitoring Trailer
- 1999 Dodge Pickup

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Police Community Programs					
Regular Salaries & Wages	120,581.41	120,000	120,000	125,000	125,000
Volunteer Compensation	0.00	0	0	0	0
Overtime	11,912.14	16,000	16,000	16,000	16,000
Longevity	3,070.74	0	0	0	0
Social Security	10,322.49	10,000	10,200	11,000	11,000
Retirement	5,951.58	6,000	6,000	7,500	7,500
Workman's Compensation	2,863.95	3,000	3,000	3,000	3,000
Medical/life Insurance	28,924.27	35,000	32,000	34,000	34,000
Uniforms & Clothing	0.00	0	0	0	0
Crime Prevention Supplies	2,852.49	1,000	1,500	1,500	1,500
JRA Anti-Gang Grant - Supplies	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Crime Prevention - Misc.	0.00	0	0	0	0
Citizens For Safe Communities	0.00	0	0	0	0
Total Police Community Programs	186,479.07	191,000	188,700	198,000	198,000

FUND: CURRENT EXPENSE

PROGRAM: POLICE CORRECTION SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide and maintain secure custody of prisoners within the Grandview Jail facility. Also to provide a safe environment for offenders to be housed safely away from the general population, as well as to provide necessary care to those incarcerated and to treat them in a humane manner.

Staffing Level

Corrections Officer .95

Overview of Ongoing and Present Activities

- Maintain all care and custody of prisoners.
- Transport prisoners to and from court/court security.
- Transport prisoners to and from medical facilities.
- Transport prisoners to and from other jails.
- Maintain all jail supplies/food.
- Maintain custody of prisoner property.
- Maintain all prisoner medical supplies and prescriptions.
- Maintain building maintenance and care.
- Prepare all prisoners meals/special meals.
- Manage trustee/work crews.
- Monthly report.
- Testify in court.

Notable Changes in 2014 -

Increase in estimate of fuel to be consumed (\$1000.00).
Increase in SSI, Retirement, Medical Insurance.

Mandated Programs – Federal and State

- Comply with all Local, State and Federal Laws related to prisoner care
- Provide Mental Health and medical needs for inmates

Revenue Generated

Work Release \$2,000

Equipment Assigned

Jail transport van

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Police Correction Services - Jail					
Regular Salaries & Wages	42,636.42	43,000	44,400	44,400	44,400
Overtime	1,350.96	2,000	2,000	2,000	2,000
Longevity	627.01	660	660	660	660
Social Security	3,348.32	3,400	3,600	3,650	3,650
Retirement	3,941.94	4,000	5,000	5,000	5,000
Workmans Compensation	1,751.91	1,800	1,500	1,800	1,800
Medical/life Insurance	17,959.05	21,800	20,000	20,000	20,000
Uniforms & Clothing	422.94	1,200	1,200	1,200	1,200
Office & Operating Supplies	26,232.91	22,000	22,000	22,000	22,000
Fuel Consumed - Transport Van	2,485.17	2,000	2,500	3,000	3,000
Professional Services	19,733.74	30,000	30,000	30,000	30,000
Communications	0.00	500	500	500	500
Repairs & Maintenance	2,813.17	5,000	3,000	5,000	5,000
Van - Repairs & Maintenance	131.39	1,000	1,000	1,500	1,500
Miscellaneous	0.00	0	0	0	0
Total Operating Expenses	123,434.93	138,360	137,360	140,710	140,710
Capital Expenditures					
Transport Van	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Police Correction Services	123,434.93	138,360	137,360	140,710	140,710

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNICATIONS

PROGRAM STATEMENT

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The program involves the dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. Dispatcher/Clerks are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. They provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

Staffing Level - Dispatcher/Clerks 4.75

Overview of Ongoing and Present Activities

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls.
- Prepare monthly reports.
- Provide appropriate services to walk-in customers.
- Respond to mail requests for information.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records.
- Maintain all custodial care files/court commit files.
- Maintain all office and operations supplies, and materials.
- Take bail and bonds and assist in prisoner release.
- Testify in court.
- Search prisoners.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

Notable Changes in 2014 – Purchase the following equipment:

Computers \$3,000 (Capital Replacement Item)

Mirra Recorder \$10,000 (Drug forfeiture fund)

Increase in SSI, Retirement, Medical Insurance.

Mandated Programs – Federal and State - None

Revenue Generated - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

Equipment Assigned

one (1) Motorola Base Radio; one (1) Repeater; one (1) Computer Aided Digital Recording System; one (1) Server with Spillman Records Management; ACCESS State Computer System; Fax and Copy Machines

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Police Communications Services					
Regular Salaries & Wages	201,864.43	198,000	203,000	207,000	207,000
Overtime	41,536.08	42,000	42,000	42,000	42,000
Longevity	3,541.59	3,370	3,370	4,000	4,000
Social Security	18,544.93	19,000	18,000	19,400	19,400
Retirement	17,187.72	17,600	17,600	23,400	23,400
Workman's Compensation	8,992.98	9,000	8,000	9,000	9,000
Medical/life Insurance	69,137.78	85,100	75,000	77,000	77,000
Unemployment Compensation	0.00	0	400	400	400
Uniforms & Clothing	1,784.45	3,000	3,000	3,000	3,000
Office & Operating Supplies	7,184.15	8,500	9,000	9,000	9,000
Professional Services	8,866.64	13,000	13,000	13,000	13,000
Communications	52,157.02	50,000	50,000	50,000	50,000
Travel	677.00	1,500	2,000	2,000	2,000
Travel - Training	230.70	0	0	0	0
Operating Rentals & Leases	7,854.22	20,000	16,000	16,000	16,000
Insurance	0.00	0	0	0	0
Public Utility Services	15,429.43	15,000	15,000	16,000	16,000
Repairs & Maintenance	5,523.81	10,000	10,000	10,000	10,000
Miscellaneous	1,083.08	1,600	1,200	1,600	1,600
Misc. - Training Registration	788.00	0	0	0	0
Total Operating Expenses	462,384.01	496,670	486,570	502,800	502,800
Capital Expenditures					
Computers X 3	3,434.33	0	0	3,000	3,000
Cooling System & Cross Match	8,823.53	0	0	0	0
Carpet	0.00	4,000	4,500	0	0
Machinery & Equipment	9,752.14	0	0	0	0
Mirra Recorder	0.00	0	0	10,000	10,000
Total Capital Expenditures	22,010.00	4,000	4,500	13,000	13,000
Total Police Communication Services	484,394.01	500,670	491,070	515,800	515,800
Reserve for Capital Replacement	0.00	19,500	19,500	25,500	25,500
Total Police Department	2,512,251.07	2,562,630	2,561,630	2,668,030	2,668,030

FUND: CURRENT EXPENSE

PROGRAM: GRAFFITI REMOVAL

PROGRAM STATEMENT

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti. This program is under the supervision of the Public Works Department.

Staffing Level

Maintenance Employee .20

Overview of Ongoing and Present Activities

Responsible for all graffiti clean-up which includes all private and public property.

Notable Changes in 2014- None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned –

- Pick-up
- Portable paint sprayer
- Portable pressure washer

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Graffiti Removal					
Regular Salaries & Wages	1,063.37	4,000	4,000	4,000	4,000
Overtime	0.00	250	100	250	250
Longevity	0.00	0	0	0	0
Social Security	80.46	480	320	330	330
Retirement	76.77	510	380	390	390
Workman's Compensation	53.02	270	150	160	160
Medical/life Insurance	389.51	2,170	2,170	2,170	2,170
Unemployment Compensation	0.00	0	0	0	0
Crime Prevention Supplies	1,593.97	0	0	0	0
Graffiti Removal Supplies	492.89	2,000	400	2,000	2,000
Small Tools/minor Eq-Computer	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Graffiti Equipment Rental	0.00	0	0	0	0
Total Graffiti Removal	3,749.99	9,680	7,520	9,300	9,300

FUND: CURRENT EXPENSE

PROGRAM: FIRE ADMINISTRATIVE SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

Staffing Level - Fire Chief 1.0

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Fire Department
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department and develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

Notable Changes in 2014

- Decrease in workman's comp.
- Increase in communications.
- Increase in "Operating Rentals & Leases" to reflect adjusted payment amounts.
- Increase in "Miscellaneous" to reflect costs of associations and code books.

Mandated Programs – Federal and State

Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

Revenue Generated

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) – varies
- Fees for requesting copies of reports - varies

Equipment Assigned - 2009 Chevrolet Tahoe (Grandview 1)

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Fire Administration Services					
Regular Salaries & Wages	82,680.00	82,680	82,680	82,680	82,680
Overtime	0.00	0	0	0	0
Longevity	1,217.00	1,220	1,220	1,220	1,220
Social Security	6,315.65	6,420	6,300	6,420	6,420
Retirement	4,314.41	4,400	4,350	4,400	4,400
Workman's Compensation	2,148.27	2,450	2,100	2,030	2,030
Medical/life Insurance	14,760.17	16,000	15,780	15,800	15,800
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	1,006.01	880	880	880	880
Office & Operating Supplies	1,242.09	1,350	1,350	1,350	1,350
Public Education Supplies	1,791.34	1,700	1,700	1,800	1,800
Small Tools & Minor Equipment	2,268.50	2,060	2,060	2,060	2,060
Professional Services	43.50	0	0	0	0
Communications	7,472.30	7,280	7,100	10,550	10,550
Travel	1,150.58	500	500	500	500
Advertising	106.59	600	200	600	600
Operating Rentals & Leases	6,305.00	2,500	3,180	6,300	6,300
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	2,282.49	2,350	2,990	3,000	3,000
Misc - Training	1,600.00	900	900	900	900
Total Operating Expenses	136,703.90	133,290	133,290	140,490	140,490
Capital Expenditures					
Computer Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Fire Administrative Services	136,703.90	133,290	133,290	140,490	140,490

FUND: CURRENT EXPENSE

PROGRAM: FIRE SUPPRESSION SERVICES

PROGRAM STATEMENT

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

<u>Staffing Level</u>	Fire Captain	.75
	Firefighters / Volunteers	<u>14.80</u>
	Total	15.55

Overview of Ongoing and Present Activities

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving fire.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 296+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data into our online "Emergency Reporting System" to maintain records and supply data for the Federal "National Fire Incident Reporting System."
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

Notable Changes in 2014

- Increase in fuel consumed to reflect rising fuel costs and mandatory driver training.
- Increase of \$0.48 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression (25%) and EMS (75%).
- Increase in travel for live fire training for firefighters.
- Increase in "Operating Rentals & Leases" to reflect adjusted payment amounts.
- Increase in "Public Utility Services" to reflect possible rate increases.

Mandated Programs – Federal and State

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards
- Compliance with the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA's, hydro-testing of bottles every 5 years (2010, 2015) and replacement of complete pack and bottles every 15 years (2020).
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

Revenue Generated

Intergovernmental Charges for Services	\$3,500.00
Equipment Rental (State Mobilization)	<u>Varies</u>
Total	\$3,500.00

Equipment Assigned

- 1995 E-One Fire Engine (Grandview 11)
- 1999 American La France Aerial (Grandview 18)
- 2004 American La France Fire Engine (Grandview 12)
- 2010 E-One Fire Engine (214)
- 1997 Ford Explorer (Grandview 6 / Training)
- 2005 Ford Expedition (Grandview 3 / Duty Officer)
- 24 Self Contained Breathing Apparatus

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Fire Suppression Services					
Regular Salaries & Wages	44,666.86	41,900	42,100	42,100	42,100
Volunteer Compensation	30,103.10	36,340	34,800	36,340	36,340
Overtime	7,219.95	10,600	10,600	10,600	10,600
Longevity	876.80	830	830	830	830
Social Security	4,036.46	4,100	4,100	4,100	4,100
Retirement	2,720.55	2,800	2,800	2,800	2,800
Workman's Compensation	1,893.80	2,150	1,900	1,780	1,780
Medical/life Insurance	15,159.40	15,400	15,100	15,100	15,100
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	10,852.44	10,800	10,800	10,800	10,800
Pension And Disability Payment	1,815.00	1,710	1,710	1,710	1,710
Office & Operating Supplies	1,261.59	1,650	1,000	1,650	1,650
Fuel Consumed	3,613.08	3,000	4,300	4,000	4,000
Small Tools & Minor Equipment	14,011.47	8,750	10,000	8,750	8,750
Professional Services	2,295.44	2,400	2,400	2,400	2,400
Communications	5,739.04	6,910	8,600	7,580	7,580
Travel	865.34	1,500	1,500	2,000	2,000
Advertising	5.93	0	0	0	0
Operating Rentals & Leases	25,187.00	22,760	21,000	25,260	25,260
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	7,293.92	6,700	6,700	6,700	6,700
Miscellaneous	2,148.47	2,000	2,000	2,000	2,000
Misc - Training	3,976.61	3,400	3,400	3,400	3,400
Total Operating Expenses	185,742.25	185,700	185,640	189,900	189,900

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Fire Suppression Services					
Facilities					
Office & Operating Supplies	577.33	600	600	600	600
Supplies For Repairs	1,456.77	3,000	5,400	3,000	3,000
Small Tools & Minor Equipment	741.81	600	600	600	600
Professional Services	2,756.88	2,900	2,900	2,900	2,900
Public Utility Services	12,982.54	14,700	14,700	14,800	14,800
Repairs & Maintenance	10,678.52	10,000	10,000	10,000	10,000
Repairs & Maintenance	1,564.83	0	0	0	0
Total Facilities	30,758.68	31,800	34,200	31,900	31,900
Capital Expenditures					
Buildings	0.00	0	0	0	0
Fire Station Sprinklers	5,000.00	3,070	3,070	0	0
Machinery & Equipment	31,497.79	0	0	0	0
Construction Projects	0.00	0	0	0	0
Capitalized Rentals & Leases	0.00	0	0	0	0
Total Capital Expenditures	36,497.79	3,070	3,070	0	0
Total Fire Suppression Services	252,998.72	220,570	222,910	221,800	221,800
Total Fire Department	389,702.62	353,860	356,200	362,290	362,290

FUND: CURRENT EXPENSE

PROGRAM: CODE ENFORCEMENT SERVICES

PROGRAM STATEMENT

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level

Code Enforcement Officer	.60
Public Works Office Clerk	<u>.025</u>
Total FTE	.625

Overview of Ongoing and Present Activities –

Receive and handle nuisance complaints (e.g. weed abatement, unsafe conditions, etc.)

