

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING MINUTES  
MAY 17, 2010**

**1. CALL TO ORDER**

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Mike Bren, Pam Horner, Diana Jennings, Bill Moore, Jesse Palacios and Javier Rodriguez. Councilmember Joan Souders was absent.

Staff present were: Interim City Administrator Cus Arteaga, City Attorney Jack Maxwell, Police Chief David Charvet, City Treasurer John Myers and City Clerk Anita Palacios.

Also present was City Engineer Ted Pooler of Huibregtse, Louman Associates, Inc.

**2. PLEDGE OF ALLEGIANCE**

Councilmember Javier Rodriguez led the pledge of allegiance.

**3. PRESENTATIONS**

**A. May Youth of the Month**

Mayor Childress presented the May Youth of the Month Certificate of Appreciation to Veronica Herrera-Virrueta, a sixth grade student at Grandview Middle School. Veronica was nominated by her teacher Heather Dawson.

**B. May Homes of the Month**

Mayor Childress presented the May Homes of the Month Certificates of Appreciation to the following:

- Central: 1301 Glen Street ~ Ricardo & Angela Abarca
- South: 506 Broadview ~ Dave & Alison Kleinow
- West: 602 Hillcrest ~ Marie Noon
- East: 1202 Ella Loop ~ Joe & Elena Larson
- North: 502 Toivo Court ~ Rafael & Maria Amador

**C. May Beautification Award**

Mayor Childress presented the May Beautification Award to Smith Funeral Home, 512 East Fourth Street.

**D. May Community Enhancement Award**

Mayor Childress presented the May Community Enhancement Award to Wal-Mart DC #7021 for their exceptional display of community spirit to help beautify the Grandview community.

**E. Retirement Award – Stephanie Overton**

Mayor Childress presented a Retirement Award to Stephanie Overton in honor of her well deserved retirement and in grateful appreciation for her 23 years of service to the citizens of Grandview and Grandview Municipal Court/Utility Billing.

**4. PUBLIC COMMENT - None**

**5. CONSENT AGENDA**

**On motion by Councilmember Horner, second by Councilmember Rodriguez, Council unanimously approved the Consent Agenda consisting of the following:**

- A. Minutes of the May 3, 2010 study session
- B. Minutes of the May 3, 2010 regular meeting
- C. Claim check Nos. 95680-95781 in the amount of \$637,609.33
- D. Payroll check approval for the May 1, 2010 through May 15, 2010 payroll
- E. Ordinance No. 2010-2 amending Section 2.04.010 Day and Time of Regular Meetings

**6. ACTIVE AGENDA**

**A. Transportation Benefit District**

City Engineer Pooler presented the following information regarding Transportation Benefit District funding and projects for Council review:

**Background**

- The City of Grandview may form a Transportation Benefit District (TBD) by ordinance following the requirements of Chapter 36.73 RCW.
- The TBD would be a separate governmental entity able to collect revenue, borrow funds, and construct improvements. In Grandview, the TBD boundary would match the city limits.
- The TBD Board that directs the affairs of the TBD would be made up of City Council members.
- The TBD can impose vehicle license fees (up to \$20.00 per vehicle) and transportation impact fees without a public vote. Other fees or taxes may be collected if approved by a vote of the people.
- The TBD would be able to use the additional \$20.00 fee applied to vehicle licenses for a variety of transportation improvement projects. However, a plan to use the money must be in place, and the TBD must be dissolved upon completion of the planned projects and payment of debt service.
- Estimated annual revenue in Grandview from added vehicle license fee – \$180,000 per year.

**Project Funding**

- \$180,000 in TBD funds could be set aside in a reserve fund for a future project – for example, a \$1.8 million project in 10 years.
- \$180,000 in TBD funds could be used to repay a loan for more immediate projects.

- Consideration – using TBD funds to repay loan may limit the City to a single project over the life of the loan unless other funds become available.
- Consideration – the TBD funds could be set aside in a reserve fund as a local match for a future project. However, this would limit the funds to projects eligible for outside funding.
- Estimated borrowing capacity for annual \$180,000 loan payment:

<u>TABLE 1 - ESTIMATED BORROWING CAPACITY- \$180,000 ANNUAL PAYMENT</u>		
Interest Rate	Loan Term	Estimated Loan Amount
1% (PWTF)	20 year	\$3,240,000
4.5% (revenue bond)	20 year	\$2,340,000

**Chip Seal Program**

- The City of Grandview has about 46 miles of streets. For discussion purposes, assume 35 miles of streets would be included in a chip seal program.
- Assuming a 7-year rotation, 5 miles of street would be chip sealed each year.
- The estimated annual cost would be about \$432,000 per year.
- \$180,000 per year in TBD funds would chip seal about 2.1 miles per year. Therefore, all streets would be completed in about 17 years.
- Continuing the program would be important to surface longevity; a 7-year rotation would be acceptable as long as work was accomplished each year.

