

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 14, 2012**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Mike Bren, Pam Horner, Diana Jennings, Bill Moore, Jesse Palacios, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, Parks & Recreation Director Mike Carpenter and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Mayor Childress led the pledge of allegiance.

3. PRESENTATIONS

A. Healthy Communities/ACHIEVE Activities - Sheryl DiPietro and Shawn Conrad

On May 24, 2011, Council approved Resolution No. 2011-23 authorizing the City to partner with the Yakima Health District to enable the Center for Disease Control and Prevention's (CDC) ACHIEVE Initiative in Grandview.

Sheryl DiPietro and Shawn Conrad, members of the ACHIEVE Committee, provided an update on the work of the health initiative, including basic information, assessment findings, and an action plan based on these findings.

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Horner, second by Councilmember Rodriguez, Council unanimously approved the Consent Agenda consisting of the following:

- A. Minutes of the January 24, 2012 regular meeting
- B. Electronic Fund Transfers (EFT) in the amount of \$72,578.36
- C. Claim and Payroll Check Nos. 100525-100676 in the amount of \$311,005.58
- D. Payroll Direct Deposit 1/16/12 - 1/31/12 in the amount of \$96,136.05

6. ACTIVE AGENDA

A. Resolution No. 2012-9 approving a Site Use Agreement between People For People and the City of Grandview

For several years, the City allowed the use of their respective facilities for the operation of a noon meal program to serve hundreds of area senior citizens. This valuable program has enhanced the health and social well being of the elderly. During the transition into the new Grandview Community Center, there was a need to approve a Site Use Agreement between the

People For People organization and the City to provide food and nutrition services for area senior citizens. Traditionally, the noon meal program offered a host of opportunities for the Parks and Recreation staff to enhance lives with additional and meaningful recreation programs. In addition, the agreement included a reimbursement provision for utility costs from People For People in the amount of \$400 per month. The intent was to transfer all existing recreational programs from the old senior center programming site to the new Community Center site.

On motion by Councilmember Jennings, second by Councilmember Souders, Council unanimously approved Resolution No. 2012-9 approving a Site Use Agreement between People For People and the City of Grandview.

B. Ordinance No. 2012-3 amending Grandview Municipal Code Chapter 2.75.010 Recreation Program and Community Center Fees

With the opening of the Community Center in early spring of 2012, staff proposed revising Grandview Municipal Code Chapter 2.75.010 to examine program offerings and respective fee schedules. With the exception of the municipal swim pool, the focal point for the parks and recreation program venue would now be at the Community Center and Country Park Event Center. Staff members were developing a variety of recreation programming which would include youth and adult drop-in programs, a variety of sport and activity camps, new special events, fitness courses, enrichment classes, etc. The proposed program and fee schedule was meant to be broad enough to alleviate the need for staff to return to Council to approve a specific fee each time a new program was established.

On motion by Councilmember Souders, second by Councilmember Moore, Council unanimously approved Ordinance No. 2012-3 amending Grandview Municipal Code Chapter 2.75.010 Recreation Program and Community Center Fees.

C. Resolution No. 2012-10 approving City of Grandview Country Park Events Center Policies and Procedures

Ordinance No. 2012-4 amending Grandview Municipal Code Section 2.75.040 Country Park rental and deposit fees and Section 2.75.050 Ralph Scott Memorial Ballfields at Country Park rental and deposit fees

The Country Park Events Center policies and procedures, plus the fee and deposit schedule for the facility had not been reviewed for some time. Recently, Council approved both the policies and procedures and fee/deposit schedule for the new Community Center. At that time, staff informed Council that they would begin reviewing the policies and procedures and the fee/deposit schedule for the Country Park Events Center utilizing the same format that was approved for the Community Center facility. Both the City Attorney and Washington Cities Insurance Authority reviewed and provided input for the proposed policies and procedures and rental request form. This measure would allow for consistency during the administration of future rentals for the Country Parks Event Center.

On motion by Councilmember Jennings, second by Councilmember Rodriguez, Council unanimously approved Resolution No. 2012-10 approving City of Grandview Country Park Events Center Policies and Procedures and Ordinance No. 2012-4 amending Grandview Municipal Code Section 2.75.040 Country Park rental and deposit fees and Section 2.75.050 Ralph Scott Memorial Ballfields at Country Park rental and deposit fees.

D. Ordinance No. 2012-5 dissolving the City of Grandview Public Corporation

In 1982, Council adopted Ordinance No. 1072 establishing the Grandview Public Corporation to help the City with economic development because of the ability to issue revenue bonds to support large industry. The Public Corporation was not active and had not met since March 2002. A board meeting was held on February 1, 2012 and the consensus of the board was to disband the Public Corporation since the Port of Grandview and Yakima County Development Association were both providing the same service that the Public Corporation was designed to do. The board felt that the Corporation was duplicating the efforts and the Port of Grandview was a better resource for continuing the community's efforts of promoting large industry. The Public Corporation had a bank account balance of approximately \$1,600 and the board approved the fund transfer to the City to be used for economic development purposes.

Councilmember Bren recommended that the Grandview Public Corporation be inactivated, not dissolved. Council concurred and the item was pulled from the agenda.

With respect to the bank account funds, Council concurred that the Public Corporation Board had the authority to determine the distribution of the funds to the City's economic development budget.