Notable Changes in 2014 –

Adjusted salaries for the code enforcement officer from 20% to 60%.

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated – None

Equipment and Vehicles Assigned –

1 – 2012 Ford Escape

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Code Enforcement Services					
Regular Salaries & Wages	26,539.61	23,000	33,065	34,000	34,000
Wages - Supervision	0.00	0	0	0	0
Wages - Administration	1,046.54	1,100	1,025	1,100	1,100
Overtime	15.41	0	0	0	0
Longevity	1,020.42	340	1,000	1,050	1,050
Social Security	2,188.75	1,870	2,685	2,770	2,770
Retirement	2,050.57	1,980	3,140	3,230	3,230
Workman's Compensation	989.73	1,050	1,120	1,160	1,160
Medical/life Insurance	10,264.18	10,070	12,440	12,450	12,450
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	411.36	400	350	400	400
Office & Operating Supplies	1,202.13	1,000	1,000	1,000	1,000
Small Tools & Minor Equipment	523.31	1,500	1,000	500	500
Professional Services	1,445.57	1,000	1,465	1,500	1,500
Communications	1,872.25	1,300	1,700	1,500	1,500
Travel	317.22	350	0	350	350
Advertising	15.80	100	50	100	100
Operating Rentals & Leases	1,955.00	0	2,000	2,100	2,100
Public Utility Services	378.67	500	325	500	500
Repairs & Maintenance	441.48	400	250	400	400
Miscellaneous-Abatement	1,670.86	3,000	500	2,500	2,500
Misc - Training	0.00	200	0	200	200
Total Operating Expenses	54,348.86	49,160	63,115	66,810	66,810
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Code Enforcement Services	54,348.86	49,160	63,115	66,810	66,810

FUND: CURRENT EXPENSE

PROGRAM: ANIMAL CONTROL SERVICES

PROGRAM STATEMENT

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership. They also provide adoption programs for animals.

Staffing Level – Contracted with Humane Society of Central Washington

Overview of Ongoing and Present Activities

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

Notable Changes in 2014 – Contract services to the Humane Society of Central Washington for animal control on a two day a week coverage.

Mandated Programs – Federal and State

Comply with State, Federal and DEA requirements on usage, storage and disposal of drugs used with this department

Revenue Generated

Animal Licenses \$5,200

Equipment Assigned

All equipment provided by the Humane Society
Animal Control shelter

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Animal Control Services					
Regular Salaries & Wages	0.00	0	0	0	0
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	0.00	0	0	0	0
Retirement	0.00	0	0	0	0
Workman's Compensation	0.00	0	0	0	0
Medical/life Insurance	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	121.49	300	300	300	300
Professional Services	18,480.00	21,600	21,600	21,600	21,600
Communications	365.48	400	400	400	400
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	195.00	300	300	300	300
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Total Operating Expenses	19,161.97	22,600	22,600	22,600	22,600
Capital Expenditures					
Improve. Other Than Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Animal Control Services	19,161.97	22,600	22,600	22,600	22,600

FUND: CURRENT EXPENSE

PROGRAM: SENIOR CITIZEN SERVICES

PROGRAM STATEMENT

The Parks and Recreation Department offers a comprehensive menu of programs and activities for the benefit of area senior citizens at the Grandview Community Center.

<u>Staffing Level</u>	Parks and Recreation Director	.10
	TOTAL	.10

Overview of Ongoing and Present Activities

- Oversee operation and implementation of programs.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program and event supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.
- Partner with the Long Term Care Network to offer quarterly events.

Notable Changes in 2014 – We will continue to seek out volunteers and establish partnerships to help maintain quality programs.

Mandated Programs – Federal and State

- Health requirements for kitchen duty.

Revenue Generated –

United Way Contributions: \$ 2,000

Equipment and Vehicles Assigned - n/a

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Senior Citizen Services					
Regular Salaries & Wages	12,283.50	8,760	7,260	7,260	7,260
Overtime	0.00	0	0	0	0
Longevity	333.90	210	210	210	210
Social Security	965.09	670	555	555	555
Retirement	883.54	590	590	670	670
Workman's Compensation	397.30	370	230	180	180
Medical/life Insurance	3,655.92	2,350	2,300	2,300	2,300
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	600.97	1,100	1,000	1,000	1,000
Professional Services	825.00	0	0	0	0
Communications	361.93	100	50	50	50
Operating Rentals & Leases	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Total Senior Citizen Services	20,307.15	14,150	12,195	12,225	12,225

FUND: CURRENT EXPENSE

PROGRAM: PLANNING & COMMUNITY DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

Staffing Level

City Clerk .20

Overview of Ongoing and Present Activities

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to the Planning Commission, Hearing Examiner and Board of Appeals.

YVCOG administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan.

The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards.

Inquiries, applications and proposals are initially fielded by the City Clerk.

Notable Changes in 2014 – None

Mandated Programs – Federal and State

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long-range community development planning.

Revenue Generated

Fees for Permits and Applications \$3,000

Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Planning & Community Development Services					
Regular Salaries & Wages	15,702.36	16,200	16,200	16,200	16,200
Overtime	0.00	0	0	0	0
Longevity	384.99	400	400	400	400
Social Security	1,217.84	1,300	1,300	1,300	1,300
Retirement	1,135.06	1,350	1,200	1,500	1,500
Workmans Compensation	60.86	70	60	60	60
Medical Insurance	2,940.45	3,300	3,000	3,000	3,000
Office & Operating Supplies	46.62	50	50	50	50
Professional Services	4,521.36	5,000	4,100	4,500	4,500
Prof. Services - G.M.A. Plan	13.83	0	0	0	0
Prof. Services - Critical Areas Ord	4,643.98	0	0	0	0
Communications	629.86	500	600	600	600
Travel	77.70	0	0	0	0
Advertising	321.18	250	400	300	300
Operating Rentals & Leases	565.00	500	500	500	500
Miscellaneous	0.00	0	0	0	0
Total Planning & Community Services	32,261.09	28,920	27,810	28,410	28,410

FUND: CURRENT EXPENSE

PROGRAM: ECONOMIC DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

Staffing Level –

City Administrator .10

Overview of Ongoing and Present Activities

- Respond to inquiries and provide appropriate information
- Work with Port of Grandview, Yakima County Development Association, Chamber of Commerce and Grandview's E.D.G.E.

Notable Changes in 2014

Provide \$5,000 in financial support to Grandview's E.D.G.E.

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Economic Development Services					
Regular Salaries & Wages	5,799.23	6,000	5,800	6,000	6,000
Overtime	0.00	0	0	0	0
Longevity	167.49	180	180	190	190
Social Security	427.49	470	445	470	470
Retirement	413.67	500	535	560	560
Workman's Compensation	97.77	130	95	100	100
Medical/life Insurance	610.61	670	655	670	670
Office & Operating Supplies	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
C.o.g. - Comp Plan	0.00	0	0	0	0
Communications	11.86	300	100	300	300
Travel	113.15	500	200	500	500
Advertising	602.20	100	300	300	300
Operating Rentals & Leases	460.00	700	450	700	700
Miscellaneous	2,818.00	0	0	0	0
Misc - Y.C.D.A.	2,500.00	5,000	5,000	6,000	6,000
Misc - Training	0.00	0	0	0	0
Misc. - E.D.G.E.	65.00	6,000	0	5,000	5,000
Total Operating Expenses	14,086.47	20,550	13,760	20,790	20,790

FUND: CURRENT EXPENSE

PROGRAM: INSPECTION AND PERMITS

PROGRAM STATEMENT

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

Building Official/Code Enforcement Officer	.40
Public Works Office Clerk	<u>.10</u>
Total FTE	.50

Overview of Ongoing and Present Activities

This program is responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

Notable Changes in 2014 –

Adjusted salaries for the building official/code enforcement officer from 80% to 40%.

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated –

Building permits	\$ 65,000
Plan Review Fees	<u>\$ 16,000</u>
Total	\$ 81,000

Equipment and Vehicles Assigned –

1 – 2012 Ford Escape

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Inspection & Permitting Services					
Building Permits And Plans Review					
Regular Salaries & Wages	25,870.52	32,000	21,000	21,500	21,500
Wages - Supervision	0.00	0	0	0	0
Wages - Administration	4,186.76	4,300	4,100	4,300	4,300
Overtime	138.67	250	0	250	250
Longevity	652.69	1,000	700	800	800
Social Security	2,356.98	2,870	1,975	1,975	1,975
Retirement	2,206.82	3,050	2,375	2,470	2,470
Workman's Compensation	976.63	1,620	850	880	880
Medical/life Insurance	11,287.19	13,310	10,425	11,470	11,470
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	411.37	350	300	350	350
Office & Operating Supplies	1,217.06	1,500	1,800	1,600	1,600
Small Tools & Minor Equipment	523.30	500	500	500	500
Professional Services	1,445.58	1,500	1,465	1,500	1,500
Communications	1,271.51	1,000	500	1,000	1,000
Travel	41.92	500	485	500	500
Advertising	0.00	50	0	50	50
Operating Rentals & Leases	2,010.00	2,500	2,300	2,500	2,500
Public Utility Services	347.76	500	300	500	500
Repairs & Maintenance	457.98	500	300	500	500
Miscellaneous	220.00	300	300	300	300
Misc. - Training	180.00	300	295	300	300
Total Operating Expenses	55,802.74	67,900	49,970	53,245	53,245
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Inspection & Permitting Services	55,802.74	67,900	49,970	53,245	53,245

FUND: CURRENT EXPENSE

PROGRAM: LIBRARY SERVICES

PROGRAM STATEMENT

Grandview Library serves Grandview residents, YVCC students, staff and faculty and other individuals in the area by acquiring, organizing, providing and promoting informational, educational, cultural and recreational materials in a variety of formats.

Staffing Level

Library Director	1.00	Part-time Library Page	.35
Assistant Librarian	1.00	Part-time Library Page	.35
Part-time Library Aide	.50	Total FTE	3.20

Overview of Ongoing and Present Activities

- Purchase, prepare and maintain books, periodicals, audio-visual materials and online resources, including e-books and e-audios.
- Provide information services and research assistance.
- Provide public access to Internet, ProQuest, word processing, e-reading materials and other computer programs and assist in training patrons in their use.
- Provide reader’s advisory for all ages and plan activities to promote literacy and library usage.
- Participate in civic organizations, school, college, library and city sponsored programs that promote awareness of library services.
- Interact with college personnel regarding building, IT, network and library needs.
- Interact with college students, staff and faculty regarding academic materials for addition to the collection.
- Maintain Polaris library system for accuracy in bibliographic and patron information.

Notable Changes in 2014

- Adjust budget lines to reflect allotments and more accurate spending for e-reading materials and online databases.
- Increase amount for print collection to reflect the change for e-reading materials.
- Increase in “revenue generated” for non-resident users.
- Federal funding *may* decrease for the on-line periodical database and *will* decrease for the OCLC bibliographic database.
- YVCC will begin to contribute to our “out of pocket cost” for the OCLC bibliographic database.

Mandated Programs – Federal and State – Annual statistical report to qualify for state and federal assistance.

Revenue Generated

- \$4,000 late returns
- \$3,200 printing and copying fees
- \$3,500 non resident fees

Equipment and Vehicles Assigned - None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Library Services					
Regular Salaries & Wages	100,404.00	100,410	100,410	100,410	100,410
Regular Wages - Part Time	24,284.00	26,500	26,500	27,500	27,500
Overtime	0.00	0	0	0	0
Longevity	1,287.00	1,300	1,300	1,300	1,300
Social Security	9,637.21	9,800	9,800	9,800	9,800
Retirement	8,009.70	8,930	9,060	9,060	9,060
Workman's Compensation	967.64	1,020	1,020	1,020	1,020
Medical/life Insurance	15,166.08	16,490	16,600	16,600	16,600
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	3,482.09	3,000	3,000	4,000	4,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	171.92	0	175	200	200
Communications	346.41	200	440	500	500
Travel	376.93	0	0	0	0
Advertising	42.10	60	0	50	50
Operating Rentals & Leases	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	80.00	100	70	70	70
Miscellaneous - Training	0.00	0	0	0	0
Total Operating Expenses	164,255.08	167,810	168,375	170,510	170,510
Capital Expenditures					
Buildings - Flooring	0.00	0	0	0	0
Joint Library Construction	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Books	10,969.11	6,000	6,000	8,000	8,000
Periodicals	1,312.60	1,500	1,000	1,000	1,000
Other Media	5,214.27	3,000	3,000	1,200	1,200
Gates Grant Expenditures	0.00	0	0	0	0
Online Databases	0.00	600	200	200	200
e-media, e-books & e-audio	0.00	3,000	1,740	1,700	1,700
Total Capital Expenditures	17,495.98	14,100	11,940	12,100	12,100
Redemption Of Long-Term Debt					
Debt Service - St. Loan - Principal	20,000.00	25,000	25,000	25,000	25,000
Debt Service - St. Loan - Interest	31,887.59	29,150	29,150	28,400	28,400
Total Debt Service	51,887.59	54,150	54,150	53,400	53,400
Total Library Services	233,638.65	236,060	234,465	236,010	236,010

FUND: CURRENT EXPENSE

PROGRAM: RECREATION SERVICES

PROGRAM STATEMENT

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for the Grandview citizens. We strive to offer innovative activities to reflect the needs of our diverse community.