**6-Year Transportation Improvement Program**

- Grandview would be required to prepare a 6-year Transportation Improvement Program (the 6-year TIP).
- The plan was last updated in June 2009.
- Three of the first four projects on the plan were ARRA funded and under construction (Division Street Improvements – Wine Country Road to 5<sup>th</sup> ; Second Street – Grandridge to Ash; and Wine Country road – Grandridge to Ash)
- Remaining projects were listed in Table 2 and shown on Figure 1, attached.

<u>TABLE 2 - REMAINING 6-YEAR TIP PROJECTS</u>			
Priority	Description	Estimated Cost	Local Funds
3	Euclid Road - Groom Lane to South City Limits	\$1,450,000	\$360,000
5	Wine Country Road - Ash to Fir	\$3,800,000	\$500,000
6	Wine Country Road - Fir to County Line	\$3,000,000	
7	Wine Country Road and McCreadie Signalization	\$320,000	\$64,000
8	North Birch - WCR to Bonnieview	\$637,000	\$54,000
9	Washington Street - North Birch to end	\$240,000	\$24,000
10	Adams Street - North Birch to end	\$240,000	\$24,000

11	Larson Street - 5th to Queen	\$349,000	\$349,000
12	Stassen Way - Hillcrest to Velma	\$302,000	\$302,000
13	Bonnieview Road - Euclid to Elm	\$2,329,000	\$2,329,000
14	East 4th Street - Elm to Division	\$792,000	\$792,000
15	Birch Street - WCR to East 4 <sup>th</sup>	\$629,000	\$629,000
16	Highland Road - Elm to East City Limits	\$2,329,000	\$2,329,000
17	Fir Avenue - East 2nd to WCR	\$167,000	\$167,000
See Figure 1 for proposed improvement locations. Shaded cells show projects that were 100% locally funded.			

**Using TBD Money – East 4<sup>th</sup> Street Example**

- To demonstrate how TBD funds could be used, East 4<sup>th</sup> Street was used as an example. See Figure 2 attached.
- Assume \$180,000 per year in TBD funds was available.
- Option 1 – Full Reconstruction.
  - The roadway would be rebuilt in its entirety, new sidewalks would be constructed, drainage improvements would be made, and street lights would be added.
  - At an estimated cost of \$450 per LF of roadway, the City could build about 400 feet of road. (Orange area on Figure 2)
- Option 2 – Grind and Overlay.
  - This option would renew the driving surface by grinding off the top of the existing pavement and laying new asphalt. New sidewalk ramps would be added and utilities would be adjusted to finished grade.
  - At an estimated cost of \$100 per LF, the City could grind and overlay about 1,800 feet of road. (Orange and blue areas on Figure 2)
- Option 3 – Chip Seal
  - This option would consist of applying bituminous surface treatment (BST) to the existing road. BST, known as chip sealing, would be considered maintenance rather than reconstruction.
  - At an estimated cost of \$16.50 per LF, chip seal could be applied to about 10,900 LF of street. As shown in Figure 2, a good portion of the streets in the East 4<sup>th</sup> Street area could be chip sealed. (Orange, blue and gray areas on Figure 2)

**Other Funding Considerations**

- Currently, low interest loans were unavailable.
- Assume financing at 4.5% interest rate for 20 years.
- Estimated loan amount = \$2,340,000
  - A project such as Bonnieview Road – Euclid to Elm, or Highland Road – Elm to East City Limits could be financed using this method.
- If low interest loans become available, then estimated loan amount = \$3,240,000
  - Several projects could be combined if this amount could be borrowed.
- Consider projects that were ineligible for other funding options:
  - Not on list of Functional Classified Routes
  - Local streets (the shaded cells in Table 2)
  - Problem doesn't meet funding program requirements or may not score well

- Consider projects that address public need – safety and/or pavement condition.
- Consider projects that have a visible impact – citizens could see the immediate benefit of the \$20.00 fee.

Following discussion, Interim City Administrator Arteaga recommended staff inventory all streets to determine a maintenance schedule (i.e., chip seal, overlay and/or reconstruction) for Council consideration. Council concurred.

**B. Ordinance No. 2010-3 adopting the City of Grandview 2010 non-union salary schedule and amending the City Personnel Manual Exhibit “B” 2010 non-union monthly salary schedule**

**On motion by Councilmember Bren, second by Councilmember Moore, Council unanimously approved Ordinance No. 2010-3 adopting the City of Grandview 2010 non-union salary schedule and amending the City Personnel Manual Exhibit “B” 2010 non-union monthly salary schedule.**

**C. Resolution No. 2010-19 declaring an emergency and authorizing the immediate repairs of the sewer transmission main to the Wastewater Treatment Plant**

Interim City Administrator Arteaga advised that on May 12, 2010 at 10:00 a.m., the City experienced a collapse of a sewer transmission main located adjacent to 170 Sandhill Road. Staff immediately notified the Department of Ecology and the Department of Health of the potential sewer main problem. Staff also notified the Mayor, Council and local media. At 10:25 a.m., a local contractor was on site to clear the affected area in order to assess and evaluate the problem. At 2:30 p.m., a temporary repair to the sewer transmission main was completed and flow was diverted back to the sewer main. It was estimated that approximately 250,000 gallons of wastewater entered the Sand Canyon water drain due to the sewer main damage. Materials to complete the repair were located in Oregon and Seattle and the final repairs were completed on Friday. In follow-up to the incident, a written report would be prepared and submitted to the Department of Ecology and staff would also be cleaning up the area around the repair site.

**On motion by Councilmember Bren, second by Councilmember Moore, Council unanimously approved Resolution No. 2010-19 declaring an emergency and authorizing the immediate repairs of the sewer transmission main to the Wastewater Treatment Plant.**

**7. UNFINISHED AND NEW BUSINESS – None**

**8. INTERIM CITY ADMINISTRATOR AND/OR STAFF REPORTS**

Community Center Grant Award – Interim City Administrator Arteaga, City Clerk Palacios and Parks & Recreation Director Mike Carpenter met last week with City Engineer Jeff Louman and Architect Sheri Brockway to discuss the process for selecting an engineering and/or architect firm for construction of the new community center. The City would be required to advertise for procuring professional services. As a recipient of the CDBG General Purpose Grant, staff would be attending the CDBG Management Handbook Workshop on June 2<sup>nd</sup> in Moses Lake. In addition, he distributed a copy of the Work Plan for the grant award.

Department of Health Inspection – On May 17<sup>th</sup>, Andres Cervantes, Regional Engineer from the Department of Health completed a thorough inspection of the City's water system including water well maintenance, monthly reporting and filing system. The City's system passed all compliance requirements of the Department of Health.

WWTP Outstanding Performance Award – The Department of Ecology identified the City of Grandview Wastewater Treatment Plant as a recipient of the 2009 "Wastewater Treatment Plant Outstanding Performance award. The WWTP staff would be presented with plaques and gift certificates at the next Council meeting.

Yakima County Consortium for Regional Public Safety (YAKCORPS) IPPS Project – Police Chief Charvet reported that on May 11<sup>th</sup>, the Police and Fire Chiefs of Yakima County met to discuss the Integrated Public Safety System (IPPS) project. Key issues discussed were:

- Most fire services would not benefit from joining the county-wide project, except for those who have mobile data terminals in their command vehicles. However, they do want to be supportive of the project as it would directly affect the 9-1-1 center. As technology advances, more fire services would benefit from the system.
- Grandview Fire Department would have no user fees for the system, however, Fire District No. 5 would pass on some charges to the City estimated at \$500-\$1,000.
- Initial user fees for the Police Department would be approximately \$8,000 for the Yakima County Spillman Records Management System. In the past, Yakima County has billed the City approximately \$3,000 per year to utilize the system. The fee structure was based on the total project operating costs, divided by the number of users. The City currently has 8 mobile data terminals (MDT) in the patrol vehicles and 21 employees who utilize the records system.
- The project would require all cities, fire districts and Yakima County to sign an Interlocal Agreement that would create a General Membership Board, Executive Board and Operating Committees. Under the new agreement, all users would share in the actual cost of implementing and maintaining the system. The total project cost was estimated at \$2,020,227. Funding to date was approximately \$1,628,000, with \$400,000 remaining unfunded. It was anticipated the project would be in effect January 1, 2011.

Police Chief Charvet recommended Council support the IPPS project as it was the records system currently in use by the City.

## **9. COUNCILMEMBER MEETING REPORTS**

Employee Appreciation Luncheon – Councilmember Bren agreed to spearhead the annual Employee Appreciation Luncheon that would be held at the Fire Station. He requested that Councilmembers e-mail available dates to him for scheduling. In addition, Council authorized a payroll deduction of \$30 to be used for purchasing food and supplies.

Yakima County Home Consortium – Councilmember Palacios attended the Yakima County Home Consortium meeting on May 12<sup>th</sup>.

YVCOG General Membership Meeting – Mayor Childress and Interim City Administrator Arteaga would be attending the Yakima Valley Conference of Governments meeting on May 19<sup>th</sup> in Sunnyside.

Mayors Meeting – Mayor Childress would be attending the Mayors meeting on May 20<sup>th</sup>.

Grape to Glass Gala – Councilmember Jennings reported that the YVCC Grandview Campus Grape to Glass Gala held on May 15<sup>th</sup> to raise scholarship funds for students interested in the wine and enology program was greatly supported by the community.

Kiwanis Prayer Breakfast – Councilmember Horner thanked those who attended the Kiwanis Prayer Breakfast.

**10. EXECUTIVE SESSION – Collective Bargaining (30 minutes)**

Mayor Childress adjourned the meeting to an executive session at 8:30 p.m., for approximately 30 minutes to discuss collective bargaining with the aforementioned Mayor, Councilmembers, City Attorney, Interim City Administrator and Police Chief. The executive session was extended an additional 10 minutes at 9:00 p.m. The meeting resumed at 9:10 p.m., with the aforementioned Mayor, Council and staff present.

**11. ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council unanimously adjourned the regular meeting at 9:10 p.m.

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Mayor Norm Childress

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Anita Palacios, City Clerk