

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING MINUTES  
MAY 19, 2008**

**1. CALL TO ORDER**

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Mike Bren, Pam Horner, Jan McDonald, Bill Moore, Jesse Palacios and Joan Souders.

Staff present were: City Administrator Scott Staples, City Attorney John Maxwell, Public Works Director Cus Arteaga and City Clerk Anita Palacios.

**2. PLEDGE OF ALLEGIANCE**

Alex Ledesma, student at McClure Elementary School, led the pledge of allegiance.

**3. PUBLIC COMMENT - None**

**4. CONSENT AGENDA**

**On motion by Councilmember Palacios, second by Councilmember Souders, Council unanimously approved the Consent Agenda consisting of the following:**

- A. Minutes of the May 5, 2008 regular meeting
- B. Claim Check Nos. 90747-90866 in the amount of \$271,615.18
- C. Payroll Check approval for May 15, 2008
- D. Ordinance No. 2008-9; amending Grandview Municipal Code Section 9.08.094 disorderly conduct
- E. Ordinance No. 2008-10; repealing Title 6 Animals of the Grandview Municipal Code and adopting a new Title 6 Animals
- F. Ordinance No. 2008-11; providing for the annexation of property known as the Horn Annexation to the City of Grandview pursuant to the petition method, and incorporating the same within the corporate limits thereof, providing for the assumption of existing indebtedness, requiring said property to be assessed and taxed at the same rate and basis as other property within said city, adopting a comprehensive land use plan, and changing the official zoning map of the city
- G. Surplus Police Vehicle Bid Award

**5. ACTIVE AGENDA**

**A. Council Applicant Presentations and Appointment**

- Five minute presentations from Mary Barrett, Coralea Farris-Pickett, Diana Jennings and Javier Rodriguez

The candidates being considered for appointment to fill the vacancy on the City Council were allowed five minutes to present their application and qualifications.

Following the presentations, Council adjourned the meeting to executive session at 8:25 p.m., for approximately 30 minutes to evaluate the qualifications of the candidates for appointment to

the vacant Council position with the aforementioned Mayor and Councilmembers present. The meeting resumed at 8:50 p.m.

On motion by Councilmember McDonald, second by Councilmember Souders, **Council unanimously appointed Diana Jennings to fill the unexpired term of City Council Position No. 6.**

City Attorney Maxwell administered the oath of office to the newly appointed Councilmember Jennings.

**B. Ordinance No. 2008-12; amending Ordinance No. 1611 Section 4(A) Office and Phone of the Franchise Ordinance with Charter Communications**

At the last meeting, Council passed a motion instructing staff to draft an ordinance amending Section 4A of the Franchise Agreement with Charter Communications to provide for a local payment reception facility in the City for receiving customer bill payments and provide all customers with the Charter toll free customer service telephone number where customers can request a service call, equipment pick-up, make a payment by phone, question their bill or request additional services. The current agreement provides that Charter maintain a business office in the City.

Dave Myhre, plant manager and Cathy VonEssen, office manager for Charter Communications stated that the Grandview Market Place had agreed to take Charter payments, both cash and check, at the service desk and would invoice Charter for the \$1 fee, rather than charging the customer. The store hours were 7:00 a.m. to 10:00 p.m. seven days a week. Charter has also ordered an equipment drop box to be located in front of the store for customers to deposit equipment or check payments 24-hours a day.

Councilmember Bren expressed his continued opposition of amending the franchise agreement to allow Charter to close their office in the downtown business core.

Councilmember Palacios requested that Charter provide a financial contribution to a community project in exchange for the franchise amendment.

Following discussion, Council instructed the Mayor and City Administrator to meet with Charter representatives to negotiate a financial contribution that would benefit the community to offset the office closure.