<u>Staffing Level</u>	Parks and Recreation Director	.80
	Part-Time Help	<u>.55</u>
	TOTAL	1.35

Overview of Ongoing and Present Activities

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Attend meetings and prepare minutes/agendas for respective committees.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; deliver flyers to schools and inform media.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps and offer programs for the disabled.
- Coordinate quarterly city/school meetings.
- Coordinate/organize Frenzy Friday, Youth Drop-in Program, Fitness/Dance Courses and other recreational programming; plus special events.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Order and maintain recreation and administrative supplies as needed.

Notable Changes in 2014 – This budget includes the reduction of the Deputy Director of Recreation. Limited Part-time help is included to help maintain the Youth Drop-In, Frenzy Friday, and special event programming. \$7,000 is included in the professional service line item to update the department’s Comprehensive Plan.

Mandated Programs – Federal and State - n/a

<u>Revenue Generated</u> -	United Way Contributions:	\$ 11,300
	Recreation Fees:	\$ 17,500
	School District Programs:	<u>\$ 8,000</u>
	TOTAL:	\$ 36,800

Equipment and Vehicles Assigned - #437 (ER) 2005 Ford Ranger. Vehicle #439 (ER) 2012 Ford Escape.

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Recreational Services					
Regular Salaries & Wages	99,557.52	58,080	58,080	58,080	58,080
Regular Wages - Part Time	343.52	13,500	7,000	13,500	13,500
Overtime	0.00	0	0	0	0
Longevity	2,702.24	1,690	1,690	1,690	1,690
Social Security	7,849.43	5,570	4,850	5,470	5,470
Retirement	7,159.87	4,700	4,500	5,350	5,350
Workman's Compensation	3,317.44	3,240	2,500	3,620	3,620
Medical/life Insurance	29,619.66	18,750	18,310	18,310	18,310
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	5,260.84	7,000	6,000	7,000	7,000
Soap Box Derby Supplies	0.00	0	0	0	0
Professional Services	505.00	10	50	7,600	7,600
Rec. Program Instructor Fees	13,461.09	15,000	12,500	13,000	13,000
Communications	1,475.76	1,200	1,500	1,500	1,500
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	200	200
Operating Rentals & Leases	5,920.00	10,780	3,000	7,200	7,200
Public Utility Services	1,018.74	0	0	0	0
Repairs & Maintenance	296.73	0	0	0	0
Miscellaneous	2,807.41	3,500	3,200	3,500	3,500
Misc. - Training	0.00	0	0	0	0
Total Recreational Services	181,295.25	143,020	123,180	146,020	146,020

FUND: CURRENT EXPENSE

PROGRAM: AQUATICS

PROGRAM STATEMENT

The Aquatics program reflects the operation of one outdoor 40 yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

<u>Staffing Level</u>	Parks and Recreation Director	.075
	PW Maintenance Technician	.090
	Pool Manager	.150
	Asst. Pool Manager	.150
	Lifeguards (10-12)	<u>.750</u>
	TOTAL	1.215

Overview of Ongoing and Present Activities

- Provide comprehensive aquatic program.
- Offer and instruct a swim lesson curriculum.
- Recruit and train qualified aquatic staff.
- Order and furnish administrative supplies.
- Order pool chemicals and maintain proper water chemistry.
- Open swim sessions, family swim, special events and other.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit transactions and true accounting of fees.
- Manage pool party rentals, provide adequate staffing.
- Overall administration of swim pool facility.
- Maintain facility cleanliness.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

Notable Changes in 2014 – This budget includes funds to rebuild main pump, paint pool tank, replace underwater light, and other items required from an aging facility.

Mandated Programs – Federal and State

- Yakima County Health District/Annual Inspections
- Safe Chemical Usage/Storage
- Applicable procedures for handling blood borne pathogens.
- Lifeguard Certification.
- State Regulations regarding management of outdoor pool facilities.

Revenue Generated – Swimming Pool Revenues: \$ 17,500

Equipment and Vehicles Assigned – N/A

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Aquatics					
Regular Salaries - Admin.	9,212.98	5,450	5,450	5,450	5,450
Regular Salaries & Wages	23,906.55	24,980	23,760	25,500	25,500
Regular Sal & Wages -Maint.	3,811.87	3,830	2,500	3,830	3,830
Overtime	162.74	400	0	400	400
Longevity	250.43	170	170	170	170
Social Security	2,856.94	2,630	2,630	2,665	2,665
Retirement	940.94	760	760	850	850
Workman's Compensation	3,247.38	3,220	2,500	2,490	2,490
Medical/life Insurance	4,834.50	3,560	2,750	2,750	2,750
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	243.45	300	230	300	300
Office & Operating Supplies	9,176.94	10,000	12,000	12,500	12,500
Small Tools & Minor Equipment	1,043.46	1,750	2,250	0	0
Professional Services	130.00	150	140	250	250
Aquatic Center - Design	0.00	0	0	0	0
Communications	239.97	500	350	350	350
Travel	0.00	100	160	175	175
Advertising	252.88	350	225	300	300
Operating Rentals & Leases	528.71	600	800	600	600
Public Utility Services	9,154.44	11,000	10,000	9,000	9,000
Repairs & Maintenance	6,945.61	5,000	600	7,500	7,500
Miscellaneous	3,271.41	3,200	3,200	3,200	3,200
Total Operating Expenses	80,211.20	77,950	70,475	78,280	78,280
Capital Expenditures					
Cap Lease - Chlorinator, Tablet	1,200.00	0	0	0	0
Cap Lease - Chlorinator - Tax	114.00	0	0	0	0
Mach & Eqpt.- Lift	7,752.51	0	0	0	0
Total Capital Expenditures	9,066.51	0	0	0	0
Total Aquatics	89,277.71	77,950	70,475	78,280	78,280

FUND: CURRENT EXPENSE

PROGRAM: PARKS MAINTENANCE SERVICES

PROGRAM STATEMENT

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

Staffing Level

Public Works Maintenance Technicians	0.20
Part-time Seasonal Maintenance Employees	<u>0.80</u>
Total	1.00

Overview of Ongoing and Present Activities

- Maintain 65+ acres of park land
- Turf management including mowing, grooming and irrigation
- Manage and make repairs to irrigation systems as needed
- Conduct safety inspections throughout the park system
- Constant litter patrol of parks
- Conduct safety check on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required
- Secure and prepare facilities for rentals and usage
- Maintain accurate records on inspections, inventory, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Museum, Library, Police and City Hall grounds
- Setup/cleanup for community events as needed
- Manage winterization program of park system
- Manage department budget
- Recruit and train staff and volunteers
- Supervise tree care program on an ongoing basis

Notable Changes in 2014 –

In 2014 we will replace seasonal employees with temp agency employees which will provide a financial budget savings.

Phase in the new irrigation system for Dykstra Park – (Phase 2)	\$ 4,000
Land Pride Flex Mower	<u>\$16,000</u>
Total	\$20,000

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned

1 – Ford Escape	3 – Full size truck	2 – 1 Ton Trucks
1 – Mixer	2 – Backhoes	3 – Tractors
1 – 4 Trax	2 – Generators	
3 – Weed eaters	4 – Mowers	
1 – Grass Sweeper		

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Parks Maintenance Services					
Regular Salaries-Supervision	0.00	0	0	0	0
Regular Salaries - Admin	0.00	0	0	0	0
Regular Salaries & Wages	39,111.12	40,000	32,000	39,000	39,000
Regular Wages - Seasonal	18,810.01	30,000	18,000	0	0
Overtime	1,465.34	4,000	1,500	4,000	4,000
Longevity	0.00	1,400	800	1,400	1,400
Social Security	4,534.09	5,770	4,000	3,400	3,400
Retirement	4,240.88	6,120	4,815	4,100	4,100
Workman's Compensation	4,130.77	3,690	1,960	1,000	1,000
Medical/life Insurance	17,011.23	21,050	13,790	12,000	12,000
Unemployment Compensation	4,551.00	6,200	6,200	6,200	6,200
Uniforms & Clothing	1,754.42	1,700	1,500	1,700	1,700
Office & Operating Supplies	29,013.35	20,000	19,800	22,000	22,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	169.85	300	100	18,000	18,000
Communications	663.02	850	850	900	900
Travel	57.97	100	50	100	100
Travel - Training	73.56	300	0	300	300
Advertising	24.70	100	450	400	400
Operating Rentals & Leases	27,325.70	27,000	18,000	27,000	27,000
Public Utility Services	55,417.08	52,000	46,000	52,000	52,000
Repairs & Maintenance	17,251.30	18,000	14,000	18,000	18,000
Miscellaneous	346.30	500	300	500	500
Misc - Training	0.00	200	0	200	200
Total Operating Expenses	225,951.69	239,280	184,115	212,200	212,200
Capital Expenditures					
Improve. Other Than Buildings	0.00	4,000	4,000	4,000	4,000
Machinery & Equipment	0.00	0	0	16,000	16,000
Total Capital Expenditures	0.00	4,000	4,000	20,000	20,000
Total Parks Maintenance Services	225,951.69	243,280	188,115	232,200	232,200
Total Parks & Recreations	496,524.65	464,250	381,770	456,500	456,500

FUND: CURRENT EXPENSE

PROGRAM: R.E. POWELL MUSEUM

PROGRAM STATEMENT

The R.E. Powell Museum facility is open to the public upon tour arrangement with the Parks and Recreation Department. The facility has a variety of memorabilia that depicts the history of Grandview.

<u>Staffing Level</u>	Parks and Recreation Director	<u>.025</u>
	TOTAL	.025

Overview of Ongoing and Present Activities

- Manage day to day operation of museum facility.
- Conduct group tours.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and minutes.
- Submit PR to local media sources.
- Recruitment and supervision of part-time/seasonal staff and/or volunteers.
- Manage departmental budget.

Notable Changes in 2014

The facility will be open for tours that are coordinated within the Parks and Recreation Department. City Council has directed staff to begin the establishment of a new museum facility at the Country Park Events Center behind the new community center. In 2013, \$150,000 was earmarked for the proposed facility (see capital improvement fund). In 2014, an additional \$25,000 has been allocated for the new facility.

Mandated Programs – Federal and State - n/a

Revenue Generated - none

Equipment and Vehicles Assigned - n/a

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Museum					
Regular Salaries & Wages	1,780.82	1,820	1,820	1,820	1,820
Overtime	0.00	0	0	0	0
Longevity	52.41	60	60	60	60
Social Security	140.27	140	140	140	140
Retirement	129.52	150	150	170	170
Workman's Compensation	49.85	60	50	50	50
Medical/life Insurance	540.51	590	590	590	590
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	7.99	250	100	200	200
Professional Services	0.00	0	0	0	0
Communications	119.90	100	50	50	50
Advertising	36.90	0	0	0	0
Public Utility Services	2,008.32	2,750	2,200	2,400	2,400
Repairs & Maintenance	15.00	200	50	200	200
Miscellaneous	0.00	0	0	0	0
Total Operating Expenses	4,881.49	6,120	5,210	5,680	5,680
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improve. Other Than Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Ending Fund Balance					
Ending Fund Bal. - Museum	0.00	2,310	2,310	2,310	2,310
Total Ending Fund Balance	0.00	2,310	2,310	2,310	2,310
Total Museum	4,881.49	8,430	7,520	7,990	7,990

FUND: CURRENT EXPENSE FUND

PROGRAM: COMMUNITY CENTER

PROGRAM STATEMENT

The Grandview Community Center continues to be a vital facility to meet the leisure time needs of Grandview and beyond.

Staffing Level - (See recreation and senior citizen services budgets)

Overview of Ongoing and Present Activities

- Manage departmental budget.
- Oversee ongoing maintenance and operation of facility.
- Perform troubleshooting duties as required.

Notable Changes in 2014 – The budget includes funding for an exterior lighting upgrade.

Mandated Programs – Federal and State

- Federal and State: meeting the needs of low to moderate income level patrons in terms of recreational, nutritional and social programming.
- Annual testing of fire control system, kitchen hood operation, and security alarm system.

Revenue Generated – People for People utility reimbursement: \$4,800
Facilities Rental: \$3,000
Vending Machine Revenue: \$100

Equipment and Vehicles Assigned – n/a

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Community Center					
Regular Salaries & Wages	0.00	0	0	0	0
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Total Salaries	0.00	0	0	0	0
Social Security	0.00	0	0	0	0
Retirement	0.00	0	0	0	0
Workman's Compensation	0.00	0	0	0	0
Medical/Life Insurance	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Total Benefits	0.00	0	0	0	0
Office & Operating Supplies	2,723.79	3,500	3,500	3,600	3,600
Small Tools & Minor Equipment	0.00	0	0	0	0
Total Supplies	0.00	0	0	0	0
Professional Services	5,989.50	9,000	9,000	9,500	9,500
Communications	3,365.04	5,300	5,000	5,200	5,200
Advertising	0.00	0	0	0	0
Public Utility Services	7,863.31	15,000	14,000	15,000	15,000
Repairs & Maintenance	1,459.16	2,630	2,750	3,750	3,750
Total Other	0.00	0	0	0	0
Total Operating Expenses	0.00	0	0	0	0
Total Operating Expenses	21,400.80	35,430	34,250	37,050	37,050
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements Other Than Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Community Center	21,400.80	35,430	34,250	37,050	37,050

FUND: CURRENT EXPENSE

PROGRAM: TRANSFERS OUT AND ENDING FUND BALANCE

PROGRAM STATEMENT

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

Staffing Level – None

Overview of Ongoing and Present Activities

Notable Activities in 2014

- A \$110,000 transfer to the Street Fund is anticipated in 2014.

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Current Expense Fund					
Nonexpenditures					
Interfund Loan Issued-Street	0.00	0	0	0	0
Cntry Park Deposit Remitted	1,600.00	0	0	0	0
Community Center Deposit Remitted	1,850.00	0	0	0	0
Due Others - Misc.	5,000.00	0	0	0	0
Mwp, Cjr, Jis Fees Remitted	222,693.61	0	0	0	0
Gun Permit Fees Remitted	2,912.00	0	0	0	0
Wsp/fingerprints Remitted	1,610.00	0	0	0	0
State Tax on Utility Tax	40,222.25	40,000	40,000	40,000	40,000
Nsf Checks Remitted	6,685.31	0	0	0	0
Bldg Code Fee Remitted	748.00	0	0	0	0
Bail Pass Thru Remitted	48,369.00	0	0	0	0
Leasehold Tax Remitted	1,504.84	0	0	0	0
Forfeited Property 10% > State	113.10	0	0	0	0
Total Nonexpenditures	333,308.11	40,000	40,000	40,000	40,000
Transfers					
Operating Transfers Out	75,000.00	0	0	0	0
Transfer Out - Street Fund	60,000.00	110,000	110,000	110,000	110,000
Transfer Out - Cap. Improvment Fund	0.00	75,000	75,000	0	0
Total Transfers	135,000.00	185,000	185,000	110,000	110,000
Ending Fund Balance					
Ending Fund Balance - C.e.	1,139,623.87	1,003,180	1,254,205	987,770	987,770
Total Ending Fund Balance	1,139,623.87	1,003,180	1,254,205	987,770	987,770
Total Current Expense Fund	6,396,856.79	6,077,540	6,202,980	6,077,395	6,077,395

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EMERGENCY MEDICAL SERVICES FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Emergency Medical Services Fund					
Beginning Fund Balance	119,997.55	129,710	130,030	126,010	126,010
Taxes					
Property Taxes-E.M.S.	97,116.26	98,500	105,000	110,000	110,000
Intergovernmental Revenues					
Dept. of Health - E.M.S. Grant	1,534.00	1,500	1,200	1,000	1,000
Intergov. Charges-Fire Dist. #5	3,022.43	2,500	3,500	3,500	3,500
Intergov. Charges-P. Hospital	3,480.34	2,240	2,240	2,240	2,240
Total Intergovernmental Revenues	8,036.77	6,240	6,940	6,740	6,740
Miscellaneous Revenues					
Investment Interest	170.72	150	170	170	170
Total Emergency Medical Services	225,321.30	234,600	242,140	242,920	242,920

FUND: EMERGENCY MEDICAL SERVICES

PROGRAM: EMERGENCY MEDICAL SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from a voter approved EMS tax levy. The formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. Currently we are starting the first year of a new ten-year levy.

<u>Staffing Level</u>	Fire Captain	.25
	Firefighters / Volunteer	<u>22.20</u>
	Total	22.45

Overview of Ongoing and Present Activities

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Continue to interact with other health care providers in our area and assist them when requested.

Notable Changes in 2014

- Increase in fuel consumed to reflect rising fuel costs and mandatory driver training.
- Increase of \$0.48 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression(25%) and EMS(75%).
- Increase in "Operating Rentals & Leases" to reflect adjusted payment amounts.

Mandated Programs – Federal, State and County

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

<u>Revenue Generated</u>	EMS Tax	\$110,000
	Dept. of Health Grant	1,000
	Intergovernmental Charges	<u>2,235</u>
	Total	\$113,235

Equipment Assigned - 1997 Braun Heavy Rescue Truck (Rescue 14)
2009 Chevrolet Tahoe (Grandview 2)

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Emergency Medical Services Fund					
Regular Salaries & Wages	11,166.74	14,000	14,000	14,030	14,030
Volunteer Compensation	45,154.65	54,500	50,000	54,500	54,500
Overtime	1,804.95	3,450	3,450	3,450	3,450
Longevity	219.21	280	280	280	280
Social Security	1,009.08	1,360	1,360	1,360	1,360
Retirement	680.26	930	930	930	930
Pension & Disability Payments	1,275.00	1,710	1,710	1,710	1,710
Worksman's Compensation	473.13	710	650	600	600
Medical/life Insurance	3,782.42	5,130	5,100	5,100	5,100
Employer Life	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	2,339.87	10,000	10,000	10,000	10,000
Office & Operating Supplies	2,238.47	2,250	2,250	2,250	2,250
Fuel Consumed	1,013.03	750	750	1,000	1,000
Small Tools & Minor Equipment	1,751.21	2,000	2,000	2,000	2,000
Communications	15,133.93	18,020	18,200	20,050	20,050
Travel	0.00	500	500	500	500
Operating Rentals & Leases	5,990.00	2,200	2,200	6,000	6,000
Repairs & Maintenance	980.20	1,000	1,000	1,000	1,000
Miscellaneous	0.00	1,000	1,000	1,000	1,000
Miscellaneous - Training	272.22	750	750	750	750
Total Rescue And Emergency Aid	95,284.37	120,540	116,130	126,510	126,510
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Ending Fund Balance					
Ending Fund Balance - E.M.S.	130,036.93	79,060	91,010	71,410	71,410
Reserve - Capital Replacement	0.00	35,000	35,000	45,000	45,000
Total Ending Fund Balance	130,036.93	114,060	126,010	116,410	116,410
Total E.M.S. Fund	225,321.30	234,600	242,140	242,920	242,920

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Yakima Cnty Law & Justice Tax Fund					
Beginning Fund Balance	36,523.34	86,170	86,570	73,625	73,625
Taxes					
Criminal Justice Tax - 3/10%	230,611.70	220,000	220,000	220,000	220,000
Miscellaneous Revenues					
Investment Interest	75.85	50	100	75	75
Total Yakima Cnty Law & Justice Tax	267,210.89	306,220	306,670	293,700	293,700

FUND: CRIMINAL JUSTICE FUND

PROGRAM: CRIMINAL JUSTICE FUNDS

PROGRAM STATEMENT

The tax payers in the City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004 and it was again renewed in 2010 to make improvements to public safety and criminal justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for corrections officer for the jail
- Provide for court services
- Purchase needed equipment for the Police Department

Staffing Level

Patrol Officers 2.00

Overview of Ongoing and Present Activities

- Two patrol officers salaries
- Police department capital items (when funds are available)

Notable Changes in 2014 – purchase the following equipment:

Live View Camera	\$8,500 (DUI fund)
Crisis phone	\$6,000 (Drug forfeiture fund)
Ballistic Shield	\$2,500 (Drug forfeiture fund)

Mandated Programs – Federal and State - None

Revenue Generated - \$220,000 a year

Equipment Assigned – N/A

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Yakima County Law & Justice Tax Fund					
Regular Salaries & Wages	115,392.15	118,000	118,000	118,000	118,000
Overtime	11,689.60	12,000	20,000	20,000	20,000
Longevity	1,153.99	1,200	1,200	1,200	1,200
Social Security	9,724.37	10,000	10,400	10,500	10,500
Retirement	6,719.57	7,000	7,200	7,500	7,500
Workman's Compensation	3,530.67	4,000	3,400	4,000	4,000
Medical/life Insurance	32,422.25	36,800	40,000	40,000	40,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	0.00	3,000	3,000	3,000	3,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Miscellaneous - Training	0.00	0	0	0	0
Total Misc. - Training	0.00	0	0	0	0
Total Operating Expenses	180,632.60	192,000	203,200	204,200	204,200
Capital Expenditures					
Tasers	0.00	8,000	8,240	0	0
MDT's X 2	0.00	4,400	5,000	0	0
Firearms	0.00	12,000	13,605	0	0
DVR Player	0.00	1,000	0	0	0
Computers X 3	0.00	3,000	3,000	0	0
Balistic Shield	0.00	0	0	2,500	2,500
Live View Camera	0.00	0	0	8,500	8,500
Hostage Negotiation Phone	0.00	0	0	6,000	6,000
Total Capital Expenditures	0.00	28,400	29,845	17,000	17,000
Ending Fund Balance					
Ending Fund Balance	86,578.29	85,820	73,625	72,500	72,500
Total Ending Fund Balance	86,578.29	85,820	73,625	72,500	72,500
Total Yakima Cnty Law & Justice Tax Fund	267,210.89	306,220	306,670	293,700	293,700

STREET FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Street Fund					
Beginning Fund Balance	68,972.99	19,620	19,150	297,150	297,150
Taxes					
Local Sales Tax	191,439.73	190,000	192,000	195,000	195,000
Total Taxes	191,439.73	190,000	192,000	195,000	195,000
Intergovernmental Revenues					
STP Grant - E. Wine Country Road	60,058.15	0	0	0	0
STP Grant - Euclid Road	38,621.39	1,020,840	1,007,500	0	0
STP Grant - Bonnieview Road	19,960.75	85,100	85,100	907,820	907,820
STP Grant - OIE	0.00	0	0	211,410	211,410
TIB Grant - 2nd St - Ash to Elm	226,927.00	0	0	0	0
TIB Grant - Euclid Rd - Groom/Stassen	0.00	152,820	152,820	0	0
TIB Grant - W. 2nd - Euclid/Grandridge	0.00	415,890	352,180	0	0
Motor Vehicle Fuel Tax	223,104.10	227,000	229,000	228,000	228,000
TBD Project Income	13,534.00	0	0	0	0
Total Intergovernmental Revenues	582,205.39	1,901,650	1,826,600	1,347,230	1,347,230
Miscellaneous Revenues					
Investment Interest	30.35	50	35	35	35
Contributions - Sidewalks	2,580.42	2,500	2,475	2,500	2,500
Other Miscellaneous Revenue	450.17	0	0	0	0
Total Miscellaneous Revenues	3,060.94	2,550	2,510	2,535	2,535
Other Financing Sources					
Sale of Fixed Assets	1,357.50	0	0	0	0
Operating Transfer-IN	60,000.00	0	0	0	0
Transfer from W/S Fund - Euclid Rd	0.00	300,000	100,000	0	0
Transfer from C.E. Fund	0.00	110,000	110,000	110,000	110,000
Total Other Financing Sources	61,357.50	410,000	210,000	110,000	110,000
Total Street Fund	907,036.55	2,523,820	2,250,260	1,951,915	1,951,915

FUND: STREET

PROGRAM: STREET

PROGRAM STATEMENT

This program is responsible for the repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem.

Staffing Level

Public Works Director	0.150	City Clerk	0.050
City Treasurer	0.050	Assistant Public Works Director	0.050
Public Works Foreman	0.100	Public Works Maintenance Technician	1.000
Public Works Assistant	0.125	Seasonal Maintenance Technician	0.500
Accounting Clerk	0.050	Public Works Office Clerk	<u>0.025</u>
		Total FTE	2.100

Overview of Ongoing and Present Activities –

- Vegetation control of City right-of-ways
- Snow and ice control
- Pothole and seal-coat maintenance
- Street painting
- Maintenance of gravel roads and alleys

Notable Changes in 2014 –

- Bonnieview Road Improvements (Construction)	\$1,120,330
- OIE (Design)	\$ 211,406
- Speed Display Sign for Euclid	<u>\$ 7,000</u>
Total	\$1,338,736

Mandated Programs – Federal and State

- All traffic control is in compliance with the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

Revenue Generated

Fuel Taxes	\$228,000
Sidewalk Contribution (donation)	<u>\$ 2,500</u>
Total	\$230,500

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Ford Explorer	1 – Generator
1 – Road Grader	3 – Tractors	1 – Air Compressor
1 – Paint Striper	1 – 1 Ton Truck	1 – Brush Hog
1 – Loader	3 – Weed eaters	1 – Sweeper
1 – Forklift	2 – Flatbed Truck	1 – Sewer Rodder
1 – Backhoe	2 – Riding Mowers	1 – Water Truck
6 – Full size Pick-ups	2 – Dump Trucks	

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Street Fund					
Roadway					
Regular Salaries & Wages	11,715.94	15,000	12,000	15,000	15,000
Overtime	952.32	600	600	600	600
Longevity	0.00	0	0	0	0
Social Security	951.39	1,190	965	1,190	1,190
Retirement	841.55	1,270	1,160	1,440	1,440
Workman's Compensation	622.73	760	470	590	590
Medical/life Insurance	3,344.15	3,640	3,845	3,900	3,900
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	1,228.46	1,200	1,000	1,200	1,200
Office & Operating Supplies	26,669.55	16,000	16,000	16,000	16,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	20,862.17	10,000	12,000	12,000	12,000
Communications	2,235.13	2,000	2,100	2,200	2,200
Travel	556.24	500	300	500	500
Advertising	196.78	250	250	250	250
Operating Rentals & Leases	34,075.03	38,000	33,000	38,000	38,000
Insurance	0.00	0	0	0	0
Repairs & Maintenance	3,261.01	5,000	3,500	5,000	5,000
Miscellaneous	1,815.30	1,600	1,200	1,500	1,500
Total Roadway	109,327.75	97,010	88,390	99,370	99,370
Capital Expenditures					
Improvements O/T Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	7,000	7,000
Total Capital Expenditures	0.00	0	0	7,000	7,000
Drainage					
Regular Salaries & Wages	2,010.44	5,000	1,500	5,000	5,000
Overtime	98.29	500	150	500	500
Longevity	0.00	0	0	0	0
Social Security	158.49	420	130	420	420
Retirement	152.39	450	155	510	510
Workman's Compensation	91.76	270	65	210	210
Medical/life Insurance	1,429.63	600	280	600	600
Office & Operating Supplies	1,965.14	900	300	900	900
Professional Services	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	2,000	500	2,000	2,000
Total Drainage	5,906.14	10,140	3,080	10,140	10,140

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Street Fund					
Structures					
Regular Salaries & Wages	248.47	500	100	500	500
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	19.01	40	10	40	40
Retirement	17.59	40	10	40	40
Workman's Compensation	17.09	30	10	20	20
Medical/life Insurance	125.24	140	50	140	140
Office & Operating Supplies	0.00	0	0	0	0
Professional Serices	0.00	800	400	800	800
Repairs & Maintenance	0.00	0	0	0	0
Total Structures	427.40	1,550	580	1,540	1,540
Sidewalks					
Salaries & Wages	2,319.96	1,700	800	1,700	1,700
Overtime	0.00	0	0	0	0
Social Security	175.93	130	65	130	130
Retirement	167.07	140	20	160	160
Workmans Compensation	117.08	80	30	70	70
Medical/life Insurance	440.85	550	550	550	550
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	106.07	500	100	500	500
Professional Services	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Repairs & Maintenance	84.97	2,800	500	2,800	2,800
Total Sidewalks	3,411.93	5,900	2,065	5,910	5,910
Capital Expenditures					
Improvements O/T Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Street Lighting					
Public Utility Services	143,205.83	150,000	147,000	149,000	149,000
Repairs & Maintenance	3,853.58	0	0	1,000	1,000
Total Street Lighting	147,059.41	150,000	147,000	150,000	150,000

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Street Fund					
Traffic Control Devices					
Regular Salaries & Wages	11,470.47	11,000	8,000	11,000	11,000
Overtime	489.12	250	200	250	250
Longevity	0.00	0	0	0	0
Social Security	907.79	860	630	860	860
Retirement	851.22	910	755	1,040	1,040
Workman's Compensation	630.87	550	310	420	420
Medical/life Insurance	4,825.12	4,520	10,000	7,000	7,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	38.44	400	100	400	400
Office & Operating Supplies	21,767.33	26,000	22,000	26,000	26,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Travel	685.85	300	100	300	300
Operating Rentals & Leases	720.00	2,000	1,500	2,000	2,000
Repairs & Maintenance	7,501.06	8,000	7,000	8,000	8,000
Miscellaneous	236.25	500	150	500	500
Total Traffic Control Devices	50,123.52	55,290	50,745	57,770	57,770
Parking Facilities					
Miscellaneous	4.24	0	0	0	0
Total Parking Facilities	4.24	0	0	0	0
Snow And Ice Control					
Regular Salaries & Wages	7,512.03	6,000	6,000	6,000	6,000
Overtime	896.17	3,000	1,500	3,000	3,000
Longevity	0.00	0	0	0	0
Social Security	632.15	690	575	690	690
Retirement	608.32	730	690	830	830
Workman's Compensation	391.05	440	280	340	340
Medical/life Insurance	2,275.39	1,150	1,150	1,150	1,150
Office & Operating Supplies	5,861.31	5,000	5,000	5,000	5,000
Operating Rentals & Leases	0.00	0	0	0	0
Repairs & Maintenance	2,813.99	1,500	1,000	1,500	1,500
Total Snow And Ice Control	20,990.41	18,510	16,195	18,510	18,510
Street Cleaning					
Regular Salaries & Wages	5,920.31	8,000	5,000	8,000	8,000
Overtime	161.95	500	500	500	500
Longevity	0.00	0	0	0	0
Social Security	449.62	800	420	650	650
Retirement	429.11	850	510	780	780
Workman's Compensation	298.39	510	205	320	320
Medical/life Insurance	3,333.43	3,410	3,345	3,410	3,410
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	550	100	500	500
Office & Operating Supplies	0.00	100	50	100	100
Small Tools & Minor Equipment	0.00	0	0	0	0
Operating Rentals & Leases	11,400.00	11,000	11,000	11,000	11,000
Public Utility Services	87.05	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Total Street Cleaning	22,079.86	25,720	21,130	25,260	25,260

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Street Fund					
Roadside					
Regular Salaries & Wages	53,454.67	50,000	50,000	53,000	53,000
Overtime	1,341.40	1,000	1,000	1,000	1,000
Longevity	3,483.04	0	0	0	0
Social Security	4,395.14	4,130	3,900	4,130	4,130
Retirement	3,862.40	4,380	4,700	4,970	4,970
Workman's Compensation	2,918.63	2,640	1,910	2,020	2,020
Medical/life Insurance	24,762.51	22,830	24,050	24,050	24,050
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	267.74	700	350	700	700
Office & Operating Supplies	21,928.28	15,000	15,000	15,000	15,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Repairs & Maintenance	7,090.09	4,000	4,000	4,000	4,000
Miscellaneous	8.83	0	0	0	0
Total Roadside	123,512.73	104,680	104,910	108,870	108,870
Maintenance Administration					
Regular Salaries & Wages	0.00	250	0	250	250
Wages - Supervision	12,104.27	13,000	12,225	13,000	13,000
Wages - Administration	18,021.05	18,500	17,000	18,500	18,500
Overtime	0.00	100	0	100	100
Longevity	0.00	0	0	0	0
Longevity	338.64	400	350	400	400
Longevity	468.37	600	500	600	600
Social Security	2,301.95	2,670	2,300	2,510	2,510
Retirement	2,180.77	2,830	2,770	3,030	3,030
Workman's Compensation	328.42	1,710	840	910	910
Medical/life Insurance	6,039.90	6,490	7,310	7,310	7,310
Unemployment Compensation	0.00	0	0	0	0
Supplies	200.86	500	100	500	500
Small Tools/minor Eqpt-Computr	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Communications	91.69	200	100	200	200
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	5,303.79	5,500	5,220	5,500	5,500
Public Utility Services	195.33	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	170.01	500	200	500	500
Total Maintenance Administration	47,745.05	53,250	48,915	53,310	53,310

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Street Fund					
Street Construction					
Euclid Road Improvements	36,388.93	1,340,830	880,000	0	0
Bonnieview Road Improvements	17,653.13	85,100	85,100	907,820	907,820
Euclid Rd - Groom Ln. to Stassen Ln.	0.00	152,820	85,000	0	0
W. Second - Euclid to Grandridge Rd.	0.00	415,890	420,000	0	0
Euclid Project 2010	137.55	0	0	0	0
Wine Country Road East 2011	63,855.35	0	0	0	0
E. Second Overlay - Ash/Elm/WCR	239,254.27	0	0	0	0
OIE (Design)	0.00	0	0	211,410	211,410
Total Streets Construction	357,289.23	1,994,640	1,470,100	1,119,230	1,119,230
Ending Fund Balance					
Ending Fund Balance	19,158.88	7,130	297,150	295,005	295,005
Total Ending Fund Balance	19,158.88	7,130	297,150	295,005	295,005
Total Street Fund	907,036.55	2,523,820	2,250,260	1,951,915	1,951,915

CEMETERY FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Cemetery Fund					
Beginning Fund Balance	42,347.59	33,900	33,700	32,675	32,675
Taxes					
Local Sales Taxes	51,541.46	51,000	52,000	52,500	52,500
Total Taxes	51,541.46	51,000	52,000	52,500	52,500
Charges for Goods and Services					
Sale of Lots	11,650.50	13,000	15,000	14,000	14,000
Sale of Liners	12,265.00	13,000	13,000	13,000	13,000
Opening & Closing	26,004.00	25,000	25,000	25,000	25,000
Setting Markers	9,531.00	8,500	7,000	8,000	8,000
Total Charges for Goods and Services	59,450.50	59,500	60,000	60,000	60,000
Miscellaneous Revenues					
Investment Interest	6,571.25	5,000	7,500	7,000	7,000
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	6,571.25	5,000	7,500	7,000	7,000
Nonrevenues					
Interfund Loan Received	0.00	0	0	0	0
Sales Taxes Collected	0.00	0	0	0	0
Equity Transfer IN	0.00	0	0	0	0
Prepayment of Services	0.00	0	0	0	0
Total Nonrevenues	0.00	0	0	0	0
Other Financing Sources					
Sale of Fixed Assets	0.00	0	0	0	0
Operating Transfers IN	0.00	0	0	0	0
Total Other Financing Sources	0.00	0	0	0	0
Total Cemetery Fund	159,910.80	149,400	153,200	152,175	152,175

FUND: CEMETERY

PROGRAM: CEMETERY SERVICES

PROGRAM STATEMENT

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

Staffing Level

Public Works Director	.100
Public Works Foreman	.100
Public Works Assistant	.100
City Treasurer	.050
Accounting Clerk	.025
Public Works Maintenance Technician	<u>.800</u>
Total FTE	1.175

Overview of Ongoing and Present Activities

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

Notable Changes in 2014 – None

Mandated Programs – Federal and State

- Maintenance and Operations mandated by State Regulations

Revenue Generated

Sale of Lots	\$14,000
Sale of Liners	\$13,000
Opening & Closing	\$25,000
Headstone Setting	<u>\$ 8,000</u>
Total	\$60,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Full size truck
2 – 1 Ton Trucks	1 – Mixer
2 – Backhoes	2 – Tractors
3 – Weed eaters	4 – Mowers
1 – Grass Sweeper	1 – Mule

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Cemetery Fund					
Cemetery Services					
Regular Salaries & Wages	37,519.38	36,000	35,000	35,000	35,000
Wages - Supervision	5,799.21	7,000	6,000	6,000	6,000
Wages - Administration	10,567.21	11,000	10,000	10,000	10,000
Overtime	975.14	3,000	1,200	3,000	3,000
Longevity	0.00	0	0	0	0
Longevity	167.49	400	200	400	400
Longevity	286.37	400	300	400	400
Social Security	4,177.52	4,420	4,035	4,200	4,200
Retirement	3,938.77	4,690	4,810	5,100	5,100
Workman's Compensation	2,570.87	2,830	1,955	2,160	2,160
Medical/life Insurance	10,636.28	12,100	12,450	12,450	12,450
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	801.69	850	800	800	800
Office & Operating Supplies	8,219.38	8,000	7,500	8,000	8,000
Liners Purchased For Resale	4,596.54	6,000	5,500	5,500	5,500
Small Tools & Minor Equipment	0.00	1,000	0	500	500
Professional Services	35.16	0	25	100	100
Niche Wall Engraving	0.00	500	150	500	500
Communications	1,209.44	1,000	800	1,000	1,000
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	12,183.77	14,000	11,000	12,000	12,000
Insurance	1,640.53	2,000	1,600	2,000	2,000
Public Utility Services	6,208.83	7,000	6,700	7,000	7,000
Repairs & Maintenance	6,833.07	6,000	5,500	6,000	6,000
Miscellaneous	1,591.04	2,100	1,000	1,800	1,800
Sales Taxes Remitted	43.85	0	0	0	0
Total Cemetery Services	120,001.54	130,290	116,525	123,910	123,910
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements O/T Buildings	0.00	1,000	500	1,000	1,000
Machinery & Equipment	2,708.82	0	0	0	0
Total Capital Expenditures	2,708.82	1,000	500	1,000	1,000
Operating Transfer Out	3,500.00	3,500	3,500	3,500	3,500
Ending Fund Balance	33,700.44	14,610	32,675	23,765	23,765
Ending Fund Balance	33,700.44	14,610	32,675	23,765	23,765
Total Cemetery Fund	159,910.80	149,400	153,200	152,175	152,175

CAPITAL IMPROVEMENTS FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Capital Improvements Fund					
Beginning Fund Balance					
Beginning Fund Balance - Reserved	0.00	121,110	121,110	121,110	121,110
Beginning Fund Balance	64,459.70	27,240	27,390	130,615	130,615
Total Beginning Cash Balance	64,459.70	148,350	148,500	251,725	251,725
Taxes					
REET 1 - 1st Quarter Percent	32,002.36	25,000	45,000	40,000	40,000
REET 2 - 2nd Quarter Percent	0.00	0	0	0	0
Total Taxes	32,002.36	25,000	45,000	40,000	40,000
Miscellaneous Revenues					
Investment Interest	116.10	40	225	100	100
Total Miscellaneous Revenues	116.10	40	225	100	100
Other Financing Sources					
Proceeds from Sale of Assets	121,109.47	0	0	0	0
Transfer In from Current Expense	0.00	75,000	75,000	0	0
Total Other Financing Sources	121,109.47	75,000	75,000	0	0
 Total Capital Improvements Fund	 217,687.63	 248,390	 268,725	 291,825	 291,825

FUND: CAPITAL IMPROVEMENTS

PROGRAM: CAPITAL IMPROVEMENTS

PROGRAM STATEMENT

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

Staffing Level – None

Overview of Ongoing and Present Activities – None

Notable Changes in 2014

Museum Building Construction	\$200,000
Westside Park Restroom	\$25,000
Architectural Study for Police Department	\$15,000