E. Resolution No. 2012-11 authorizing the Mayor to enter into a Representation and Fee Agreement for city attorney services with the law firm of Menke Jackson Beyer Ehlis Harper & Plant, LLP

On November 23, 2010, Council approved Resolution No. 2010-45 authorizing the Mayor to enter into a Representation and Fee Agreement for city attorney services with the law firm of Menke Jackson Beyer Ehlis Harper & Plant, LLP. The law firm of Menke Jackson Beyer Ehlis Harper & Plant, LLP recommended the following proposed changes to the fee agreement for city attorney services:

- The agreement currently stated that work performed by legal assistants would be compensated at a rate of \$55/hour. They proposed a new paragraph (C) under Article II – Fees and Costs that explicitly stated that work performed by legal assistants on public records requests would be billed. If and when the bill reached 10 hours (\$550) in a month, the law firm would notify the City and request authorization to proceed with additional work.
- Proposed minor change that stated the law firm would only do work directed by the Mayor, City Administrator or City Clerk (removed Department Heads and Councilmembers). This had not been an issue in the past with Grandview.
- With respect to multiple council meetings, proposed change to only attend the first Council meeting each month. With regard to the second, they would assess attendance in terms of the monthly invoice. If the workload had been heavy and they were nearing the \$3,500 mark, they would not attend the second Council meeting. They would be flexible if something came up that needed attention.

On motion by Councilmember Palacios, second by Councilmember Moore, Council unanimously approved Resolution No. 2012-11 authorizing the Mayor to enter into a Representation and Fee Agreement for city attorney services with the law firm of Menke Jackson Beyer Ehlis Harper & Plant, LLP.

7. **UNFINISHED AND NEW BUSINESS** - None

8. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**

Surface Transportation Program (STP) Preliminary Engineering Funding – Staff was working on two applications for Surface Transportation Program (STP) funding. The \$1.5 million pool of STP funds were available for preliminary engineering only projects. The applications would be presented to Council at the next meeting for submission approval to the YVCOG. The two projects included Euclid Road improvements from Groom Lane to south City limits and Bonnieview from Wilson Highway to Elm Street. Preliminary engineering design for Euclid Road was estimated at \$100,000 and staff recommended Transportation Benefit District funds be utilized as the local match. This section of Bonnieview was chosen in order to use a portion of the North Birch Neighborhood Improvement Project funded by CDBG as the local match to maximize that investment.

East Fourth & 300 Block of Birch CDBG Project – Staff was preparing a Community Development Block Grant (CDBG) application for street and utility improvements on East Fourth Street from Ash to Elm and the 300 block of Birch Street. A public hearing would be held at the February 28th Council meeting. The application was due on March 1st.

Sealcoat Treatment Program – A list of streets for the sealcoat treatment program would be submitted to Council in March. The list currently included Fifth Street from Division to Grandridge and Grandridge from West Second to Wine Country Road.

Euclid Lift Station and Primary Clarifier Pump Station Improvements – Staff was preparing a USDA Rural Development funding application for improvements to the Euclid Lift Station and Primary Clarifier Pump Station. A notice of intent to apply for the USDA funding was issued and a public meeting was scheduled for the February 28th Council meeting. The initial application would be submitted by March 5th.

North Birch Neighborhood Improvement Project – Bids for the North Birch Neighborhood Improvement Project would be advertised on March 28th and opened on April 18th. Project award was scheduled for April 24th with construction to begin on May 21st.

Second Street and Elm Pavement Preservation Project – Bids for the Second Street and Elm Pavement Preservation Project would be advertised on March 7th and opened on March 27th. Project award was scheduled for April 10th with construction to begin on April 23rd.

9. **MAYOR & COUNCILMEMBER MEETING REPORTS**

Outstanding Citizen Award – Councilmember Rodriguez reported that City Administrator Arteaga was presented the 2011 Outstanding Citizen Award from the Lower Yakima Valley Association of Realtors for his dedicated service and commitment to the people of Grandview.

Code Enforcement Officer Commendation – Councilmember Souders reported that she had received a commendation for Code Enforcement Officer Cory Taylor from a downtown business owner for his assistance and ease in obtaining a new sign permit.

YVCC Grandview Student Council – Councilmember Jennings reported that the YVCC Grandview Student Council donated \$1,100 to the Extra Mile Student Center in Grandview and \$900 to Sunnyside Promise.

AWC Executive Director Visits Grandview – Mayor Childress reported that Mike McCarty, Executive Director for the Association of Washington Cities was in the area last week and visited Grandview.

Quad City Meeting – Mayor Childress reported that representatives from the Cities of Prosser, Mabton, Grandview and Sunnyside met on February 10th to discuss ongoing cooperative use of facilities, equipment and personnel. Currently, the City of Grandview was assisting the City of Mabton with wastewater treatment plant services.

10. EXECUTIVE SESSION – SALE OF PROPERTY

Mayor Childress adjourned the meeting to an executive session at 7:55 p.m., for approximately 15 minutes to discuss the sale of property with the aforementioned Mayor, Councilmembers, City Attorney, City Administrator, City Clerk (name staff) present. The meeting resumed at 8:10 p.m., with the aforementioned Mayor, Council and staff present.

11. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Bren, Council unanimously adjourned the regular meeting at 8:15 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk