

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING MINUTES  
AUGUST 13, 2013**

**1. CALL TO ORDER**

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Diana Jennings, Bill Moore, Jesse Palacios, Javier Rodriguez and Joan Souders. Excused from the meeting were Councilmembers Mike Bren and Pam Horner.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

**2. PLEDGE OF ALLEGIANCE**

Mayor Childress led the pledge of allegiance.

**3. PRESENTATIONS**

**A. 2012 Wastewater Treatment Plant Outstanding Performance Award**

To be rescheduled.

**B. Yakima Valley Conference of Governments News**

Page Scott, Executive Director with the Yakima Valley Conference of Governments (YVCOG) made the following announcements:

- Central Washington Local Government Academy sponsored by the Department of Commerce, Public Works Board and Community Economic Revitalization Board would be held on August 28<sup>th</sup> at the Yakima Valley Museum. Topics would include regional issues facing local governments, infrastructure funding resources and tips for application development, sustainable public works financing at the local level, and economic development.
- Short Course on Local Planning offered by the Department of Commerce would be hosted by the YVCOG and City of Zillah and held on September 17<sup>th</sup> at the Zillah Civic Center. Topics would include legal basis of planning in Washington State, basics of comprehensive planning and plan implementation, and key roles in the planning process.
- Safe Routes to School Regional Training held in partnership with YVCOG and the Yakima Health District would be held this fall in the Lower Valley. Topics and activities would include why safe routes to schools matter, the four "E's" of a SRTS program (Education, Encouragement, Enforcement and Engineering) and ways to provide them, 2014 SRTS grant opportunity, and field exercise of a school campus and surrounding area.
- Joseph Calhoun was hired as a Planner for YVCOG on July 1, 2013.

She also requested Council's input on YVCOG's future and services provided to the membership as they prepare their strategic plan and 2014 budget.

4. **PUBLIC COMMENT** – None

5. **CONSENT AGENDA**

**On motion by Councilmember Moore, second by Councilmember Rodriguez, Council unanimously approved the Consent Agenda consisting of the following:**

- A. Minutes of the July 23, 2013 special meeting (retreat)
- B. Minutes of the July 23, 2013 regular meeting
- C. Payroll Electronic Fund Transfers (EFT) Nos. 5045-5050 in the amount of \$77,127.39
- D. Payroll Check Nos. 6901-6937 in the amount of \$28,143.74
- E. Payroll Direct Deposit 07/16/13–07/31/13 in the amount of \$88,395.16
- F. Claim Check Nos. 104100-104214 in the amount of \$277,905.08

6. **ACTIVE AGENDA**

- A. **Ordinance No. 2013-14 authorizing the issuance of a water and sewer revenue bond; providing for the issuance and sale of a water and sewer revenue bond anticipation note for the purpose of providing interim financing for the Wastewater Pumping Facility Improvement Project in the principal amount of not to exceed \$3,353,942; fixing the form and terms of the note; and providing for the sale of the note to U.S. Bank National Association**

In 2011, staff provided the Mayor and Council with a tour of the WWTP and numerous maintenance items were identified during the tour. The two major elements identified as needing to be repaired were the Euclid Lift Station and clarifier pump station. Both of these stations were experiencing leaks, pump failures and most importantly have outdated equipment.

These were expensive improvements and staff researched different methods of financing the needed improvements. The City secured a USDA low interest loan which would provide the lowest impact to the users as well as providing the funds to complete the project in a timely manner. One of the steps for utilizing the USDA funds was to enter into an interim financing agreement with a lending institution. U.S. Bank was selected to provide the interim financing for the 24-month construction period. At completion of the construction project, USDA would pay off the loan requiring the City to make payments to USDA for the 40-year period. The interim financing loan was for \$3,353,942, with a term of up to 24 months and an interest rate of 2.02%.

**On motion by Councilmember Moore, second by Councilmember Souders, Council unanimously approved Ordinance No. 2013-14 authorizing the issuance of a water and sewer revenue bond; providing for the issuance and sale of a water and sewer revenue bond anticipation note for the purpose of providing interim financing for the Wastewater Pumping Facility Improvement Project in the principal amount of not to exceed \$3,353,942; fixing the form and terms of the note; and providing for the sale of the note to U.S. Bank National Association.**

7. **UNFINISHED AND NEW BUSINESS** – None

**8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

New Police Department Building Committee – City Administrator Arteaga reported that during the Council Retreat, Police Chief David Charvet requested that Council establish a building committee for a new Police Department facility and location. In anticipation of forming said committee, he distributed a form entitled “Pre-Construction Administrative List for a Major Project” for Council’s review.

2014 Budget Process – City Administrator Arteaga reported that the 2014 budget worksheets had been distributed to Department Heads to prepare estimates of revenue and expenditures for 2014. Estimates were to be filed with the City Treasurer by September 3<sup>rd</sup>.

**9. MAYOR & COUNCILMEMBER MEETING REPORTS**

Grandview Car Show – Councilmember Souders represented the City at the Grandview Car Show held during the Fair last week.

**10. EXECUTIVE SESSION – Evaluate employee qualifications**

Mayor Childress adjourned the meeting to an executive session at 7:20 p.m., for approximately 20 minutes to evaluate employee qualifications per RCW 42.30.110(1)(g) with the aforementioned Mayor, Councilmembers, City Administrator and City Clerk present. The meeting was extended an additional 15 minutes. The meeting resumed at 7:55 p.m., with the aforementioned Mayor, Council and staff present. No action was taken.

**11. ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council unanimously adjourned the regular meeting at 7:55 p.m.

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Mayor Norm Childress

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Anita Palacios, City Clerk