Mandated Programs – Federal and State

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks,; recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Revenue Generated

Real Estate Excise Tax	\$40,000
Investment Interest	<u>\$ 100</u>
Total	\$40,100

Equipment and Vehicles Assigned - None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Capital Improvement Fund					
Capital Expenditures					
Country Park Pathway	0.00	0	0	0	0
W. 2nd Street Retaining Wall Improvements	5,147.13	0	0	0	0
Museum Construction	0.00	150,000	0	200,000	200,000
PD Roof Repair	0.00	13,000	17,000	0	0
Westside Park Restroom	0.00	0	0	25,000	25,000
Architecture Study for Police Department	0.00	0	0	15,000	15,000
Total Capital Expenditures	5,147.13	163,000	17,000	240,000	240,000
Roadway					
Pathway - W 2nd to Forsell Road	0.00	0	0	0	0
Total Roadway	0.00	0	0	0	0
Roadside Development					
Trees X 23 - E. Wine Country Road	3,037.55	0	0	2,500	2,500
Total Roadside Development	3,037.55	0	0	2,500	2,500
Transfers					
Operating Transfer Out	61,000.00	0	0	0	0
Total Transfers Out	61,000.00	0	0	0	0
Ending Cash Balance					
Ending Fund Balance - Reserved	121,110.00	0	121,110	0	0
Ending Fund Balance	27,392.95	85,390	130,615	49,325	49,325
Total Ending Cash Balance	148,502.95	85,390	251,725	49,325	49,325
Total Capital Improvements Fund	217,687.63	248,390	268,725	291,825	291,825

WATER/SEWER FUND

The City of Grandview operates a Combined Water/Sewer Fund. Within the fund there are three identified operating departments. Those departments are:

- Water Pumping, Treatment and Delivery see page 122
- Wastewater Collection see page 124
- Wastewater Treatment see page 126

As a combined utility fund the revenues from Water and Sewer departments are pledged to the utilities' debt service liabilities, see page 128. To satisfy conditions of a recent USDA loan the City has pledged to separate the current combined fund to independent Water Fund and Wastewater Fund by the year 2020.

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Water/Sewer Fund					
Beginning Fund Balance	1,619,879.55	2,067,538	2,073,600	2,615,905	2,615,905
Taxes					
City Utility Taxes - Water	454,629.52	410,000	465,000	480,000	480,000
City Utility Taxes - Sewer	233,781.41	206,000	230,000	245,000	245,000
Total Taxes	688,410.93	616,000	695,000	725,000	725,000
Charges for Goods and Services					
Water Receipts	1,623,830.07	1,632,000	1,670,000	1,700,000	1,700,000
Standpipe Water	0.00	0	0	0	0
Sewer Receipts	2,421,488.58	2,236,600	2,400,000	2,500,000	2,500,000
Total Charges for Goods and Services	4,045,318.65	3,868,600	4,070,000	4,200,000	4,200,000
Miscellaneous Revenues					
Investment Interest	20,584.06	21,000	21,000	21,500	21,500
Rents & Leases	26,913.05	0	5,300	2,000	2,000
Lease - AT&T - Tower Park Res.	345.00	3,000	345	3,000	3,000
Lease - Verizon - Tower Park Res.	0.00	3,000	345	3,000	3,000
Sale of Pipe, Etc.	2,423.90	0	0	0	0
Total Miscellaneous Revenues	50,266.01	27,000	26,990	29,500	29,500
Capital Contributions					
Water Service Connections	4,512.00	10,000	20,000	10,000	10,000
Water Service - Capital Recovery	770.00	1,100	1,800	1,200	1,200
Sewer Service Connections	2,800.00	7,000	10,000	7,000	7,000
Total Capital Contributions	8,082.00	18,100	31,800	18,200	18,200
Nonrevenues					
U.S.D.A. Rural Dev Loan-Sewer	0.00	2,275,000	0	0	0
DWSRF Loan -OIE Water Improvements	0.00	0	0	909,910	909,910
Hydrant Rental Deposit	1,350.00	0	800	500	500
Leasehold Taxes Collected	2,608.76	0	440	0	0
Total Nonrevenues	3,958.76	2,275,000	1,240	910,410	910,410
Other Financing Sources					
Sewer Const. - Interim Financing - US Bank	0.00	0	1,500,000	1,853,945	1,853,945
Sale of Land - Alba/Baker	0.00	14,800	14,800	0	0
Operating Transfers IN	177,188.23	0	3,065	0	0
Total Other Financing Sources	177,188.23	14,800	1,517,865	1,853,945	1,853,945
Total Water/Sewer Fund	6,593,104.13	8,887,038	8,416,495	10,352,960	10,352,960

FUND: WATER/SEWER

PROGRAM: WATER PUMPING, TREATMENT & DELIVERY

PROGRAM STATEMENT

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.30	Public Works Foreman	0.80
Public Works Assistant	0.25	Public Works Maintenance Technician	3.50
Public Works Office Clerk	0.25	City Clerk	0.05
City Treasurer	0.15	Utility Billing Clerk	0.30
Deputy City Clerk/Treasurer	0.20	Accounting Clerk	<u>0.10</u>
Assistant Public Works Director	0.40	Total FTE	6.30

Overview of Ongoing and Present Activities

- Water meter reading, installation and repairs.
- Operation and maintenance of the wells and pumping stations.
- Fire hydrant flushing and repairs.
- Cross-connection control program.
- Water main flushing repairs.

Notable Changes in 2014 –

- Bonnieview Road water main project.	\$289,383
- OIE Water Main (Design)	\$ 71,000
- Willoughby Property – Irrigation System	<u>\$ 10,000</u>
Total	\$370,383

Mandated Programs – Federal and State

- All of the water activities are mandated by state and federal requirements.

Revenue Generated

DWSRF	\$ 909,910
Water receipts	\$1,630,000
Water service connections	\$ 10,000
Water Capital Recovery	<u>\$ 1,200</u>
Total	\$2,551,110

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Flatbed	4 – Generators
2 – Air Compressors	2 – Dump Trucks	3 – K-saws
1 – Tractor	1 – 1 Ton Flatbed	1 – Pressure Washer
1 – Concrete Mixer	1 – 1 Ton Truck	2 – Trach Pumps
6 – Full size Pick-ups	1 – Forklift	2 – Backhoes
1 – Sweeper	1 – Mower	

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Water/Sewer Fund					
Water					
Regular Salaries & Wages	160,769.84	200,000	168,000	200,000	200,000
Wages - Supervision	44,640.29	52,000	45,500	52,000	52,000
Wages - Administration	68,457.18	73,000	68,500	73,000	73,000
Overtime	3,577.18	10,000	2,600	10,000	10,000
Longevity	4,129.97	7,000	4,500	6,500	6,500
Longevity	2,670.57	2,500	2,600	3,000	3,000
Social Security	21,472.81	26,350	22,315	26,350	26,350
Retirement	20,079.98	27,970	26,865	31,730	31,730
Workman's Compensation	8,104.28	16,870	10,925	12,900	12,900
Medical/life Insurance	92,125.34	95,300	115,250	105,000	105,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	2,255.46	2,100	2,000	2,100	2,100
Office & Operating Supplies	57,488.13	59,000	58,000	59,000	59,000
Small Tools & Minor Equipment	0.00	1,000	6,510	1,000	1,000
Professional Services	13,239.16	48,000	42,000	48,000	48,000
Communications	8,697.80	9,000	8,500	9,000	9,000
Travel	506.67	1,000	600	1,000	1,000
Advertising	291.95	1,000	800	1,000	1,000
Operating Rentals & Leases	41,935.35	46,000	40,000	46,000	46,000
Insurance	14,717.81	17,000	14,400	17,000	17,000
Public Utility Services	155,147.36	180,000	169,000	180,000	180,000
Repairs & Maintenance	27,625.52	47,000	26,000	47,000	47,000
Miscellaneous	12,559.16	15,000	11,500	15,000	15,000
Misc - State Taxes	81,060.21	71,400	69,000	72,000	72,000
Misc - City Taxes	401,804.65	375,000	400,000	400,000	400,000
Misc - Permits	2,312.50	6,000	3,300	6,000	6,000
Land	0.00	0	0	0	0
Water Meters	0.00	10,000	0	5,000	5,000
Euclid Road Water Main Project	0.00	200,000	190,810	0	0
Bonnieview Water Improvements	0.00	0	0	289,390	289,390
OIE Water Main - (Design)	0.00	0	0	71,000	71,000
Willoughby Property-Irrigation System	0.00	0	0	10,000	10,000
Total Water	1,245,669.17	1,599,490	1,509,475	1,799,970	1,799,970

FUND: WATER/SEWER

PROGRAM: WASTEWATER COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.250
Public Works Assistant	0.125	Public Works Foreman	0.400
Public Works Office Clerk	0.125	Public Works Maintenance Technician	1.500
City Clerk	0.025	City Treasurer	0.075
Utility Billing Clerk	0.150	Deputy City Clerk/Treasurer	<u>0.200</u>
Accounting Clerk	0.100	Total FTE	3.100

Overview of Ongoing and Present Activities

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line connections.

Notable Changes in 2014 – None

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated –

Sewer service connections	\$ 7,000
Sewer Receipts	\$2,300,000
Sale of Pipe	<u>0</u>
Total	\$2,307,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Water/Sewer Fund					
Sewer Collection					
Regular Salaries & Wages	27,096.89	45,000	20,000	45,000	45,000
Wages - Supervision	25,725.41	30,000	26,000	30,000	30,000
Wages - Administration	41,825.58	50,000	41,630	50,000	50,000
Overtime	1,245.09	6,000	1,500	6,000	6,000
Longevity	656.95	1,000	700	1,000	1,000
Longevity	688.23	1,500	700	1,000	1,000
Longevity	910.80	1,500	1,000	1,500	1,500
Social Security	7,377.49	10,330	7,005	10,290	10,290
Retirement	6,826.21	10,960	8,430	12,390	12,390
Workman's Compensation	2,136.45	6,610	3,430	5,340	5,340
Medical/life Insurance	28,118.08	30,850	34,530	37,980	37,980
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	1,972.68	2,000	1,800	2,000	2,000
Office & Operating Supplies	22,213.01	25,000	20,000	25,000	25,000
Small Tools & Minor Equipment	0.00	3,000	0	3,000	3,000
Professional Services	5,793.40	20,000	7,000	18,000	18,000
Communications	7,344.23	6,500	8,000	9,000	9,000
Travel	8.31	500	100	500	500
Advertising	176.48	500	200	500	500
Operating Rentals & Leases	45,405.00	48,000	46,000	48,000	48,000
Insurance	83,305.92	92,000	80,000	92,000	92,000
Public Utility Services	31,732.95	30,000	28,000	30,000	30,000
Repairs & Maintenance	41,188.77	50,000	20,000	50,000	50,000
Miscellaneous	1,062.94	2,000	1,000	2,000	2,000
Misc - State Taxes	61,554.59	75,000	59,000	75,000	75,000
Misc - City Taxes	146,999.85	153,700	140,000	153,500	153,500
Buildings	0.00	0	0	0	0
Total Sewer Collection	591,365.31	701,950	556,025	709,000	709,000

FUND: WATER/SEWER

PROGRAM: WASTEWATER TREATMENT SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.100
Public Works Assistant	0.250	Public Works Maintenance Technician	5.000
Public Works Office Clerk	0.125	Wastewater Superintendent	1.000
City Treasurer	0.075	City Clerk	<u>0.025</u>
Utility Billing Clerk	0.150	Total FTE	6.950
Accounting Clerk	0.075		

Overview of Ongoing and Present Activities

Operations and Maintenance of the wastewater treatment facility

Notable Changes in 2014

- Clarifier Pumps, valves and control panel up-grade	\$3,300,000
- Euclid Lift Station Improvements	\$
- Stationary Generator	\$ 30,000
- Incubator	\$ 4,000
- (2) Centrifugal Pumps	<u>\$ 13,100</u>
Total	\$3,347,100

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated – see Collection services.