**On motion by Councilmember Bren, second by Councilmember Palacios, Council unanimously tabled Ordinance No. 2008-12 for further consideration at the June 16, 2008 Council meeting.**

**C. Resolution No. 2008-17; authorizing the Mayor to sign Task Order No. 2008-3 with Huibregtse, Louman Associates, Inc., for the Downtown Revitalization Improvements Project**

The City was notified that the federal government was considering an economic stimulus package for 2008 and Council authorized staff to forward the "Alive" Downtown Plan for funding consideration. The City's project was identified as one of three top priority projects by YVCOG

and was moved forward for further consideration at the federal level. The City was also pursuing other sources of funding to implement this project, including the state legislature and SEID. In order to be considered, a project must be ready to go by August 2008 in the event that funds become available through the economic stimulus package funding program. However, in order to be able to meet this time frame, the City must have an engineer under contract and be prepared to move forward with the design work. Funding was available in the water/sewer fund.

Presented for Council consideration was Task Order No. 2008-3 for engineering services for the design of the "Alive" Downtown Plan. The task order included the following schedules and phases:

Schedule A – Division Street and Second Street Improvements

Phase 1 – Preliminary Engineering Design, in the lump sum fee of \$60,000

Phase 2 – Environmental Compliance, in the lump sum fee of \$12,000

Phase 3 – Final Water Improvements Engineering Design, Plans and Specifications, in the lump sum fee of \$82,000

Phase 4 – Final Street Improvements Engineering Design Plans and Specifications, in the lump sum fee of \$106,000

Phase 5 – Construction Contract Bidding Process, in the lump sum fee of \$6,000

Phase 6 – Services During Construction, in the lump sum fee of \$338,500

Schedule B – Alley Utilities Replacement and Paving

Phase 1 – Preliminary Engineering Design, in the lump sum fee of \$20,000

Phase 2 – Environmental Compliance, in the lump sum fee of \$2,000

Phase 3 – Final Utilities Improvements Engineering Design, Plans and Specifications, in the lump sum fee of \$13,200

Phase 4 – Final Paving Improvements Engineering Design Plans and Specifications, in the lump sum fee of \$6,000

Phase 5 – Construction Contract Bidding Process, in the lump sum fee of \$2,000

Phase 6 – Services During Construction, in the lump sum fee of \$54,800

City Administrator Staples noted that by approving Task Order No. 2008-3, Council would not be committed to all six phases. He recommended that Phase 1 and 2 be completed at this point in time in order to not jeopardize any grant funding opportunities. Subsequent phases would be presented to Council for further consideration.

**On motion by Councilmember McDonald, second by Councilmember Moore, Council unanimously Resolution No. 2008-17 authorizing the Mayor to sign Task Order No. 2008-3 with Hui Bretse, Louman Associates, Inc., for the Downtown Revitalization Improvements Project.**

## **6. COUNCILMEMBER MEETING REPORTS**

United Way Allocation Committee – Councilmember Souders served on the United Way Allocation Committee panel for youth work.

Country Park Pathway Project – City Administrator Staples reported that Pacific Steel of Yakima has committed \$5,000 for the installation of asphalt pathways at Country Park. In addition, staff was working with the City of Sunnyside to borrow their asphalt paver equipment to assist in this project.

Frenzy Friday Grant Award – Make The Dash Count Foundation awarded \$2,000 to the City for the Frenzy Friday Program. The grant awards will be made on May 24<sup>th</sup> between 10:30-11:30 a.m., at the Prosser Wine and Food Park in Prosser.

AWC Small City Roundup – The Association of Washington Cities will be hosting their annual Small City Roundup on June 5<sup>th</sup>, 6:30 p.m., at Zillah City Hall.

YVCOG General Membership Meeting – The Yakima Valley Conference of Governments (YVCOG) General Membership meeting will be held on Wednesday, May 21<sup>st</sup>, in Toppenish.

DRYVE – Councilmember Palacios reported that DRYVE's application to the Yakama Nation Legends Casino for funding assistance to perform public outreach activities was awarded in the amount of \$10,000.

Community Concert Series – The Community Concert Series kicks off on Tuesday, May 20<sup>th</sup> with the YVCC Salsa Band co-sponsored by the Grandview Rotary Club. Food will be available at 6:00 p.m. and the concert starts at 7:00 p.m.

7. **UNFINISHED AND NEW BUSINESS** – None

8. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember McDonald, Council unanimously adjourned the regular meeting at 8:55 p.m.

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Mayor Norm Childress

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Anita Palacios, City Clerk