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Explorer	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Water/Sewer Fund					
Sewer Treatment					
Regular Salaries & Wages	214,343.29	250,000	217,000	250,000	250,000
Wages - Supervision	80,264.32	88,000	83,000	88,000	88,000
Wages - Administration	39,024.40	43,000	37,000	43,000	43,000
Overtime	7,403.37	8,000	7,400	8,000	8,000
Overtime - Supervision	6,313.85	8,000	6,000	8,000	8,000
Overtime - Administration	0.00	500	0	500	500
Longevity	4,767.02	6,000	5,000	6,000	6,000
Longevity - Supervision	2,094.02	2,300	2,100	2,300	2,300
Longevity - Administration	876.21	1,000	900	1,000	1,000
Social Security	18,627.57	20,200	17,600	20,200	20,200
Social Security - Supervision	7,160.43	7,520	6,970	7,520	7,520
Social Security - Admin.	3,013.94	3,400	2,900	3,400	3,400
Retirement	17,507.76	21,440	21,130	24,320	24,320
Retirement - Supervision	6,561.40	7,980	8,390	9,050	9,050
Retirement - Administration	2,741.96	3,610	3,490	4,100	4,100
Workman's Compensation	10,200.33	12,320	8,590	9,890	9,890
Workman's Compensation-Superv.	2,590.73	3,330	2,350	2,970	2,970
Workman's Compensation - Admin	217.79	1,900	1,265	1,490	1,490
Medical/life Insurance	69,070.57	75,190	70,955	78,050	78,050
Medical/life Insurance -Super	11,155.08	12,200	12,065	13,270	13,270
Medical/life Insurance-Admin.	9,100.98	9,800	11,555	12,710	12,710
Unemployment Compensation	0.00	0	0	0	0
Unemployment Compensation-Supr	0.00	0	0	0	0
Unemployment Compensation-Admn	0.00	0	0	0	0
Uniforms & Clothing	3,480.17	3,600	3,200	3,600	3,600
Office & Operating Supplies	98,894.58	115,000	100,000	115,000	115,000
Small Tools & Minor Equipment	1,484.87	5,000	0	5,000	5,000
Professional Services	75,616.69	65,000	65,000	70,000	70,000
Communications	8,614.15	9,000	9,000	10,000	10,000
Travel	246.41	1,000	500	1,000	1,000
Advertising	0.00	1,000	1,500	1,000	1,000
Operating Rentals & Leases	20,948.07	21,000	50,000	50,000	50,000
Insurance	0.00	500	0	500	500
Public Utility Services	180,052.39	200,000	185,000	200,000	200,000
Repairs & Maintenance	39,717.16	50,000	50,000	50,000	50,000
Miscellaneous	3,428.89	40,000	38,000	15,000	15,000
Misc - State Taxes	0.00	0	0	0	0
Misc - City Taxes	0.00	0	0	0	0
Misc - Permits	14,114.81	7,000	5,300	7,000	7,000
Misc. - BioSolids Disposal	26,321.88	0	0	30,000	30,000
Machinery And Equipment	0.00	20,000	0	47,100	47,100
WWTP Pumping Facilities Improvements	149,940.00	2,097,400	1,500,000	1,853,945	1,853,945
Total Sewer Treatment	1,135,895.09	3,221,190	2,533,160	3,052,915	3,052,915
Total Sewer Collection & Treatment	1,727,260.40	3,923,140	3,089,185	3,761,915	3,761,915

FUND: WATER/SEWER REVENUE

PROGRAM: WATER/SEWER DEBT SERVICE & OPERATING TRANSFERS

PROGRAM STATEMENT

This program represents the numerous loans entered into by the Water/Sewer Fund to finance capital improvements to the Water and Sewer systems. In addition to the loans within the revenue fund there are transfers out to the Water/Sewer Revenue Bond Redemption funds to meet those debt service requirements. One operating transfer from the Water/Sewer Fund is to the Current Expense Fund. This transfer represents the calculated cost of General Management, Human Resources and City Hall Facilities support of the utility.

Staffing Level – None

Overview of Ongoing and Present Activities

Following are the outstanding loans with their respective years of origin and maturity.

- Public Works Trust Fund Loan – W.W.T.P. Improvements
 - 1996 – 2016
- Public Works Trust Fund Loan – Well Rehab Project
 - 1999 – 2019
- Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab
 - 2004 – 2023
- Yakima County S.I.E.D. Loan – Downtown Water Service Improvements
 - 2009 – 2019
- U.S.D.A. Note – Water System Improvements
 - 2009 – 2049
- U.S.D.A. Loan – Waste Water System Improvements
 - 2012 - 2052

Notable Changes in 2014 – Yakima County SIED Loan – Distribution Center Infrastructure Improvements was paid off in 2013.

Mandated Programs – Federal and State

Terms of the multiple loan contracts.

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Water/Sewer Fund					
Long Term Debt & Transfers Out					
Principal					
Principal P/W TF Loan '96 Wwtp	237,505.26	237,510	237,505	237,510	237,510
Princ. Pwtf Loan Well Rehab	27,137.15	27,140	27,140	27,140	27,140
Yakima Cnty-Sied Loan-Dist Cnt	37,938.75	38,640	38,640	0	0
Principal Dwsrf Well Rehab	140,017.09	140,100	140,020	140,020	140,020
Yakima Cnty-Sied Loan-Downtown	23,500.11	24,080	24,075	24,665	24,665
USDA Note-'09 & '10 Water Imp	6,129.53	6,340	6,340	6,550	6,550
USDA Loan - '12 & '13 WWTP	0.00	27,610	0	27,610	27,610
Total Principal	472,227.89	501,420	473,720	463,495	463,495
Interest					
Interest P/W TF Loan '96 Wwtp	11,875.26	9,500	9,500	7,125	7,125
Int. Pwtf Loan Well Rehab	2,170.97	1,900	1,900	1,630	1,630
Yakima Cnty-Sied Loan-Dist Cnt	1,416.72	720	715	0	0
Interest Dwsrf Well Rehab	16,802.05	15,410	15,405	14,005	14,005
Yakima Cnty-Sied Loan-Downtown	4,998.69	4,430	4,425	3,840	3,840
USDA Note-'09 & '10 Water Imp	15,470.47	15,270	15,265	15,050	15,050
USDA Loan - '12 & '13 WWTP	0.00	54,100	0	54,100	54,100
Total Interest	52,734.16	101,330	47,210	95,750	95,750
Transfers Out					
Operating Transfer-Out C.E.	65,000.00	65,000	65,000	65,000	65,000
Operating Transfer-Out C.D.B.G.	425,000.00	0	0	0	0
Operating Transfer-Out Bond Red.	528,000.00	516,000	516,000	528,000	528,000
Operating Transfer-Out Street	0.00	100,000	100,000	100,000	100,000
Total Transfers Out	1,018,000.00	681,000	681,000	693,000	693,000
Nonexpenditures					
Hydrant Rental Deposit Return	1,050.00	0	0	0	0
Sales Taxes Remitted	0.00	0	0	0	0
Leasehold Tax Remitted	2,556.54	0	0	0	0
Total Nonexpenditures	3,606.54	0	0	0	0
Ending Fund Balance					
USDA Loan WW Loan Reserve	0.00	8,200	8,200	16,400	16,400
USDA Loan Short-Lived Assets Reserve	0.00	7,350	7,350	14,700	14,700
USDA Loan WW O & M	0.00	415,050	415,050	415,050	415,050
Ending Fund Balance	2,073,605.97	1,650,058	2,185,305	3,092,680	3,092,680
Total Water/Sewer Fund	6,593,104.13	8,887,038	8,416,495	10,352,960	10,352,960

IRRIGATION FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Irrigation Fund					
Beginning Fund Balance	242,236.54	217,720	224,250	260,250	260,250
Charges for Goods and Services					
Irrigation Water Receipts	431,357.22	427,200	437,650	437,000	437,000
Connections & Misc.	0.00	0	0	0	0
Total Charges for Goods and Services	431,357.22	427,200	437,650	437,000	437,000
Miscellaneous Revenues					
Investment Interest	282.09	300	300	300	300
Other Miscellaneous Revenue	610.62	0	0	0	0
Total Miscellaneous Revenues	892.71	300	300	300	300
Total Irrigation Fund	674,486.47	645,220	662,200	697,550	697,550

FUND: IRRIGATION

PROGRAM: IRRIGATION WATER DELIVERY SERVICES

PROGRAM STATEMENT

This program was established to provide an adequate irrigation water supply for the City's citizens. Maintenance of pumps and major delivery lines is the responsibility of this program, as well as the updating of the system to meet present and future needs. The Sunnyside Valley Irrigation District is the supply district for the City's irrigation water. The system serves approximately 2,400 accounts that are billed monthly.

Staffing Level

Public Works Director	.05	Assistant Public Works Director	.15
Public Works Assistant	.05	Public Works Foreman	.30
Public Works Office Clerk	.10	Public Works Maintenance Technician	.30
Accounting Clerk	.05	City Treasurer	.05
City Clerk	.05	Deputy City Clerk/Treasurer	<u>.10</u>
Utility Billing Clerk	.15	Total FTE	1.35

Overview of Ongoing and Present Activities –

- Responsible for the maintenance of all irrigation pump stations and equipment.
- Responsible for all of the irrigation distribution system. Responsible for addressing daily customer complaints.

Notable Changes in 2014 –

- Main Line Replacement (1100 Block of Missouri) \$8,000

Mandated Programs – Federal and State - None

Revenue Generated –

Irrigation water receipts \$437,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Forklift	
4 – Full size pick-ups	1 – Air Compressor	3 – K-saws
1 – Dump trucks	1 – Sewer Rodder	1 – Pressure Washer
3 – 1-Ton Trucks	1 – Concrete Mixer	2 – Generators
2 – Backhoes	1 – Sweeper	2 – Upright Plate Whackers
2 – Trach pumps		

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Irrigation					
Regular Salaries & Wages	40,883.13	20,000	16,000	20,000	20,000
Wages - Supervision	13,115.92	15,000	13,400	15,000	15,000
Wages - Administration	28,295.18	30,000	29,300	30,000	30,000
Overtime	1,932.94	2,000	1,000	2,000	2,000
Longevity	0.00	0	0	0	0
Longevity	345.94	500	400	500	500
Longevity	601.90	800	600	800	800
Social Security	6,421.22	5,220	4,645	5,230	5,230
Retirement	6,026.50	5,550	5,590	6,290	6,290
Workman's Compensation	2,621.54	3,340	2,275	2,560	2,560
Medical/life Insurance	30,566.74	24,000	23,280	24,000	24,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms And Clothing	858.54	700	700	700	700
Office & Operating Supplies	21,779.18	9,000	7,000	9,000	9,000
Water Purchased For Resale	219,531.15	230,000	229,000	240,000	240,000
Small Tools & Minor Equipment	0.00	1,000	0	1,000	1,000
Professional Services	35.16	300	100	300	300
Communications	4,331.26	4,000	4,200	4,500	4,500
Travel	0.00	100	0	100	100
Advertising	21.73	100	0	100	100
Operating Rentals & Leases	28,122.34	25,000	21,000	25,000	25,000
Insurance	2,467.42	3,000	2,300	3,000	3,000
Public Utility Services	19,002.32	24,000	18,500	24,000	24,000
Repairs & Maintenance	17,434.98	29,000	17,000	29,000	29,000
Miscellaneous	338.65	350	160	350	350
Total Irrigation	444,733.74	432,960	396,450	443,430	443,430
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	0	0	0	0
Improvements O/T Buildings	0.00	0	0	8,000	8,000
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	8,000	8,000
Transfers Out & Other					
Operating Transfers-Out	5,500.00	5,500	5,500	5,500	5,500
Connection Fee - Paid S.V.I.D.	0.00	0	0	0	0
Interfund Loan - Interest	0.00	0	0	0	0
Total Transfers Out & Other	5,500.00	5,500	5,500	5,500	5,500
Ending Fund Balance	224,252.73	206,760	260,250	240,620	240,620
Total Irrigation Fund	674,486.47	645,220	662,200	697,550	697,550

SOLID WASTE FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Solid Waste Fund					
Beginning Fund Balance	235,103.08	291,110	292,110	343,815	343,815
Taxes					
City Utility Taxes-Solid Waste	312,072.71	306,000	323,000	320,000	320,000
Total Taxes	312,072.71	306,000	323,000	320,000	320,000
Charges for Goods and Services					
Collection Service Fees	738,244.68	740,000	745,500	746,000	746,000
Total Charges for Goods and Services	738,244.68	740,000	745,500	746,000	746,000
Miscellaneous Revenues					
Investment Interest	3,913.17	3,800	3,800	3,800	3,800
Scales Rental	381.03	380	380	380	380
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	4,294.20	4,180	4,180	4,180	4,180
Total Solid Waste Fund	1,289,714.67	1,341,290	1,364,790	1,413,995	1,413,995

FUND: SOLID WASTE

PROGRAM: COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

Staffing Level

Public Works Director	0.10	Assistant Public Works Director	0.05
Public Works Assistant	0.10	Public Works Foreman	0.10
City Treasurer	0.10	Public Works Maintenance Technician	2.60
City Clerk	0.05	Deputy City Clerk/Treasurer	0.20
Utility Billing Clerk	0.25	Accounting Clerk	<u>0.15</u>
Public Works Office Clerk	0.25	Total FTE	3.95

Overview of Ongoing and Present Activities

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

Notable Changes in 2014

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated

Collection services	\$746,000
Scale Rental	<u>\$ 380</u>
Total	\$746,380

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – 1 Ton Flatbed
3 – Garbage Compactors	2 – Backhoes
1 – Pick-up	

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Solid Waste Fund					
Collection					
Regular Salaries & Wages	101,572.36	112,000	109,825	112,000	112,000
Wages - Supervision	9,204.59	11,500	9,320	11,500	11,500
Wages - Administration	54,067.18	55,000	56,000	57,000	57,000
Overtime	1,559.77	3,000	1,500	3,000	3,000
Longevity	3,066.00	3,200	3,100	3,200	3,200
Longevity	254.89	500	260	500	500
Longevity	1,174.20	1,500	1,200	1,500	1,500
Social Security	12,985.66	14,890	13,865	14,440	14,440
Retirement	11,954.53	15,810	16,690	17,380	17,380
Workman's Compensation	5,219.45	9,530	6,785	7,070	7,070
Medical/life Insurance	49,912.71	54,740	56,695	57,000	57,000
Unemployment Compensation	0.00	2,000	2,000	2,000	2,000
Uniforms & Clothing	1,365.73	2,000	1,400	2,000	2,000
Office & Operating Supplies	35,248.63	35,000	35,000	35,000	35,000
Small Tools & Minor Equipment	0.00	1,000	0	1,000	1,000
Professional Services	107.93	250	250	250	250
Communications	4,814.55	4,600	4,850	4,900	4,900
Travel	21.84	200	100	200	200
Advertising	60.14	50	0	50	50
Operating Rentals & Leases	145,825.00	145,000	139,000	145,000	145,000
Insurance	11,338.15	15,000	10,175	15,000	15,000
Public Utility Services	3,753.35	3,500	3,100	3,500	3,500
Repairs & Maintenance	2,218.47	6,000	2,000	6,000	6,000
Miscellaneous	939.63	1,000	250	1,000	1,000
Miscellaneous - Tipping Fees	176,273.31	198,000	182,000	198,000	198,000
Miscellaneous - City Taxes	300,377.75	305,000	305,000	307,000	307,000
Miscellaneous - State Taxes	39,884.63	40,000	37,000	40,000	40,000
Total Collection	973,200.45	1,040,270	997,365	1,045,490	1,045,490
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	0	0	0	0
Improvements O/T Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Collection	973,200.45	1,040,270	997,365	1,045,490	1,045,490

FUND: SOLID WASTE

PROGRAM: NEIGHBORHOOD CLEAN-UP SERVICES

PROGRAM STATEMENT

This program is responsible for the annual clean-up disposal services of miscellaneous household items to neighborhoods within the City limits. For two Saturdays in the spring, the Public Works Department provides personnel and solid waste dumpsters to receive and dispose of the citizen's refuse.

Staffing Level

Public Works Foreman	.10
Public Works Employees	<u>.27</u>
Total FTE	.37

Overview of Ongoing and Present Activities

Spring community clean-up.

Notable Changes in 2014 – None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Backhoe

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Solid Waste Fund					
Neighborhood Cleanup					
Regular Salaries & Wages	161.41	800	0	200	200
Overtime	759.64	1,000	1,050	1,600	1,600
Social Security	69.74	140	80	140	140
Retirement	66.79	150	80	170	170
Workman's Compensation	44.41	90	35	70	70
Medical/life Insurance	83.90	100	65	70	70
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	301.21	500	0	500	500
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Advertising	0.00	250	0	250	250
Operating Rentals	669.42	1,000	625	1,000	1,000
Insurance	0.00	0	0	0	0
Repairs & Maintenance	0.00	3,000	0	2,000	2,000
Tipping Fees & Miscellaneous	7,304.56	9,500	8,000	9,500	9,500
Total Neighborhood Cleanup	9,461.08	16,530	9,935	15,500	15,500

FUND: SOLID WASTE

PROGRAM: LANDFILL SERVICES

PROGRAM STATEMENT

This program is responsible for the closure/post closure activities of our landfill.

Staffing Level

Public Works Employee 0.01

Overview of Ongoing and Present Activities

- Responsible for quarterly monitoring well samples.
- Responsible for additional soil cover for area II.

Notable Changes in 2014 – None

Mandated Programs – Federal and State

Closure/post closure is mandated by DOE and the Yakima Health Department.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Full size pick-up

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Solid Waste Fund					
Landfill					
Regular Salaries & Wages	1,760.00	500	250	500	500
Overtime	0.00	0	0	0	0
Social Security	134.64	40	40	40	40
Retirement	0.00	40	40	40	40
Workman's Compensation	196.26	20	20	20	20
Medical/life Insurance	0.00	150	150	150	150
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	100	0	100	100
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	2,575.35	1,600	1,600	1,600	1,600
Communications	72.82	0	0	0	0
Advertising	0.00	0	0	0	0
Insurance	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	1,400	1,375	1,400	1,400
Miscellaneous	0.00	0	0	0	0
Total Landfill	4,739.07	3,850	3,475	3,850	3,850
Operating Transfers Out	10,200.00	10,200	10,200	10,200	10,200
Ending Fund Balance	292,114.07	270,440	343,815	338,955	338,955
Total Solid Waste Fund	1,289,714.67	1,341,290	1,364,790	1,413,995	1,413,995

WATER/SEWER BOND REDEMPTION FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
2005 W/S Bond Redemption Fund					
Beginning Fund Balance	98,189.06	101,280	101,600	92,200	92,200
Investment Interest	17,672.92	18,700	18,000	18,000	18,000
Operating Transfers IN	528,000.00	516,000	516,000	528,000	528,000
Total 2005 W/S Bond Redemption Fund	643,861.98	635,980	635,600	638,200	638,200

FUND: 2005 W/S REVENUE BOND REDEMPTION FUND

PROGRAM: WATER/SEWER BOND DEBT SERVICE

PROGRAM STATEMENT

The Water/Sewer Fund currently has one outstanding bond issue. This program is in place to meet the requirement of bond principal and interest payments. Principal payments are made in November while interest is paid semi annually in May and November. The funding for this debt service comes from the Water/Sewer fund.

Staffing Level – None

Overview of Ongoing and Present Activities

Following is the outstanding bond issue and year of origin and maturity:

- 2005 W/S Revenue Bonds, Improvements to Water and Sewer systems.
Term: 2005 to 2019

Notable Changes in 2014 – None

Mandated Programs – Federal and State

Revenue Bonds carry with them a number of covenants. These are assurances to the bondholder that the issuer, the City, will be able to meet the annual payments for interest and principal. One of these covenants is called “Coverage”. This requires the city to operate the water/sewer system in such a manner that income from operating revenues is 1.25 times greater than the annual bonded debt service after operating expenses are paid.

Revenue Generated

Operating Transfers-In	\$ 528,000
Investment Interest	\$ 18,000

Equipment and Vehicles Assigned - None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
2005 W/S Bond Redemption Fund					
Principal	385,000.00	400,000	400,000	410,000	410,000
Interest	157,260.00	143,400	143,400	128,600	128,600
Ending Fund Balance	101,601.98	92,580	92,200	99,600	99,600
Total 2005 W/S Bond Redemption Fund	643,861.98	635,980	635,600	638,200	638,200

EQUIPMENT RENTAL FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Equipment Rental Fund					
Beginning Fund Balance	1,975,732.01	1,921,590	1,921,150	2,041,500	2,041,500
Charges for Goods and Services					
Equipment Rental Services	505,149.00	300,000	440,000	505,000	505,000
Total Charges for Goods and Services	505,149.00	300,000	440,000	505,000	505,000
Miscellaneous Revenues					
Investment Interest	24,137.29	16,000	28,000	25,000	25,000
Insurance Claim Receipts	0.00	0	0	0	0
Other Miscellaneous Revenue	200.00	0	0	0	0
Total Miscellaneous Revenues	24,337.29	16,000	28,000	25,000	25,000
Other Financing Sources					
Sale of Fixed Assets	22,398.77	0	0	0	0
Total Other Financing Sources	22,398.77	0	0	0	0
Total Equipment Rental Fund	2,527,617.07	2,237,590	2,389,150	2,571,500	2,571,500

FUND: EQUIPMENT RENTAL

PROGRAM: EQUIPMENT RENTAL AND REPLACEMENT

PROGRAM STATEMENT

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then “rented” back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 85 vehicles and pieces of equipment within the Equipment Rental Fund.

Staffing Level

Accounts Payable Clerk	.15
City Treasurer	.05
Total	.20

Overview of Ongoing and Present Activities

- Maintain the fleet of vehicles and numerous pieces of equipment used in the daily operations of multiple city programs.
- Replace vehicles and equipment as needed.

Notable Changes in 2014 –

Depreciation and Replacement Reserve to be collected by Equipment Rental Reserve Fund

The following equipment to purchase or replace:

Securing City Hall Server - \$3,700
2004 X495 John Deere Lawn Mower (Unit 394) - \$13,000
2002 Peterbilt Garbage Truck (Unit 388) - \$160,000
Two Patrol Cars (Units 208 and 209) - \$80,000

Mandated Programs – Federal and State - None

Revenue Generated

Rental Fees from Operating Departments	\$ 505,000
Investment Interest	25,000

Equipment and Vehicles Assigned – 85 units used by the multiple city programs in the delivery of city services.

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Equipment Rental Fund					
Equipment Rental Services					
Regular Salaries & Wages	4,056.60	4,100	3,800	4,000	4,000
Wages - Supervision	0.00	0	0	0	0
Wages - Administration	6,827.93	7,000	7,000	7,000	7,000
Overtime	0.00	0	0	0	0
Longevity	121.70	0	0	0	0
Longevity	193.06	310	310	200	200
Social Security	851.77	900	850	800	800
Retirement	799.96	850	800	950	950
Workman's Compensation	56.46	70	740	70	70
Medical/life Insurance	3,574.71	4,000	4,000	4,000	4,000
Office & Operating Supplies	26,548.87	25,000	27,500	27,500	27,500
Fuel Consumed	137,625.95	140,000	130,000	130,000	130,000
Small Tools & Equipment	1,018.69	1,200	1,200	1,200	1,200
Professional Services	165.90	500	500	500	500
Communications	1,243.16	1,700	1,000	1,000	1,000
Travel	519.76	500	500	500	500
Travel - Training	0.00	1,000	500	500	500
Advertising	17.78	100	50	50	50
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	13,456.91	18,000	13,500	15,000	15,000
Repairs & Maintenance	97,667.83	100,000	115,000	110,000	110,000
Miscellaneous	19,100.47	15,000	15,000	15,000	15,000
Misc - Training	600.00	400	400	400	400
Total Equipment Rental Services	314,447.51	320,630	322,650	318,670	318,670
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	5,000	5,000	3,700	3,700
Machinery & Equipment	292,013.01	26,460	20,000	253,000	253,000
Capital Leases	0.00	0	0	0	0
Total Capital Expenditures	292,013.01	31,460	25,000	256,700	256,700
Ending Fund Balance	1,921,156.55	1,885,500	2,041,500	1,996,130	1,996,130
Total Equipment Rental Fund	2,527,617.07	2,237,590	2,389,150	2,571,500	2,571,500

TRANSPORTATION BENEFIT DISTRICT FUND

City of Grandview ~ 2014 Revenue Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Transportation Benefit District					
Beginning Cash Balance					
Beginning Fund Balance - Reserved	0.00	77,470	71,740	59,915	59,915
Beginning Fund Balance	0.00	0	0	0	0
Total Beginning Cash Balance	0.00	77,470	71,740	59,915	59,915
Taxes					
License Tab Fees	116,523.00	120,000	135,000	140,000	140,000
Total Taxes	116,523.00	120,000	135,000	140,000	140,000
Miscellaneous Revenues					
Investment Interest	46.07	30	100	100	100
Total Miscellaneous Revenues	46.07	30	100	100	100
Total Transportation Benefit District	116,569.07	197,500	206,840	200,015	200,015

FUND: TRANSPORTATION BENEFIT DISTRICT

PROGRAM: TRANSPORTATION BENEFIT DISTRICT

PROGRAM STATEMENT

The Grandview Transportation Benefit District(TBD) is a program which will provide maintenance such as seal coats, grind and overlays and/or transportation related new construction. The TBD was formed by the Grandview City Council in 2011. It is governed by the city council. The primary funding source for the TBD will be vehicle license tab fees paid at the time of license renewal. The district began collecting these fees in February 2012.

Staffing Level

City Clerk	Minimal and as needed
City Treasurer	Minimal and as needed

Overview of Ongoing and Present Activities

In March a recommendation will be presented to the TBD board for roadway and transportation maintenance projects. These recommendations will be based on winter damage and wear and tear.

Notable Changes in 2014 –

This program will provide the matching funds for the following projects:

- 300 Birch	\$50,000
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Mandated Programs – Federal and State

The operation of the Grandview Transportation Benefit District is according to Revised Code of Washington 36.73.

Revenue Generated

License Tab Fees	\$140,000
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Equipment and Vehicles Assigned – None

City of Grandview ~ 2014 Expenditure Estimates

Description	2012 Actual	2013 Budget	2013 Projected	2014 Estimate	2014 Adopted
Transportation Benefit District Fund					
Road and Street Maintenance					
Regular Salaries & Wages	0.00	5,000	1,000	3,000	3,000
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Total Salaries	0.00	0	0	0	0
Social Security	0.00	380	80	230	230
Retirement	0.00	400	95	280	280
Workman's Compensation	0.00	140	30	85	85
Medical/Life Insurance	0.00	820	85	820	820
Unemployment Compensation	0.00	0	0	0	0
Supplies	26.96	2,500	100	2,000	2,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	8,057.50	5,000	2,500	12,000	12,000
Communications	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	0.00	0	0	5,000	5,000
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	2,500	0	50,000	50,000
Total Road and Street Maintenance	8,084.46	16,740	3,890	73,415	73,415
Transportation Const. Projects					
Street Improvement Project 1	13,534.00	2,400	0	0	0
Euclid Road Improvements - Design	16,172.32	990	17,925	0	0
Euclid Road Improvements - Const.	0.00	55,830	40,000	0	0
Bonnieview Rd Improvements - Design	6,828.62	29,110	29,110	0	0
Euclid Road - Groom Ln. to Stassen Ln.	0.00	16,600	16,000	0	0
W. Second - Euclid to Grandridge Rd	0.00	41,000	40,000	0	0
300 Birch	0.00	0	0	50,000	50,000
Total Const. Projects	36,534.94	145,930	143,035	50,000	50,000
Nonexpenditures					
Refund of License Tab Fees	200.00	200	0	0	0
Total Nonexpenditures	200.00	200	0	0	0
Transfers					
Transfers to St. Fund	0.00	0	0	0	0
Total Transfers	0.00	0	0	0	0
Ending Net Cash and Investments					
Ending Fund Balance	71,749.67	34,630	59,915	76,600	76,600
Total Ending Net Cash and Investments	71,749.67	34,630	59,915	76,600	76,600
Total Transportation Benefit District	116,569.07	197,500	206,840	200,015	200,015